APPROVED Minutes of the BCS L&S SG Committee Meeting
Held on 25th November 2013
Via Go-to-Meeting

Present: Paul Jagger (PJ), Jooli Atkins (JA), Graham Moor (GM), Michelle Kaye (MK),
Apologies: Kevin Jones (KJ), Kevin Streater (KS)

Meeting opened at 19:15 GMT

1) Agreement (All): Minutes of last meeting (15th July 2013) are approved.
2) Action (CH): Ask BCS Finance to specify where the WCIT invoice for IT Hall catering is to be sent.
3) Info (JA+PJ): Partnership ideas for 2014 events plan Keldale (David Waller) – Developing a benefits framework for learning interventions. PJ has contacted WCIT, RTC, e-Skills, OU and Cyber Champions – awaiting their ideas in time for 13th.
    a. Post meeting update: e-skills UK have responded with a specific idea as have WCIT. PJ will present these ideas on the 14th December.
4) Info (PJ): No nominations were received for the Online Coordinator role.
5) Action (PJ): Send request for Online Coordinator requirements to Bruce Nicholls.
    a. Post meeting update: Bruce declined to take up the challenge.
6) Action (All): Please download, use and test the BCS CPD app and be ready to give feedback on 13th December to GM.
7) Info (JA): Nottingham branch event was a success (20 attendees).
8) Action (PJ): Add slides from Nottingham event to our SG pages (add to a library of resources).
9) Action (MK): Feedback to BCS on the functionality of the CPD App.
10) Info (PJ): BCS L&D SG web pages have been updated, especially committee members, events ordering and how non-members can join our email distribution list.
    a. Post meeting update: Non-members of BCS can now join the BCS L&D SG email distribution list.
    b. We now have a generic email address linked to the @BCSLandDSG twitter ID: l&dsg.twitter@bcs.org.uk
11) Info (PJ): PJ has been nominated to join professionalism board and will be contributing to the development of the new IT Technician qualification at SFIA level 3 or 4.
    a. Post meeting update: PJ's nomination to professionalism board has been approved.
    b. Post meeting update: PJ has written a White Paper on building a career path for IT professionals based upon SFIA to be published by BCS L&D.
12) Agreed (All): We are aiming for 3pm finish at IT Hall on 14th December.

Meeting closed at 20:08…. GMT

Date of next meeting: **20th January 2014 on Go-to-Meeting at 19:15 GMT**