

(Draft) Minutes of the BCS Primary Health Care Specialist Group 42nd AGM

Held at The Queen at Chester Hotel Chester on

9th November 2023 at 4.30 pm

1. Welcome and Introductions Miriam Lemar (Chair)

Present:

Miriam Lemar	Dr Mike Clayton
Dr Nick Booth	Ewan Davis
Dr Vije Rajput	Dr John Williams
Dr Ian Thompson	Dr Colin Brown
Dr John Robinson	Dr James Coleman
Jennie Johnson	Dr Rupert Millard
Dr Nilesh Jain	Dr Dai Evans
Dr Mary Hawking	Dr Bhekizulu Byana
Dr Paul Singer	Dr Arjun Dhillon
Roz Foad	Dr Ian McNicoll
Dr Richard Williams	Dr Paul Miller
Dr Neill Jones	Dr Michael White
Dr James Roberts	Dr Robert Treharne Jones
Cheryl Cowley	
Grizelda Moules	Total 26

2. Apologies for Absence

Apologies received to date were received from Dr Beverley Ellis and Tom Thwaites

3. Minutes of the 2022 AGM

These were available and online. The minutes were accepted as a true record.

Acceptance of minutes

Proposed: John Robinson

Seconded: Mary Hawking – carried

4. Matters Arising from the Minutes

There were no matters arising.

5. Chair's Report

Miriam presented her report which was also available on the website

Marie Settlefield at BCS has helped and there have been improvements to the website and conference. Miriam has been involved with the BCS Health and Cre Executive and has helped Mike Anderson with the webinars earlier this year which have been well attended. The PHCSG has also been represented at grass roots. FEDIP are providing our CPDs for the Education Day and

Conference. Miram has also been involved with the Digital advice Group. John has encouraged people to use Discourse. Mary has helped with sorting out the website, which is much better now, but Mary said that there is still much more to do. The John Perry Prize and Early Career Prize were awarded last year. There have been 3 Webinars this year.

Jennie organised a CLICSIG meeting in London on 13th May, which was well attended, despite problems with trains. The report has gone up on the website. There is still money available for the Travel Awards for 5 more years.

Thanks were given to Jennie and Grizelda for organising the events today and tomorrow and this was applauded.

Miriam announced that she wishes to stand down as Chair as she now has a different role in a different sector. A vote of thanks was given to Miriam for her work. She will continue on the Committee as the Immediate Past Chair. She suggested that the Group should work on our USP and what differentiates us from other groups.

Acceptance of report
Proposed: John Robinson
Seconded: Roz Foad – carried

6. Treasurer's Report

Nilesh's report was available on the website. He announced that we had made a surplus this year for the first time in several years. A grant was received from Philip Gough. At the start of the year we had had plans, but these were reduced, partly as BCS was still coming out of Covid and historically only 40% of what is requested gets funded.

We ended up spending £1,500 in travelling for Committee meetings, but made a £3,000 surplus from last year's conference. Similarly, we have £4K pared back and got 60% of our allocation. Finance meets every month, and we can put in more requests. We have turned a corner. The rules have changed and BCS will no longer allow a surplus to be carried forward to the next year.

Acceptance of report
Proposed: Ian Thompson
Seconded: Mary Hawking – carried

7. Elections to the Committee Roz lead this item

Role	Person
Chair	Dr Ian Thompson
Vice Chair	Dr Vije Rajput
Events 2	Grizelda Moules
FCI Liaison	Dr John Robinson
CLICSIG Convenor	Dr Dai Evans
University Liaison	Dr Richard Williams
Early Careers and EDI	Dr James Roberts

Primary Care Liaison
Co-opted Arjun Dhillon

Dr Mike Clayton

These elections were voted for en masse

Proposed: Robert Treharne Jones
Seconded: Miriam Lemar – carried

8. Any Other Business

Colin Brown asked if we could have a list of attendees with contact details if possible. BCS has not allowed us to have a list of attendees anymore.

Dai Evans said that he would set up a WhatsApp Group. AGM attendance would be on the website in the minutes.

We can ask Marie if we can add something on Eventbrite.

9. Date of next Committee meeting

The next Committee meeting will follow immediately after this AGM. Subsequent Committee meetings would be announced. The next would probably be in December.

10. Date of next AGM

The venue and date to be confirmed and circulated, but would be provisionally in October or November 2024. We need to watch dates and avoid clashes.