

BCS - The Chartered Institute for IT
Minutes of the Eighth Meeting of the 2010/11 Session of the
Committee of the South Wales Branch
6.00pm, Wednesday, 6th July 2011
County Hall
Cardiff

DRAFT

179.8.0 Present		
Mikhaila Burgess(Chair)	Helen Phillips	
Paul Bulmer (Vice Chair)	Jeremy White	
Ralph Miller(Sec)	Carl Allen	
179.8.1 Apologies		
Stillianos Vidalis	John Tucker	
Rosemary Dale		
Tom Crick		
Alan Boyce (Treasurer)		
179.8.2 Welcome		Actions
<p>The Chair welcomed every one to the meeting.</p> <p>The Chair introduced Andy Bellamy from Newport U, who was hoping to Join the Committee Stillianos is not going to leave the Committee, but Andy will join us in addition. If Andy wishes to join, the Committee would then consider his election</p> <p>The Committee is thus short of a Membership Secretary, a YPG organiser, a Professionalism Member.</p>		
179.8.3 Reports from Absent Members		
There were none		
179.8.4 MINUTES OF PREVIOUS MEETING		
The draft minutes of the last meeting were approved for placing on the Web.		CA
179.8.5 Matters arising from the Minutes		
<p>Items involving absent members would be discussed more fully at the next meeting.</p> <p>Student Chapters in Swansea and Cardiff still to be considered - ongoing. needs new YPG rep..</p> <p>Tom Crick volunteered to contact Margaret Ross regarding setting up a student Chapter at UWIC. Include under YPG issues - ongoing.</p> <p>RRM had spoken to Kerry Earl regarding new joiners in the Branch. She would let us know how to contact new FBCS. New MBCS were already notified in the Member's file. Leave for new Membership Secretary</p>		<p>MB</p> <p>TC</p>
179.8.6 CORRESPONDENCE		
There was none		
179.8.7 BRANCH REPORTS		
Chair's Report		
It was agreed to continue with the fixed day of the Month for our meetings. This would be reviewed at the beginning of the next annual cycle		All

CPD info to be added to the events list to encourage attendance. This could be added to the events information. (Ongoing)	JW
Chair reported that she had contacted one or two other people with more industrial /commercial skills and experience on to the committee (Ongoing)	MB
Membership Secretary's Report: Membership Secretary not in place. Nigel Davies was considering this position.	
Webmaster's Report: Carl reported that all updates were now implemented. Carl explained that an application by Bristol Branch to count the number of bookings on to events. Did not work due to incompatibility of software. He was investigating (Ongoing)	CA
Treasurer's Report Chair reiterated the need for invoices to be sent to HQ for payment.	All
Member Groups Convention and Membership Board: The Autumn Convention, for Branches only, would be held on 18th October	
Council: No further report.	
YPG: No report. However, Andy Bellamy reported that Neport was considering setting up aStudent Chapter.	
Schools: The new Computers at Schools programme (CAS) programme has been launched.	TC
Universities: No report	
Professionalism: No report.	All
Publicity: (from a previous meeting) Derek previously provided his guidance note and explained the two functions for Public relations and publicity. This has been circulated and committee is requested to comment on this for the next meeting. On going. Chair would speak to Derek about how to progress	DS All MB
Mid Wales Sub Branch: It was agreed that joint meetings should be arranged. (ongoing)	MB FL
179.8.8 Events Programme	
The programme was discussed.	ALL
John Tucker discussed the "influential " meeting in Cardiff, relating to the strategic position of Computing and related issues in the future Welsh economy. ongoing	JT
The events programme was discussed, in particular : RRM reported that Helen Phillips had arranged for the Business School Lecture Theatre to be available for the October Lecture, and a potential speaker on the business aspects of Cloud Technology was being arranged	

	<p>The next meeting was to be held at the “Duke of Wellington“, Cowbridge. Preparations for the AGM would start there. It was agreed to advertise the AGM on the website, invite chairs of other branches . It was agreed to get members to encourage non members to become involved.</p> <p>The Committee discussed this year’s AGM location and theme. It was agreed that the location of County Hall be investigated, with a potential theme related to the impact of Computing and IT could have on the economy – potentially a County Member and the Director of IT.</p> <p>Work for the Christmas lecture at Technoquest, Cardiff was progressing. It was agreed to levy a charge of £5.00 for each booking to deter “no shows”. This would include refreshments.</p> <p>The Chair again urged all Committee members to attend events, and publicise them where ever and whenever they could.</p>	<p>RRM, JW</p> <p>JW</p>
179.8.9 Welsh Language and BCS in Wales		
	<p>RRM reminded the group that there was a site for BCS in Wales in English and in Welsh, as with the Branch Website. Members were encouraged to enter news worthy material. -ongoing A BCS in Wales Health Group meeting was being launched for September 20th by Rich Pickins of Glyndwr. Any one with contacts in the Health world are asked to bring this event to their attention.</p> <p>The BCS in Wales Committee were meeting later in the week, at Aberystwyth.U.</p>	<p>RRM</p>
179.8.10 Guidance Notes		
Current set had been circulated.		All
179.8.11 Any Other Business		
	<p>(from the last meeting) Universities were, please, to notifying RRM of their prize giving dates to arrange for presenters to be organised. Upcoming events were at Glamorgan (Jeremy to represent) and Aberystwyth (Ralph to represent). Andy Bellamy reported that Newport U had just agreed their prize winner and would inform the Chair</p> <p>Jeremy reported on the School Prize awarded to St Julian’s Primary School in Newport. This was the overall winner of a prize worth £5,000, in this Year’s “ Make IT Happy 2011” competition. Here, UK Schools were challenged to show how they have used technology to connect school children with others in their community. Pupils developed a series of short “ how to “ videos explaining how to solve common IT problems. The videos have been used both within the school and by other groups in the local community including an old peoples home. Make IT happy is organised by the Parliamentary Information Technology Committee (PITCOM) in partnership with e-skills UK, the sector skills council for business and technology. It was agreed Carl would update the website with a link of his information</p> <p>Paul reported that the Committee laptop was now defunct. It was agreed not to replace it. The projector was still functional.</p>	<p>RRM</p> <p>AB</p> <p>CA</p>
179.8.12 DATE(S) OF FUTURE MEETING(S)		
	<p>The next Committee meeting is arranged for THURSDAY 4th August at the Wellington Hotel, Cowbridge, to include dinner. Starting at 6.00 pm., for 7.00 pm meal</p> <p>Ralph Miller (Secretary)</p>	<p>ALL</p>