



London Central Branch

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Agenda AGM 2020

15th October 2020 at 6.00pm

Location: Online - GoToWebinar

1. Apologies for absence
2. Minutes of the AGM held on 10th October 2019
3. Chair's Report for 2019/20
4. Hon. Secretary's Report 2019/20
5. Hon. Treasurer's Report 2019/20
6. Elections
 - 6.1. Election of Chair 2020/21

Mr Dalim Basu
 - 6.2. Election of Officers 2020/21

Nominees for re-election
Honorary Secretary- Mr David Grundy

Honorary Treasurer- Mr David Lewis
 - 6.3. Election of Committee Members 2020/21

Nominees for re-election
Mr Nzube Ufodike (Vice Chair)
Mr Iraj Idafar (Publicity & Social Media)
Ms Roisin Woolley (Student Member)
Ms Amber Hilton (STEM & Inclusion Officer)

Nominees for election
Ms Safia Barikzai (Community Manager)
Mr Saptarshi Ghosh (Academic Liaison)
7. Any Other Business



Previous Annual General Meeting Minutes

The British Computer Society – London (Central) Branch

10th October 2019 at 6:10pm

Location: BCS London offices, Ground Floor, 25 Cophall Avenue, London EC2R 7BP

Committee Members present: Ms K Bhagani (Chair), Mr D Grundy (Secretary), Mr N Ufodike, Mr M Elnaghi, Mr D Basu

It was noted that there were 16 members in attendance.

1. Apologies for absence

Mr I S Murray (Treasurer), Mr I Idafar, Mr D Tupchiienko, Ms S Umman, Mr S Jewell, Mr A Jones, Mr L Oyewole, Mr P Smith, Mr A H Landa, Mr D Anum, Mr P Bell

2. Minutes of the AGM held on 11th October 2018

The minutes were approved.

3. Chair's Report

Ms Bhagani presented the Chair's report. She reflected on the diverse range of events and speakers throughout the year including services useful to members such as CV writing and interview techniques.

She noted the successful collaborations with the BCS Business Change and BCS Formal Aspects of Computing Science groups and the committees intent to build upon these relationships going forward.

She highlighted the successful Doctoral Symposium event for PhD students which was organised by our academic lead Marwan Elnaghi. The theme of the event was "Making IT Good for Society" in accordance with BCS's charitable mission.

Ms Bhagani thanked the hard work of committee members and the support received from staff at the BCS London office and Swindon office.

The Chair's report was accepted.

4. Hon. Secretary's Report

Mr Grundy presented the Secretary's report. He noted that we had 12 events in the last year which comprised of 7 open meetings and 5 webinars. There was average attendance of 59 people per event.

It was noted that we had a total of nearly 800 attendees across our events for the previous year.



Mr Grundy stated the intention to continue providing catering at all of our events to facilitate networking between members and non-members and reported on a catering discount that BCS was able to obtain from the supplier.

The Secretary's report was accepted.

5. Hon. Treasurer's Report

Ms Bhagani presented the Treasurer's report in the absence of Mr Murray.

She explained that our budget for the year was £6,800 of which £5,552 was spent. The underspend was because not all speakers claimed travel expenses and not all student prizes were distributed. £6,952 was approved for this year.

The Treasurer's report was accepted.

6. Elections

All elected Branch officers and committee members were nominated in conformity with the Member Group Rules.

6.1. Election of Chair 2019/2020

Mr Dalim Basu was elected Chair for the forthcoming session.

6.2. Election of Officers 2019/2020

The following Officers were elected:
Honorary Treasurer: Mr David Lewis
Honorary Secretary: Mr David Grundy

6.3. Election of Committee Members 2019/2020

The following members were re-elected to the committee:

Ms Sebnem Umman
Mr Iraj Idafar
Mr Marwan Elnaghi
Mr Nzube Ufodike

The following members were newly elected to the committee:

Ms Roisin Woolley

7. Any Other Business

The Chair proposed a vote of thanks to the Committee.

There being no further business the Chair closed the meeting at 6.23pm



Chair's Report for the Year 2019/20

Group Chair:	Dalim Basu
Group Treasurer:	David Lewis
Group Secretary:	David Grundy
Group Inclusion Officer:	Amber Hilton
Other Committee Members:	Nzube Ufodike, Iraj Idafar, Roisin Woolley, Sebnem Umman

Successes (with BCS North London Branch)

Please list the top three successes the group has achieved in the past year.

Success	Additional Comments
1. Innovation	Switch from 'in-person' events to webinars. Library of Videos (with NLB), plus YouTube. Videos by Committee members. Helped initiate new BCS EMBRACE SG.
2. Collaboration	Collaborative CeNLB network with NLB. Webinars with other BCS Member Groups. Initiatives with BCS HQ.
3. Education	Increased number of webinars for larger audiences than 'in person' events. Webinar programmes on 'Disruptive Tech', plus diversity panel sessions.

