

BCS - The Chartered Institute for IT
Minutes of the Seventh Meeting of the 2010/11 Session of the
Committee of the South Wales Branch
6.00pm, Wednesday, 2nd June 2011
Robert Recorde Room
Swansea University

178.7.0 Present		
Mikhaila Burgess(Chair)	Paul Bulmer(Vice Chair)	
Alan Boyce (treasurer)	Jeremy White	
Ralph Miller(Sec)	John Tucker	
178.7.1 Apologies		
Stillianos Vidalis	Carl Allen	
Helen Phillips	Rosemary Dale	
Tom Crick	Nigel Davies	
178.7.2 Welcome		Actions
<p>The Chair welcomed every one to the meeting,</p> <p>Chair arranged for a card to be signed for Beti Williams, who is making arrangements following he retirement. She may return to the committee.</p> <p>Max Davies had notified the Chair of his resignation from the committee.</p> <p>It may be that Stillianos is to leave the Committee. Eric has asked if he can nominate a new member of the Committee from Newport U.</p> <p>The Committee is thus short of a Membership Secretary and a YPG organiser, as well as the Professionalism Member.</p>		
178.7.3 Reports from Absent Members		
There were none		
178.7.4 MINUTES OF PREVIOUS MEETING		
The draft minutes of the last meeting were approved for placing on the Web.		CA
178.7.5 Matters arising from the Minutes		
<p>Items involving absent members would be discussed more fully at the next meeting.</p> <p>Student Chapters in Swansea and Cardiff still to be considered - ongoing. Include under YPG issues needs new YPG rep. Possibly TC to be involved.</p> <p>Tom Crick volunteered to contact Margaret Ross regarding setting up a student Chapter at UWIC. Include under YPG issues.</p> <p>RRM had spoken to Kerry Earl regarding new joiners in the Branch. She would let us know how to contact new FBCS. New MBCS were already notified in the Member's file. Leave for new Membership Secretary</p>		MB, TC
178.7.6 CORRESPONDENCE		
There was none		RRM
178.7.7 BRANCH REPORTS		

<p>Chair's Report It was agreed to continue with the fixed day of the Month for our meetings. This would be reviewed at the beginning of the next annual cycle</p> <p>CPD info to be added to the events list to encourage attendance. This could be added to the events information. (Ongoing)</p> <p>Chair reported that she had contacted one or two other people with more industrial /commercial skills and experience on to the committee (Ongoing)</p> <p>Chair reported that she would circulate a new list of Committee Members' email addresses, which should be used</p>	<p>All</p> <p>JW</p> <p>MB</p>
<p>Membership Secretary's Report: Membership Secretary not in place.</p>	
<p>Webmaster's Report: Carl reported that all updates were now implemented. Carl explained an application by Bristol Branch to count the number of bookings on to events. Although not a guarantee of actual attendance, it does produce estimate. Committee agreed this should be further investigated (Ongoing)</p>	<p>CA</p>
<p>Treasurer's Report Alan reported that he had received name and address cards for the finance officer at Swindon, sent for those members who arrange items which give rise to invoices to have these sent direct by the supplier to Swindon</p>	<p>All</p>
<p>Member Groups Convention and Membership Board: The Autumn Convention, for Branches only, would be held on 18th October</p>	
<p>Council: No further report. Tom Crick had now been elected to Council as one of three YPG reps. The Committee sends their congratulations. RRM pointed out that this was another example of how this committee "punched well above its weight"</p>	
<p>YPG: No report,</p>	
<p>Schools: The new Computers at Schools programme (CAS) programme was to be launched in July, in Swansea. All committee members would be welcome</p>	<p>TC</p>
<p>Universities: The next meeting on 20th May at Glamorgan U had been well attended and was very successful. CAS was a major item on agenda.</p> <p>A workshop regarding learning skills for new undergraduates, was held at Cardiff U on May 27th. Arranged by Helen Phillips, again this was well attended. Dr Mathew Morgan from Cardiff U introduced his new "Induction Module" which was seen to be very successful in helping the transition from School, on a social and a learning level. The Module which was intense,exciting,demanding and mandatory, introduced technical concepts relating, for example to programming. Tom Crick showed how CAS supported this introduction.</p>	<p>DC</p> <p>HP</p>
<p>Professionalism: No report.</p>	<p>All</p>

	<p>Publicity: (from a previous meeting) Derek previously provided his guidance note and explained the two functions for Public relations and publicity. This has been circulated and committee is requested to comment on this for the next meeting. On going</p>	<p>DS All</p>
	<p>Mid Wales Sub Branch: It was agreed that joint meetings should be arranged. (ongoing)</p>	<p>MB FL</p>
<p>178.7.8 Events Programme</p>		
	<p>The programme was discussed.</p> <p>John Tucker discussed the “influential “ meeting in Cardiff, relating to the strategic position of Computing and related issues in the future Welsh economy.</p> <p>RRM reported that Helen Phillips was now dealing with the Business Lecture, to be held in Cardiff in second week in Oct</p> <p>The Chair again urged all Committee members to attend events, and publicise them where ever and whenever they could.</p>	<p>ALL JT</p>
<p>178.7.9 Welsh Language and BCS in Wales</p>		
	<p>RRM reminded the group that there was a site for BCS in Wales in English and in Welsh, as with the Branch Website. Members were encouraged to enter news worthy material . A BCS in Wales Health Group meeting was being launched for September 20th by Rich Pickins of Glyndwr. Any one with contacts in the Health world are asked to bring this event to their attention</p> <p>A note of the recent Minutes of a BCS in Wales meeting had been received and circulated. The planned next meeting date of 25th May was be changed to later in June, but not yet arranged. Committee supported RRM in finding a new Secretary and representative in North Wales.</p>	<p>RRM</p>
<p>178.7.10 Guidance Notes</p>		
	<p>Current set had been circulated.</p>	<p>All</p>
<p>178.7.11 Any Other Business</p>		
	<p>(from the last meeting) Universities were notifying RRM of their prize giving dates to arrange for presenters to be organised.</p>	<p>RRM</p>
<p>178.7.12 DATE(S) OF FUTURE MEETING(S)</p>		
	<p>The next Committee meeting is arranged for Wednesday 6th July at 6.00 pm. At County Hall, Cardiff. Again, this is in light of the arrangement hold the meeting on the first Wednesday of the Month</p> <p>Ralph Miller (Secretary)</p>	<p>ALL</p>