

**BCS - The Chartered Institute for IT**  
**Minutes of the First Meeting of the 2011/12 Session of the**  
**Committee of the South Wales Branch**  
**6.00pm, Wednesday, 5<sup>th</sup> October 2011**  
**County Hall**  
**Cardiff**

DRAFT

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| <b>181.1.0 Present</b>   |                    |  |
| Mikhaila Burgess(Chair)  | Tom Crick          |  |
| Jeremy White   |                    |  |
| Ralph Miller(Sec)  | Stillianos Vidalis |  |
| <b>181.1.1 Apologies</b>   |                    |  |
| Helen Phillips   |                    |  |
| Rosemary Dale  | Paul Bulmer        |  |
| Carl Allen   |                    |  |
| Alan Boyce (Treasurer)   |                    |  |
| <b>181.1.2 Welcome</b>   |                    | <b>Actions</b>                                     |
| <p>The Chair welcomed every one to the meeting.</p> <p>Derek Smith and Jason Mullins had retired from the Committee. The Committee was grateful for all their contributions.</p> <p>The Committee is currently short of a Membership Secretary and a Professionalism Member.</p>   |                    |  |
| <b>181.1.3 Reports from Absent Members</b>   |                    |  |
| There were none  |                    |  |
| <b>181.1.4 MINUTES OF PREVIOUS MEETING</b>   |                    |  |
| The draft minutes of the July Meeting were approved for the Web. Matters from the September meeting of the Committee are the subject of further discussion. Please read the two in conjunction.  |                    | <b>CA</b>  |
| <b>181.1.5 Matters arising from the Minutes</b>  |                    |  |
| <p>Student Chapters in Swansea and Cardiff still to be considered - ongoing. This will be followed up in future by the YPG rep, Tom Crick.</p> <p>A new Student Chapter in Newport is being considered</p> <p>Tom Crick volunteered to contact Margaret Ross regarding setting up a student Chapter at UWIC. Include under YPG issues - ongoing.</p> <p>RRM had spoken to Kerry Earl regarding new joiners in the Branch. She would let us know how to contact new FBCS. New MBCS were already notified in the Member's file. Leave for new Membership Secretary</p> |                    | <p><b>TC</b></p> <p><b>SV</b></p> <p><b>TC</b></p> |
| <b>180.1.6 CORRESPONDENCE</b>  |                    |  |
| The Committee heard of the sudden and untimely death of Graham McLaughlin, our Committee liaison at HQ. Our condolences had been given. A memorial book would be signed on behalf of the Committee, by those attending the upcoming Branches Convention .  |                    |  |
| <b>180.1.7 BRANCH REPORTS</b>  |                    |  |
| <b>Chair's Report</b>  |                    |  |
| It was agreed to continue with the fixed day of the Month for our meetings. This would be reviewed. (Ongoing)  |                    | <b>All</b>   |

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| Chair reported that she had contacted one or two other people with more industrial /commercial skills and experience on to the committee (Ongoing)  | <b>MB</b>   |
| <b>Membership Secretary's Report:</b><br>Membership Secretary not in place.   |   |
| <b>Webmaster's Report:</b><br>. Carl had been unwell and the Committee sent their best wishes   | <b>CA</b>   |
| <b>Treasurer's Report</b><br><br>No report was available. MB would contact the Treasurer to ensure the AGM report was sent to Jeremy for sending to the Branch for review.  | <b>All</b>  |
| <b>Member Groups Convention and Membership Board:</b><br>The Autumn Convention, for Branches only, would be held on 18th October. Jeremy and Mikhaila would attend from the Branch.   |   |
| <b>Council:</b><br>Tom Crick reported he had been nominated as Chair of YPG. The committee offered their congratulations. It was again commented that the Branch "punched well above its weight".   |   |
| <b>YPG:</b><br>See above  |   |
| <b>Schools:</b><br>. Tom reported that the Computing in Schools project was well underway at Swansea, Cardiff, Trinity, and Bangor. Eskills Wales was supporting the Technocamps project. After discussion, Tom agreed to draft a letter from the Branch hoping the Technocamps project would be expanded to include the whole of Wales   | <b>TC</b>   |
| <b>Universities:</b><br>No further report, as meetings had yet to be arranged   |   |
| <b>Professionalism:</b><br>No report.   |   |
| <b>Publicity:</b><br>As Derek had retired, the Committee agreed that this important topic would be one of the policy items to be pursued. Our Thanks to Derek had been sent.  | <b>All</b>  |
| <b>Mid Wales Sub Branch:</b><br>Best wishes were sent for a successful vote to set up a full branch at the upcoming AGM   | <b>ALL</b>  |
| <b>180.1.8 Events Programme</b>   |   |
| The programme was discussed.<br><br>The events programme was discussed, in particular :<br><br>The Committee discussed this year's AGM location and theme. It was agreed that the lecture by Sreve Derbin, from Cardiff had been very successful<br><br>Work for the Christmas lecture at Technoquest, Cardiff was progressing.. The ticket price was again discussed<br><br>The Chair again urged all Committee members to attend events, and publicise them where ever and whenever they could. | <b>ALL</b><br><br><b>RRM, JW</b><br><br><b>JW</b> |

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| <b>180.1. 9 Welsh Language and BCS in Wales</b> |  |            |
|   | No further report.   | <b>RRM</b> |
| <b>180.1.10 Guidance Notes</b>                  |  |            |
| On going  |  |            |
| <b>18-1.11 Any Other Business</b>               |  |            |
|   | <p>It was agreed that Jeremy would pursue with Committee Members the topics itemised at the last discussion Meeting at Swansea.</p> <p>It was also agreed to consider appointing two vice Chairs, because of the work load now being created.</p>  |            |
| <b>180.1.12 DATE(S) OF FUTURE MEETING(S)</b>    |  |            |
|   | <p>It was agreed to cancel November's meeting , because of the closeness to the next event at Swansea University, The Annual History of Computing meeting.</p> <p>The next scheduled meeting would therefore be Dec 7<sup>th</sup> at Cardiff, probably at the County Hall</p> <p>Ralph Miller (Secretary)</p> | <b>ALL</b> |