Minutes of the BCS L&D SG Committee Meeting
Held on Monday 20th April 2020
GoToMeeting @19:00

Agenda

1) Welcome and apologies (Kevin)
2) Minutes of previous meeting (ALL)
3) Matters Arising
4) Finance Update (Mark)
5) Events Schedule
6) Membership report (Gary)
7) Inclusion and Diversity (Ismini)
8) Any other business
9) Date of next meeting (18th May 2020)

Minutes

1. Attendees

	Action by
Present: Kevin Streater, Michelle Kaye, Mark Palmer, Ken Gaines, Charles Ryder, Dawn Ibbotson, Gary Thornton	
Apologies: Ismini Vasileiou, Adil Fathelrahman	

2. Minutes of previous meeting:

	Action by
The minutes of the March meeting were read and approved. The minutes of the January meeting have not been typed up yet due to Gary being on holiday. Michelle recorded them so they will be transcribed in the near future.	GT

3. Matters arising:

	Action by
We now have a new banner.	

4. Finance update

	Action by
The budget has been submitted and we have not spent anything yet.	

	We haven't seen a bill for the banner yet.	MP

5. Events schedule

		Action by
Rest of the year	We are looking at ramping up on a number of webinars now that physical meetings are on hold. The webinars will be for 1 hour, either 6-7pm or 7-8pm.	All
May	Charles suggested a webinar on the future of computing in teaching that could be modified to suit a L&D SG presentation. He has sent the committee a link to the video and is in discussions with the speaker. The speaker is making a move to Wales. Charles and Michelle will finalise the date, 19th May is suggested. The link to the webinar is https://www.youtube.com/watch?v=qct5pcYheGI	CR MK
June	Kevin suggested that we might set up a webinar on how to run an online training session. The Good, Bad & Ugly of online training delivery. Michelle made some suggestions but pointed out that the people she knows are already doing their own thing. Kevin suggested that the committee might do a panel session on useful online resources. Ken pointed out that there are some materials in the public domain. Michelle said that LPI are offering some free webinars again. The Training Foundation also have some possibilities that Michelle will look into. Gary will approach CNet to see if this is a relevant topic for their input. Michelle will start the template for this session.	KS MK KG GT All
July	Kevin suggested a webinar on introduction T-Levels with new BCS President. The topic might be how T-Levels will work alongside the existing apprenticeship scheme now that the original purpose of T-Levels has changed significantly. He will approach the President's office and propose a date.	KS
TBC	Dawn is working on a project with Nicholas Tolvey who has developed an online platform called SkillGrades aimed at coding. Nicholas has agreed to do it and Dawn is trying to finalise the date.	DI
Dec	Dawn is working on a project with e-sports in Lancashire. The proposed date is in December. We will look at the possibility of doing something around this.	All

6. Membership report

	Action by
Gary reported that he had received some membership numbers. These are now split across SalesForce and Catalyst. Using the figures presented the SG has 1410 members, of which 1266 were BCS members, 144 (assumed) were non-BCS.	GT

7. Equality, Inclusion & Diversity

	Action by
The committee believes that we are demonstrating good practice in this area. L&D SG is international and has members from different countries and ethnic groups. Gary highlighted that, due to GDPR again, we don't see the Male/Female or UK/non-UK split any more so we don't really know how diverse we are. We ensure, as far as possible, that dietary requirements are met at meetings. We ensure disabled access to meetings.	All
Dawn has been working on a project relating to sight-loss and IT. Dawn is now the RNIB Connect Ambassador. This might be a good article for IT Now and Dawn will think about how this might be done. Dawn set up a group for blind people in the Pendle area and it now has 3,500 members. Michelle suggested including looking into how to develop training which takes account for sight impaired people and the problems of software version suitability for disabled users.	DI, MK
Dawn will put together an introductory paragraph and we will discuss further at the next meeting. A target date of August was suggested.	All

8. Any other business

	Action by
Michelle reminded the committee that her OneDrive is still available with the event template https://onedrive.live.com/?authkey=%21APdp6pX72TZZdnY&id=D6DB42313AC9954E%212878&cid=D6DB42313AC9954E	All

9. DT&P of next meeting

	Action by
Date 18th May at 7pm	GT
Note that we have now been moved off of the GoToMeeting platform and put onto the GoToWebinar platform. Mandy has been asked by Michelle to see if we can be put back. More details will follow as we get them.	MK