Plans (with BCS North London Branch)

Please list the top three activities the group is planning for next year.

Planned Activity	Additional Comments
1. Marketing & Publicity	Increased focus on publicising group activities and reach out to wider audiences
2. Innovation	Increase use and monitoring of social media for marketing/advertising etc. Initiatives with London innovation hubs.
3. Networking	Webinars & other activities to help BCS members network with others, mentoring etc.
4. Collaboration	Increased collaboration with NLB, other BCS groups, and other organisations.
5. Education	Initiatives about jobhunting, soft skills, mentoring, new technologies. Work with academics, seniors, early careers.

Dalim Basu
Chair
8th October 2020

Honorary Secretary’s Report for the Year 2019/20

I am pleased to present this report after completing my 2nd year as Secretary, in which we held 18 events.



















Membership Numbers

Our branch membership increased by 2.7%. There was a 10% reduction in student numbers which was offset by the increase in associate membership from members completing courses and qualifications.

	Sep-19	Sep-20	% Change
Affiliates	156	329	111%
Associates	500	690	38%
Chartered	2254	2113	-6%
Companions	3	2	-33%
Fellows	174	182	5%
Honorary	8	9	13%
Professional	2638	2679	2%
Students	879	787	-10%
Total	6612	6791	3%

Event Attendance

Despite the Coronavirus, we held 18 events and increased annual participation by 71% to 1219 event participants. We already ran a series of webinars prior to lockdown so were able to quickly adapt and maintain a steady stream of events. Our biggest event had 137 participants.

2019			
Sep	Advanced CV Writing Workshop		52
Oct	Why representation in Technology is important		46
Nov	Social Media - Manage Your Security		37
Nov	Change Management: How to Implement Change Successfully		45
2020			
Jan	Fintech 2.0: Next Generation Innovation (the entrepreneur's perspective)		68
Jan	How to use LinkedIn to secure a high paying job and raise your profile		50
Feb	Quantum Leap Forward?		67
Feb	IT Contractors - How IR35 Affects Your CV and 'Winning-Work'		56
Mar	How BCS is leading the way in Ethical AI and Data Science		35
May	5 Things IT Professionals should be doing to navigate the post pandemic job market		41
May	IT Freelancing or Contracting and COVID-19		70
May	Fintech 2.0: The New Normal (the entrepreneur's perspective)		84
Jun	BCS Careers Inspiration Webinar		64
Jul	Blockchain: The winners and the losers		88
Jul	Coronavirus risk modelling and complexity science		121
Aug	Agile Transformation and the SAFe Agile Framework		137
Aug	5G in the UK - Technical perspective		83
Aug	Diversity in Tech: The Awkward Question		75
Grand Total			1219



Social Media

This year we began recording events and posting them on our YouTube channel. We received positive feedback from members who had a new way of participating in branch activities.

Number of videos: 19

Number of views: 4,350

Our most successful video was “Blockchain: The winners and the losers” which has had more than 410 views.

Our Twitter followers remained constant at 1,120. Over the course of the year our Tweets had more than 42,500 impressions – although our emails, Eventbrite and the BCS website drive more tangible results than Twitter.

David Grundy
Honorary Secretary
8th October 2020

Honorary Treasurer’s Report Financial Year 2019/20

I am pleased to present the Honorary Treasurer’s Report for the London Central Branch for the financial year 2019-20, this being September 2019 through August 2020. This report is presented at the Branch’s Annual General Meeting on Thursday 15th October 2020 and it contains information correct as at Thursday 8th October 2019.

Financial Year 2019/20

To fund our operations during this period, we submitted a budget request which was reduced to £6952, which included £2,222 for eleven student prizes. During this financial year, the branch spent £3,055, comprising £2,035 running costs and £1,020 for student prizes, which was £3897 or about 56% below our allocation of £6,952.

The primary reasons for this underspend were the extraordinary lock down since March 2020 that has prevented face to face events and related catering costs. We only had one speaker expense claim, and that we have outstanding student prizes still to award.

