



# International Medical Informatics Association: Nursing Informatics Special Interest Group

WEB PAGE: <https://imiamedinfo.org/wp/sig-ni-nursing-informatics/>

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## Executive Committee (2021-2024)

Chair Ann-Kristin Rotegaard

Vice-Chair (Membership) Joy Lee

Vice-Chair (Admin & Finance) Margie Kennedy

Vice-Chair (Communication) Michelle Honey

Vice-Chair (Working Groups) Nick Hardiker

## Happy New Year message from Chair: Ann-Kristin Rotegaard



Dear IMIA NI colleagues

Happy new year to you all!

I am proud of the engaged team we have within the Executive Committee, in our community, in our Advisory Panels, and in our Honorary members group! Thank you all for the hard work you have contributed to nursing informatics in general, and to IMIA NI!

We have achieved a lot over the last year. We have arranged our second fully online General Assembly with lots of engagement, discussion, and reporting of our achievements. We have amended our Bylaws. We also had our first global online event - a webinar, in place of the lite conferences between our congresses.

Collaboration and inspiration across countries and organizations is a main goal for IMIA NI. Based on the work by the IMIA NI Advisory Panels for the IMIA 2023 yearbook (to be published later this year) it is evident that knowledge sharing and building competency at various levels are considered important needs. Therefore, future work needs to develop guidelines on roles and policies for nursing informatics.

IMIA NI members, you have an important mandate here to contribute to the ongoing work of IMIA NI. One way to strengthen our work and make NI more visible is to engage in our Advisory Panels to accelerate this work. We hope that you will all take part in at least one of our Advisory Panels in 2023! Submit your interest using the IMIA NI [Advisory Panel Form](#).

I look forward to working with you for the ongoing success of IMIA NI and wish you all a healthy and successful year in all you do!

## Could you host a 2 hour webinar for IMIA NI in 2023?

We are seeking expressions of interest for one of you to arrange the 2023 global webinar. We aim to have a global webinar every year between our main congresses. Our next main congress is NI2024 to be held in 2024 in Manchester, United Kingdom, so we would like to have a IMIA NI Global Webinar in 2023. Please reach out to us if you would like to become visible and boost the NI engagement in your country through hosting such an event!

## WHAT IS IMIA NI?

IMIA NI is the world body for health and biomedical informatics. The focus of IMIA-NI is to foster collaboration among nurses and others who are interested in Nursing Informatics to facilitate development in the field. We aim to share knowledge, experience and ideas with nurses and healthcare providers worldwide about the practice of Nursing Informatics and the benefits of enhanced information management.

IMIA Nursing Informatics  
Special Interest Group,  
<https://www.linkedin.com/groups/6716836/>

**Please share this newsletter  
with your networks and  
national nursing informatics  
organizations.**

## Email ideas

Just a few thoughts about how to make the most of using email. Here are 10 tips, but I think I need to start with number 10.

1. Use a Professional Email Address
2. Include a Personalized Email Signature
3. Use a Specific Subject Line
4. Cite Points and Respond Directly
5. Eliminate Weak Language
6. Use a Confident and Assertive Voice
7. Don't Overdo the Exclamation Points
8. Don't Send Too Many Emails
9. Respond in a Timely Manner
10. Proofread Emails Before Sending

And some ideas for alternative wording...

<p style="color: #00838f; font-weight: bold;">I TOOK A WHILE BUT YOU CAN DEAL</p> <p>✗ SORRY FOR THE DELAY</p> <p>✓ THANKS FOR YOUR PATIENCE</p>	<p style="color: #00838f; font-weight: bold;">MY SCHEDULE MATTERS TOO</p> <p>✗ WHAT WORKS BEST FOR YOU?</p> <p>✓ COULD YOU DO ___:___?</p>	<p style="color: #00838f; font-weight: bold;">YEAH, YOU'RE WELCOME</p> <p>✗ NO PROBLEM / NO WORRIES!</p> <p>✓ ALWAYS HAPPY TO HELP!</p>
<p style="color: #00838f; font-weight: bold;">I KNOW WHAT I'M DOING</p> <p>✗ I THINK MAYBE WE SHOULD ___</p> <p>✓ IT'D BE BEST IF WE ___</p>	<p style="color: #00838f; font-weight: bold;">WORDING THIS IS HARD</p> <p>✗ *REWRITING E-MAIL FOR 40 MINUTES*</p> <p>✓ IT'D BE EASIER TO DISCUSS IN PERSON</p>	<p style="color: #00838f; font-weight: bold;">DO YOU GET IT?</p> <p>✗ HOPEFULLY THAT MAKES SENSE?</p> <p>✓ LET ME KNOW IF YOU HAVE QUESTIONS</p>
<p style="color: #00838f; font-weight: bold;">WHERE THE HECK ARE WE ON THIS?</p> <p>✗ JUST WANTED TO CHECK IN</p> <p>✓ WHEN CAN I EXPECT AN UPDATE?</p>	<p style="color: #00838f; font-weight: bold;">I MADE A SMALL ERROR</p> <p>✗ AHH SORRY! MY BAD. TOTALLY MISSED THAT.</p> <p>✓ NICE CATCH! UPDATED FILE ATTACHED. THANKS FOR LETTING ME KNOW!</p>	<p style="color: #00838f; font-weight: bold;">I HAVE AN APPOINTMENT</p> <p>✗ COULD I POSSIBLY LEAVE EARLY?</p> <p>✓ I WILL NEED TO LEAVE FOR ___ AT ___:___.</p>

## Bylaws need your vote



One key achievement for 2022 has been the revision of our IMIA NI Bylaws. Thank you to all who assisted with this. The revised Bylaws were presented at the 2022 General Assembly and after some discussion some further revision and checking was indicated. The final version will soon be sent to the country representatives and those with voting rights in a separate email. When these arrive in your inbox, please read and respond so we can finalise these.

### Upcoming Events and News

- [MedInfo 2023](#) is being held in Sydney, Australia, 7-12 July 2023.
- Slovenia is hosting the 21<sup>st</sup> International Conference on Artificial Intelligence in Medicine (AIME 23), which includes AI in Nursing, 12-15 June 2023. More info at <https://www.aimedicine.info/aime23/>.
- **NI 2024** will be in Manchester, UK, 21-24 July, 2024. The theme is 'Applied nursing informatics: Innovations in the practice of nursing informatics'. [@ni2024](#)

Please let us know if you have any news or events to share