Minutes of the BCS L&D SG Committee Meeting
Held on Monday August 21st, 2017
Via GoToMeeting @ 19:00

Agenda

1) Welcome and apologies (Kevin)

2) Minutes of previous meeting (ALL)

3) Matters Arising

4) Finance Update (Mark)

5) Update on new committee members (Kevin)

6) Events Schedule

7) Membership report (Ismini)

8) Inclusion and Diversity

9) Any other business

10) Date of next meeting (18th September)

Minutes

1. Attendees

	Action by
Present: Kevin Streater, Gary Thornton, Ken Gaines	
Apologies received: from: Ismini Vasileiou, Michelle Kaye, Mark Palmer	

2. Minutes of previous meeting:

	Action by
The minutes of the 17/7/17 meeting were approved	

3. Matters arising:

Covered in later sections	

4. Finance update

	Action by
Mark sent a report to say that he hadn't had feedback about the 2018 budget but that he was not aware of any issues.	

He reminded us that it is year end so any outstanding expenses should be sent through asap.	

5. New committee members

	Action by
Kevin will invite the two interested members to the AGM for election to the committee.	KS
Kevin will let Gary have their email addresses so that the committee nomination forms can be sent to them.	

6. Events schedule

	Action by
Michelle previously offered to set a shared area up on her One drive for the committee to collaborate on presentations etc. She was not in this meeting so we have no further details.	MK
Marwan highlighted last month that there was a conference to be held by Sheffield University in July next year. Marwan was going to get further details so we can judge whether it is something L&DSG have synergies with. We await feedback.	MA
The AGM will take place Monday 16th October at the Heathrow Renaissance. It will be aligned once again with the CEdMA event and Kevin will also invite LPI to join us. We are looking for a keynote speaker for the LGI, the suggested topics being around 'meeting the skills gap by retraining existing staff' and 'the growth of digital badges and decline of traditional qualifications'. Ken will approach Chris Jones, Gary may subsequently approach Terri Simpkin.	KS KG GT

7. Membership report

	Action by
It has been confirmed that there are two membership lists in existence, one for BCS members and one for non-BCS members. Mandy has both lists and can generate reports upon request.	

8. Inclusion & Diversity

	Action by
Ismini has offered to take this on as she already chairs equality and diversity committees and is working with BCS on training.	

9. Any other business

	Action by
None	

10. DT&P of next meeting

	Action by
Next meeting: Mon, Sep 18, 2017 7:00 PM - 8:00 PM BST Please join the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/616873213 You can also dial in using your phone. United Kingdom: +44 330 221 0097 Access Code: 616-873-213	