	Actual Aug 2020	Budget Aug 2020	Budget Variance Over/Under	% of Budget	Actual YTD	Budget YTD	Budget Variance Over/Under	% of Budget	Actual Full Year	Budget Full Year	Budget Variance Over/Under	% of Budget
Income	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Expenditure	150.00	2,222.00	2,072.00	6.75%	3,054.61	6,952.50	3,897.89	43.94%	3,054.61	6,952.50	3,897.89	43.94%
Net Profit/(Loss)	(150.00)	(2,222.00)	2,072.00	6.75%	(3,054.61)	(6,952.50)	3,897.89	43.94%	(3,054.61)	(6,952.50)	3,897.89	43.94%

Income Account	Actual Aug 2020	Budget Aug 2020	Budget Variance Over/Under	% of Budget	Actual YTD	Budget YTD	Budget Variance Over/Under	% of Budget	Actual Full Year	Budget Full Year	Budget Variance Over/Under	% of Budget
Total Income	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%

Expenditure Account Number Account Name	Actual Aug 2020	Budget Aug 2020	Budget Variance Over/Under	% of Budget	Actual YTD	Budget YTD	Budget Variance Over/Under	% of Budget	Actual Full Year	Budget Full Year	Budget Variance Over/Under	% of Budget
3010 Travel/Subsistence (Other)	0.00	0.00	0.00	0.00%	12.70	243.00	230.30	5.23%	12.70	243.00	230.30	5.23%
4130 Speakers expenses	0.00	0.00	0.00	0.00%	338.89	600.00	261.11	56.48%	338.89	600.00	261.11	56.48%
4150 Catering	0.00	0.00	0.00	0.00%	1,683.02	3,737.50	2,054.48	45.03%	1,683.02	3,737.50	2,054.48	45.03%
4900 Other Costs General	0.00	0.00	0.00	0.00%	0.00	150.00	150.00	0.00%	0.00	150.00	150.00	0.00%
5102 Student Prizes & Membership	150.00	2,222.00	2,072.00	6.75%	1,020.00	2,222.00	1,202.00	45.90%	1,020.00	2,222.00	1,202.00	45.90%
Total Expenditure	150.00	2,222.00	2,072.00	6.75%	3,054.61	6,952.50	3,897.89	43.94%	3,054.61	6,952.50	3,897.89	43.94%

Net Profit/(Loss)	(150.00)	(2,222.00)	2,072.00	6.75%	(3,054.61)	(6,952.50)	3,897.89	43.94%	(3,054.61)	(6,952.50)	3,897.89	43.94%
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Financial Year 2020/21

For the forthcoming financial year 2020/21, being September 2020 through August 2021, the branch submitted a budget request in March 2018 of £13,380 for operational funding to include £2,250 for Student Prizes. Most of the increase related to the anticipated cost of equipment to video and record the meetings. Given the success of the online webinar formats it is unlikely that this will be utilised fully. We requested £900 for Ph.D. and Doctorate symposium as a special event.

We are still awaiting a response to our budget request from head office.

BC21: London Central														
Budget 2020/2021 (£)														
1. Income and Expenditure for Committee expenses, chargeable events and non-chargeable events.														
<i>For chargeable events; please complete a Chargeable Events Breakdown sheet for each event and include on the relevant lines below.</i>														
Income	Code	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Total
Account Name														
Other Income <i>(Specify in bid background)</i>	1600													0.00
Publications	170													0.00
Sponsorship	1704													0.00
Events Registration Fees	1708													0.00
Donations	1711													0.00
Total Income		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditure	Code	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Total
Account Name														
Travel Costs <i>(Committee ONLY)</i>	3010	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	360.00
Printing <i>(Specify in bid background)</i>	4000													0.00
Room Hire	4110													0.00
Speakers expenses	4130	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	720.00
Catering	4150	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,200.00
Publicity	4212													0.00
Sponsorship Expense <i>(Specify in bid background)</i>	4291													0.00
Other Expenditure <i>(Specify in bid background)</i>	4900		150.00											150.00
Student Prizes & Membership <i>(Existing ONLY, no new)</i>	5102										2,250.00			2,250.00
Equipment <i>(Specify in bid background)</i>	7100	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00
Total Expenditure		840.00	990.00	840.00	840.00	840.00	840.00	840.00	840.00	840.00	3,090.00	840.00	840.00	12,480.00
Net Running Costs														12,480.00
2. Requests for potential additional expenditure (not recorded in budget above).														
<i>These requests are subject to the submission of a Supplementary Funding Request (SFR) form. Please complete further information box in Bid Background Info tab</i>														
PhD Doctoral Symposium for London and nearby Universities								900						900.00
Potential Additional Request 2														0.00
Potential Additional Request 3														0.00
Total Potential Additional Expenditure		0.00	0.00	0.00	0.00	0.00	0.00	900.00	0.00	0.00	0.00	0.00	0.00	900.00
Total Net Spend/(Income)		840.00	990.00	840.00	840.00	840.00	840.00	1,740.00	840.00	840.00	3,090.00	840.00	840.00	13,380.00

This report is presented for the consideration of the meeting, supported by a summary of the Branch's expenditure as at the end of August 2020.

David J W Lewis
 Honorary Treasurer
 8th October 2020