

Minutes of the BCS L&D SG Committee Meeting
Held on Monday May 23, 2016
Via SKYPE

Present: Kevin Streater (KS), Michelle Kaye (MK), Bruce Nicholls (BN), Gary Thornton (GT)

Apologies: Mark Palmer (MP), Paul Smart (PS), Lakmal Chaminda Senanayake (LS), Ken Gaines (KG), Denise Hudson-Lawson (DHL)

Meeting opened at 19:00 BST

1. **Matters arising from previous minutes.** None.
2. **Committee membership.** No changes to report.
3. **Finance.** Following the Bristol Joint Event with CEEdMA, MP had reported to KS that the SG has overspent the budget by £181 against the uplifted annual allocation. This has been reported to the Chair of the Member Board Finance Committee who has approved the overspend. The survey winners amazon vouchers will need to be paid for by an SFR request.
4. **Survey.** KS reported that 122 responses were received – 7% of total membership. Three winners of Amazon vouchers were chosen.

Key findings of the survey were:

- a. Most members responding had been members of BCS for >5 years and had been involved in Learning & Development for >5 years.
- b. SG members are specialists in:
 - i. IT End User Skills Training (18%)
 - ii. IT Professional Skills Training (18%)
 - iii. IT Technical Skills Training (16%)
 - iv. University Education (16%)
- c. SG members have a lot of interest in:
 - i. IT Professional Skills Training (15%)
 - ii. IT Technical Skills Training (14%)
 - iii. IT End User Skills Training (13%)
 - iv. Lifelong Learning (Adult Education) (12%)
- d. Hot topics - Technical
 - i. Cyber Security Skills
 - ii. Big Data/Data Analytics Skills
- e. L&D topics of most interest for events:
 - i. Online learning facilitation skills (3.44)
 - ii. Online learning content development (3.37)

- iii. Cloud based learning tools (3.27)
- f. General topics of most interest
 - i. Cyber security challenge (4.8)
 - ii. Cloud based learning tools (4.8)
 - iii. Using SFIA in Learning & Development (4.2)
- g. **GT** agreed to produce a summary of the presentation for general consumption and posting on the website.

5. **Events.**

- a. A joint BCS L&D SG/CEdMA workshop on the topic of content design, development and delivery on April 18th went very well with 37 attendees. Presentations are now available on the BCS L&D SG website.
- b. **Carried forward - GT** offered to review the current 'standard' presentation that we offer to other member groups as a 'pre-packed' presentation.
ACTION – GT.
- c. BN expressed in interest in running an event around IT process skills (Prince2/ITIL) as they were featuring highly in the survey responses.
ACTION – BN.
- d. Suggestion was to hold a panel online event with a Q&A around Cloud Tools.
- e. **KS** reported on suggestion to run paid-for workshop on SFIA. Agreed.
ACTION – KS.
- f. It was agreed that all should digest the survey and come to the next committee meeting with suggestions for events in 2016/17. ACTION – ALL.

6. **BCS Voices.** KS reported that he had been invited to an event run by BCS HQ on the topic of 'Capability'. The notes from the meeting will be circulated once received for the committee to discuss.

7. **BCS HQ Website.** KS repeated the call from HQ to update the L&D SG website. MK offered to keep chasing everyone for updates and pass to HQ web team. The website is nearly up-to-date but more action needed. **ACTION – MK.**

Meeting closed at 19:50 GMT

Date of next meeting: Monday 20th June 2016 at 19:00 BST on GoToMeeting – **PS** to organize.