

Davidson Building Room Capacities & Hire Rates (exc. VAT)

Room	Capacity	Style	Full Day	Half Day	Weekend Full Day	Weekend Half Day
Wilkes Rooms 1-4	120	Theatre	£2,020	£1,185	£2,424	£1,422
	48	Classroom				
	60	Boardroom				
	46	Exam				
Wilkes Rooms 1-2	90	Theatre	£1,350	£780	£1,620	£936
	44	Boardroom				
	32	Classroom				
	46	Exam				
Wilkes Rooms 2-4	90	Theatre	£1,350	£780	£1,620	£936
	44	Boardroom				
	32	Classroom				
	46	Exam				
Wilkes Rooms 3-4	45	Theatre	£690	£490	£828	£588
	24	Boardroom				
	18	Classroom				
	23	Exam				

Room	Capacity	Style	Full Day	Half Day	Weekend Full Day	Weekend Half Day
Wilkes Room 1	45	Theatre	£690	£490	£828	£588
	24	Boardroom				
	18	Classroom				
	23	Exam				
Wilkes Room 2	45	Theatre	£690	£490	£828	£588
	24	Board room				
	18	Classroom				
	23	Exam				
Wilkes Room 3	20	Theatre	£395	£285	Not Available	Not Available
	16	Boardroom				
	8	Classroom				
	12	Exam				
Wilkes Room 4	20	Theatre	£395	£285	Not Available	Not Available
	16	Boardroom				
	8	Classroom				
	12	Exam				
Stanley Gill	10	Boardroom	£250	£165	Not Available	Not Available
Interview Room 1	4	Meeting room	£100	£70	Not Available	Not Available

Notes:

- Full-day is 09:00 – 17:00
- Half-day is 09:00 – 13:00, 14:00 – 18:00 or 18:00 – 22:00
- Reception opens at 08:00 hours
- All bookings are subject to BCS London's Terms & Conditions.
- BCS requires a deposit of 70% of the room hire within 7 days of booking.

Refreshments (exc. VAT)

Refreshments rates

Tea, coffee, biscuits and water: £2.50 per person per serving

Juice (Orange / Apple): £2.50 per jug

1ltr bottle still/sparkling mineral water: £1.10 per bottle

Additional Audio Visual Equipment (exc. VAT)

Video Projections / Screens

LCD Projector and Screen: £60.00

LCD Projector: £50.00

4:3 Projector Screen: £10.00

42" Plasma Screen: £50.00

Microphones

Lapel microphone: £40.00

Hand-held microphone: £40.00

Lectern microphone: £40.00

IT and other accessories

Laptop: £50.00

Up to 20MB wired internet connection: £20.00

Wi-Fi Internet connection: Free of charge

Cordless presenter: £5.00

Flipchart: £15.00

Audio Conferencing Equipment

Audio conferencing for up to 10 people: £40.00

Microphone extensions: £5.00

Audio conferencing setup for 10+ people: £110.00

Audio conferencing connection charges

- If 1 person joins in there will not be any additional charge.
- If 2 people join in, each hour will be charged £10.00 in addition to the initial £40.00
- If 3 people join in, each hour will be charged £13.00 in addition to the initial £40.00
- If 4 people join in, each hour will be charged £16.00 in addition to the initial £40.00
- If 5 people join in, each hour will be charged £19.00 in addition to the initial £40.00
- If 6 people join in, each hour will be charged £22.00 in addition to the initial £40.00
- More than 5 people, quoted on request.

These costs are valid for UK calls only. International call costs will be quoted on request.

Video Conferencing Equipment

Video conferencing setup for up to 10 people: £95.00

Video conferencing setup for 10+ people: £180.00

Web camera on Tripod: £10.00

Jabra Microphone Speaker: £10.00

Camera Equipment

Panasonic Full HD camcorder HC-V720: £50.00

Tripod: £5.00

Personnel

Security guard on weekend bookings (£/h): £15.00 (minimum 8 hours charge)

AV Technician: £50.00