

**Minutes of the BCS L&D SG Committee Meeting  
Held on Monday Feb 3, 2016  
Following Learning Technologies Show**

Present: Kevin Streater (KS), Mark Palmer (MP), Gary Thornton (GT), Michelle Kaye (MK)  
Apologies: Ken Gaines (KG), Bruce Nicholls (BN), Sue Bird (SB), Lakmal Chaminda Senanayake (LS)

Meeting opened at 19:00 BST

- 1) **Who is the group for?** A discussion took place as to who the BCS L&D SG group was for. The summary was:

**The BCS Learning and Development Specialist Group is for those involved in the development, delivery or management of learning to IT and Communications professionals and users.**

**What we offer is:**

- An exchange of expertise and knowledge
- Support for learning practitioners in the IT domain
- Involvement in setting the standards and frameworks for IT & Communications learning

- 2) **Monthly Newsletter.** It was agreed to pilot a monthly newsletter containing summaries from Training Press Releases and the CEEdMA monthly newsletter. GT offered to assist in compiling this from input provided by KS. **ACTION – GT/KS.**
- 3) **Survey.** KS reviewed the planned survey and amendments were made. MP to find out from HQ if we can offer some Amazon vouchers as an incentive to completion. KS to finalise survey. **ACTION – KS/MP.**

Meeting closed at 19:50 GMT

Date of next meeting: Monday 29<sup>th</sup> February, 2015 at 19:00 GMT on Skype.