|  |  |
| --- | --- |
| **Chartered IT Professional status** **CITP Initial Review Report V0.9** | BCSThe Chartered Institute for ITFirst Floor, Block DNorth Star HouseNorth Star AvenueSwindon SN2 1FAT +44 (0) 1793 417 417F +44 (0) 1793 417 444E bcshq@hq.bcs.org.uk [www.bcs.org](http://www.bcs.org)  |

|  |  |
| --- | --- |
| **Applicant full name:** | **Applicant reference number:**  |
|  |  |

|  |
| --- |
| **Initial Review Assessment** |
| **IT Competence Assessment** |

| **Autonomy:** Does the evidence meet the expectation that work is often self-initiated as defined by A1, A2, and A3 of the standard?**A1** Works under broad direction. **A2** Is fully responsible for meeting allocated technical and/or project/supervisory objectives. **A3** Establishes milestones and has a significant role in the assignment of tasks and/or responsibilities. | Yes[ ] No[ ]  |
| --- | --- |
| Please provide specific examples against each competence A1-A3: |

| **Influence:** Does the evidence demonstrate the leadership ability to achieve successful business benefit as defined by B1, B2, B3, and B4 of the standard? **B1** Influences organisation, customers, suppliers, partners and peers on the contribution of their own specialism. **B2** Builds appropriate and effective business relationships. **B3** Makes decisions that impact the success of assigned work, i.e. results, deadlines and budget. **B4** Has significant influence over the allocation and management of resources appropriate to a given assignment. | Yes[ ] No[ ]  |
| --- | --- |
| Please provide specific examples against each competence B1-B4: |

| **Complexity:** Does the evidence demonstrate the ability to succeed in roles that are multifaceted as defined by C1, C2, and C3 of the standard?**C1** Performs an extensive range and variety of complex technical and/or professional work activities. **C2** Undertakes work that requires the application of fundamental principles in a wide and often unpredictable range of contexts. **C3** Understands the relationship between their own specialism and the wider customer/organisational requirements. | Yes[ ] No[ ]  |
| --- | --- |
| Please provide specific examples against each competence C1-C3: |

| **Business Skills:** Does the evidence demonstrate vision and appreciation of the overall context to achieve benefit from exploiting IT as defined in D1, D2, D3, D4, D5, D6, D7 and D8?**D1** Advises on the available standards, methods, tools and applications relevant to their own specialism and can make an appropriate choice from alternatives. **D2** Analyses, designs, plans, executes and evaluates work to time, cost and quality targets and takes all requirements into account when making proposals. **D3** Analyses requirements and advises on scope and options for continuous operational improvement. **D4** Assesses and evaluates risk. **D5** Demonstrates creativity, innovation and ethical thinking when applying a solution for the benefit of a customer/stakeholder. **D6** Communicates effectively, both formally and informally. **D7** Demonstrates leadership and facilitates collaboration between stakeholders who have diverse objectives. **D8** Maintains an awareness of developments in the industry; takes initiative to keep their skills up to date and mentors colleagues. | Yes[ ] No[ ]  |
| --- | --- |
|  Please provide specific examples against each competence D1-D8: |

|  |
| --- |
| Breadth of Knowledge AssessmentFor applicants who DO NOT hold an academic qualification with Full CITP accreditationEvidence of knowledge **equivalent** to that gained from an academic qualification with Full CITP accreditation needs to be submitted and assessed. Refer to the CITP Assessor Guidance Notes – “How to assess breadth of IT knowledge” |

| **Principles of IT:** Knowledge & understanding of essential facts, concepts, principles and theories relating to IT**A1** methods and issues**A2** methods, techniques and tools for information modelling, software development**A3** building information systems architecture and related technologies for developing information systems**A4** statistical principles related to the study of IT | Yes[ ] No[ ]  |
| --- | --- |
|  Please provide specific examples against each competence A1-A4: |

| **Exploitation of IT**. The commercial, economic and process aspects of the development, use and maintenance of information technology including management techniques and information security**B1** knowledge about the exploitation of IT including management techniques and information security.**B2** Use of technology to achieve objectives in a variety of context | Yes[ ] No[ ]  |
| --- | --- |
|  Please provide specific examples against each competence B1 & B2: |

| **Legal, Social and Ethical Factors relating to IT:** The ability to recognise all aspects of the environment in which information technology resides including regulatory frameworks, political influences and accountabilities.**C1** Recognition and awareness of the legal, social, ethical and professional issues involved in the exploitation of computer technology.**C2** Recognition of all aspects of the environment including frameworks, political influences and accountabilities. | Yes[ ] No[ ]  |
| --- | --- |
|  Please provide specific examples against each competence C1 & C2: |

|  |
| --- |
| Initial Review Assessment summary |
| **IT Competence Assessment** |
| Below standard [ ]  | Meets standard [ ]  | Exceeds standard [ ]  |
| **SFIA** |
| Please indicate in which SFIA skill(s) areas you believe this applicant to be practising by stating the SFIA code(s): |  |
| Below Standard [ ]  | Meets Standard [ ]  | Exceeds Standard [ ]  |
| **Breadth of Knowledge Assessment** |
| Below standard [ ]  | Meets standard [ ]  | Exceeds standard [ ]  |
| Overall Initial Review Assessment |
| Successful Proceed to PRI  | [ ]  | \*Further written evidence needed  | [ ]  | \*Further info required via telephone  | [ ]  | \*Unsuccessful  | [ ]  |
| Telephone discussion required:With applicant: [ ] With supporter [ ]  |  (Enter name of supporter/s): |
| * If further evidence is needed, be clear about what evidence is needed.
* If the applicant is unsuccessful, be clear about why they have been unsuccessful.
* If specific points need to be explored at interview, specify below.

\***Detail your comments below which will be shared directly with applicants**: *
*
*
 |
|  |
| **Recommendations** |
| **Engineering Council** [ ]  | **Assessor** [ ]  |
| **Fellowship** [ ]  | **Karen Burt Award Referral** (female applicants): [ ]  |
|  |
| **Assessor Details** |
| **Assessor full name:**  |  |
| **Assessor membership number:**  |  |
| **Assessor BCS/EC/SC grade:**  |  |
| **Date** |  |

The British Computer Society (Registered Charity no. 292786)