Minutes of the BCS Primary Health Care Specialist Group 41st AGM
Held at St George Hotel, 1 Ripon Road, Harrogate on
10 November 2022 at 4.30 pm

1. Welcome and Introductions Miriam Lemar (Chair)

Present:

Miriam Lemar  Dr Robert Treharne Jones
Dr Nick Booth  Ewan Davis
Dr Vije Rajput  Dr Robert Jeeves
Jennie Johnson  Dr Colin Brown
Dr John Robinson  Dr James Coleman
Dr Dai Evans  Dr Rupert Millard
Grizelda Moules  Dr Sukin Natarajan
Dr Mary Hawking  M. Sirbeeth
Dr Paul Singer  Dr Merlin Dunlop
Roz Foad  Dr Ian McNicoll
Dr Richard Williams  Dr Paul Miller
Dr Neill Jones  Dr Michael White
Dr Ian Thompson
Dr Ralph Kwame Akyea  Total 26

2. Apologies for Absence

Apologies received to date were received from Nilesh Jain and Arjun Dhillon. Vije was able to arrive later.

3. Minutes of the 2021 AGM

These were available online and were shown. It was noted that Roz Foad had been present and was added to the list of attendees. The minutes were accepted as a true record.

Proposed: John Robinson
Seconded: Jennie Johnson – carried

4. Matters Arising from the Minutes

There were no matters arising.
5. Chair’s Report

Miriam presented her report which was also available on the website.

During the year Lauren Fensome had resigned as Secretary and Dr Robert Trehanne Jones as Press Officer. Thanks were given and a presentation was made to Robert Trehanne Jones in recognition of his long years of service to the Group. Ralph Akyea has agreed to the post of Early Years and Inclusion Officer. A CLICSIG Meeting had been held in York in March on the effects of Covid 19. Writing it up had been a challenge.

Travel bursaries had been awarded to Tom Thwaite and Dr Bhekizulu Bayana for attendance at the Conference in Nice.

The FCI Annual Scientific Conference took place in June and Neill chaired this. Kate and Diego had taken part and it had been a very interesting session.

22 May 2023 was the date for the next meeting in Gothenburg.

3 bursaries have been awarded by the H & C Executive for attendance at this current conference.

The focus for 2022 / 2023 would be the Health Care Executive and the Joint JGPIT both of which Miriam attends as well as continuing our relationship with FCI. Activities would include raising the profile of the BCS PHCSG.

A webinar is to be held on 26th March 2023 and it is hoped others will follow. A CLICSIG is planned for later in the year.

Acceptance of report

Proposed: John Robinson
Seconded: Jennie Johnson – carried

6. Treasurer’s Report

Nilesh’s report was available on the website.

Neill Jones asked if the figure of £6.5 K represented a break even. The BCS has announced that in future an SFF (Supplementary Funding Form) application will need to be submitted for all CLICSIGS and future Conferences.

Acceptance of report

Proposed: Dai Evans
Seconded: Paul Singer – carried
7. Elections

It was noted that Merlin Dunlop also stepped down from the Committee this year. Grateful thanks were given to him for his work.

As Lauren had resigned during the year, there was a vacancy for the role of Secretary which Roz Foad was willing to stand for.

The following were elected to these roles:

<table>
<thead>
<tr>
<th>Role</th>
<th>Person</th>
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<tbody>
<tr>
<td>Treasurer</td>
<td>Dr Nilesh Jain</td>
</tr>
<tr>
<td>Early Career and Diversity</td>
<td>Dr Ralph Kwame Akyea</td>
</tr>
<tr>
<td>Primary Care Liaison</td>
<td>Dr Ian Thompson</td>
</tr>
<tr>
<td>Secretary</td>
<td>Roz Foad</td>
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These elections were voted for en masse

Proposed: Mary Hawking

Seconded: John Robinson – carried

8. Any Other Business

Website. Mary Hawking raised concerns about the website. It was noted that at BCS Sarah Brice had been liaising between the PHCSG the BCS and has now been replaced by Marie Setterfield.

Richard Williams said that the BCS should move to an HTML format.

9. Date of next Committee meeting

The next Committee meeting will follow immediately after this AGM. Subsequent Committee meetings would be announced. The next would probably be in December.

10. Date of next AGM

The venue and date to be confirmed and circulated, but would be provisionally in October or November 2024. We need to watch dates and avoid clashes.