



CITP Determining Current Competence Telephone Interview template V0.1

Applicant name:	Applicant ref number:		
CITP Revalidation			
To satisfy the requirements and be granted a CoCC, individuals are required to demonstrate how they have maintained (1) their IT practise at the correct level and (2) their CPD during the last 3-5 years. Refer to the Assessor Guidance notes.	Assessment (Check the relevant box below)		
Autonomy – Document any additional evidence presented during the telephone interview:	Above Standard	Met Standard	Below Standard
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complexity – Document any additional evidence presented during the telephone interview:	Above Standard	Met Standard	Below Standard
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Influence – Document any additional evidence presented during the telephone interview:	Above Standard	Met Standard	Below Standard
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Business Skills – Document any additional evidence presented during the telephone interview:	Above Standard	Met Standard	Below Standard
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Document any additional relevant evidence presented during the telephone interview CPD Evidence: A registrant must demonstrate in their CPD Activity record that they have provided examples of CPD activities in the last 3-5 years, and how these activities have contributed to the quality of their professional practice.			
Has the registrant provided sufficient evidence to demonstrate that they have undertaken a sufficient mixture of relevant CPD activities during the past 3-5 years?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Has the registrant's CPD contributed to the quality of their practice and have they demonstrated the benefit they have gained?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Final Outcome			
Applicants right to view: Applicants have a right to request any documentation in relation to their application. Please ensure your decisions are clearly justified with reasons and clear explanations are provided. This is also required for Audit. Summary – Having considered the concerns raised by the initial assessor in the first review, please document: <ol style="list-style-type: none"> (1) How the additional evidence provided during the telephone interview satisfied the area/s of concern, or (2) How the telephone discussion enabled you to determine the outcome 			
Successful – Award CoCC: <input type="checkbox"/>	Unsuccessful: CITP without CoCC granted <input type="checkbox"/>		
Assessor Details			
Assessor full name:	Date:		
Assessor post nominals			
Assessor membership number:			

