

1. Welcome, present and apologies

- Andy welcomed everyone.
- Present: Andy, Jonathan, Jeremy, Fred, Paul, and Michael
- Apologies: John, Neil, and Rob

2. Actions from previous meeting

Andy reviewed the outstanding tasks in basecamp. The task owners had updated any that have been completed, and provided clarification or updates as needed.

- a. Andy had provided a new Zoom link; Jonathan mentioned the agenda still had the old Zoom link. Michael agreed to update the link in all future agendas to a more robust, future proof version.
- b. Paul was not able to open the hyperlinks in the minutes, as he is using the protected view, the other members of the committee where able to access the links.
- c. Paul has spotted a typo under the history of computing 'bullet point c' but was unable to decide what it should be 'te4h'. Action Michael to update and republish.

Link: <https://3.basecamp.com/3429175/buckets/7092835/todosets/984930345>

3. Update from Branch Chair

3.1. Archives of IT event

- a. Andy thought the 'Archives of IT' event, went well, with 35% of those registered attending.
- b. Paul asked if anyone had any issues with the two-step registration and joining link, which may be missed by those that had registered.
- c. Michael mentioned that HQ normally use Zoom, rather than GoTo meeting, which has a smoother enrolment and access process.
- d. Paul also mentioned that the sound was an issue for him, and Andy mentioned an issue with screen sharing.

3.2. BCS Bursary Scheme

- a. Andy has replied to Olivia that both he and Michael would be happy to be mentors for this. If another committee members are interested, please contact Andy. We are waiting for a response from Olivia in BCS HQ on the next steps. Michael thought we would need to enrol via STEM and receive training.
- b. Andy mentioned that Michael had done some investigations. He had been in contact with the Girls Friendly Society but as their age range is too young of the new Bursary scheme. However, they may be a good candidate for the STEM Working Group to provide presentations.

4. Update from Mid-Wales Branch Chair

- a. Fred mentioned that Mid-Wales do not have any scheduled events.
- b. Fred, has been in contact with a Mental Health organisation, for a future event which the South Wales Branch may be interested in.

5. Update from Branch Treasure

- a. Jonathan confirmed he had submitted the budget but has not received any update from BCS HQ as yet.

Link: <https://3.basecamp.com/3429175/buckets/7092835/vaults/4748082185>

6. Update on Early Careers and Equality & Diversity Liaison

- a. Andy suggested that Lauren remain on the website until we had a replacement.
- b. Andy planned to contact John Dyer, to ask if he knew anyone that could offer any support.
- c. Andy asked the committee on their thoughts on the University event? With Lauren being unavailable and as Michael does not have the bandwidth to take this forward in these critical few months. He suggested this event be put on hold, until Lauren's replacement has been found.
- d. Fred will ask if any member of his committee could support us, as well.
- e. The committee discussed options for this role with past committee members, personal contacts, or the wider membership.

7. Update from STEM Outreach Working Group

- a. Paul provided an update on the plan and actions, he also confirmed there have not been any requests from schools recently.
- b. Michael suggested that he includes a link to the working group so that the plans, actions and all documents could be accessed by the committee.
- c. Andy asked if the documents could be uploaded to basecamp and used as standard updates.

Links: <https://3.basecamp.com/3429175/buckets/21230719/uploads/4904896975>

8. History of Computing

- a. Andy said now that Jon T from Swansea Uni had done an intro, he would share the video link to our member to ask for volunteers from the membership.
- b. Ideally this should be taken forward by new volunteers. Jeremy suggested that a member of the Committee should be involved for continuity and support.
- c. Dag Spicer, from the museum in California, was only able to attend the second half of the event but found it interesting. He was keen to see the full video when its released. He also mentioned creating a link between both museums.

9. Update from Events Coordinator

9.1. Overall Plan

- a. Jeremy displayed the current programme of events. There currently no events between June to August.
- b. Jeremy, IET West are the next scheduled event in June, Paul mentioned he had been in contact with IET West but had had a response yet.
- c. IET East had to be cancel the event in April, owing to illness.
- d. Jeremy asked Fred for an update on the National Eisteddfod, given the time pressures the committee agreed to remove this one as an event for this year.
- e. Jeremy has started a programme of events starting in Sept 2022.
- f. The committee provided an input into the topics that could be delivered, for Jeremy to update.
- g. It was agreed that IET East may need to provide an event if they are unable to reschedule their cancelled event before August this year.

Links: <https://3.basecamp.com/3429175/buckets/7092835/vaults/1047227793>

10. Any Other Business

- a. Paul asked if we had any plans to increase the diversity of the committee. Andy mentioned this is an open task for the committee.

11. Date of Next Meeting

NB The next meeting's date was confirmed as 1 June 2022.

12. Resources

- Member data [Microsoft Power BI](#).
- Branch [basecamp](#).
- Branch [website](#).
- Branch [linkedin](#).
- BCS [Discourse](#)
- BCS Organisation Membership [site](#).
- Welsh Senedd Shaping Wales Future consultation [link](#).
- STEM [site](#).

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