

Minutes of the BCS L&D SG Committee Meeting
Held on Monday Dec 14, 2016
Via SKYPE

Present: Jooli Atkins (JA), Kevin Streater (KS), Mark Palmer (MP), Sue Bird (SB),
Lakmal Chaminda Senanayake (LS)

Apologies: Gary Thornton (GT), Michelle Kaye (MK), Bruce Nicholls (BN)

Meeting opened at 19:00 BST

1) Committee membership.

- a. It was proposed by KS and seconded by MP that Ken Gaines should be co-opted as a committee member with immediate effect. All agreed.
- b. Jooli Atkins had tendered her resignation as chair prior to the meeting which was accepted. The committee thanked Jooli for her vision in establishing the SG nine years earlier and for the tremendous effort she had put into the group and raising the profile of Learning and Development in IT.
- c. KS was nominated as chair by JA and seconded by MP. JA to inform HQ of the change. **ACTION – JA.**

2) Finance. MP updated the committee that special funding applications had been submitted with respect to the AGM and to take a stand at Learning Technologies 2016. There was currently £700 remaining for running costs. MP to chase HQ for update on both funding applications. **ACTION – MP.**

3) Survey. KS proposed that the committee undertake a survey of members to establish what events they would like to see over the next year. JA offered to provide a summary of the previous survey that took place several years ago. **ACTION – JA.**

4) Social Media. GT to send out details of how to post as the SG to the LinkedIn group. **ACTION – GT.**

5) Events. Michelle Ricci (CEdMA member) has offered to run an online event on the work he is doing with schools in Italy. JA offered to continue liaising with Michelle to organize this. **ACTION – JA.**

6) Committee Communications. For those with multiple email addresses, please let JA know which one you would like to be used for BCS L&D SG communications. **ACTION - ALL**

Meeting closed at 19:50 GMT

Date of next meeting: Monday 25th January, 2015 at 19:00 GMT on Skype.