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| **Chartered IT Professional status**  **CITP Initial Review Report V0.9** | BCS  The Chartered Institute for IT  First Floor, Block D  North Star House  North Star Avenue  Swindon SN2 1FA  T +44 (0) 1793 417 417  F +44 (0) 1793 417 444  E [bcshq@hq.bcs.org.uk](mailto:bcshq@hq.bcs.org.uk)  [www.bcs.org](http://www.bcs.org) |

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| **Applicant full name:** | **Applicant reference number:** |
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| **Initial Review Assessment** |
| **IT Competence Assessment** |

| **Autonomy:** Does the evidence meet the expectation that work is often self-initiated as defined by A1, A2, and A3 of the standard?  **A1** Works under broad direction.  **A2** Is fully responsible for meeting allocated technical and/or project/supervisory objectives.  **A3** Establishes milestones and has a significant role in the assignment of tasks and/or responsibilities. | YesNo |
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| Please provide specific examples against each competence A1-A3: | |

| **Influence:** Does the evidence demonstrate the leadership ability to achieve successful business benefit as defined by B1, B2, B3, and B4 of the standard?  **B1** Influences organisation, customers, suppliers, partners and peers on the contribution of their own specialism.  **B2** Builds appropriate and effective business relationships.  **B3** Makes decisions that impact the success of assigned work, i.e. results, deadlines and budget.  **B4** Has significant influence over the allocation and management of resources appropriate to a given assignment. | YesNo |
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| Please provide specific examples against each competence B1-B4: | |

| **Complexity:** Does the evidence demonstrate the ability to succeed in roles that are multifaceted as defined by C1, C2, and C3 of the standard?  **C1** Performs an extensive range and variety of complex technical and/or professional work activities.  **C2** Undertakes work that requires the application of fundamental principles in a wide and often unpredictable range of contexts.  **C3** Understands the relationship between their own specialism and the wider customer/organisational requirements. | YesNo |
| --- | --- |
| Please provide specific examples against each competence C1-C3: | |

| **Business Skills:** Does the evidence demonstrate vision and appreciation of the overall context to achieve benefit from exploiting IT as defined in D1, D2, D3, D4, D5, D6, D7 and D8?  **D1** Advises on the available standards, methods, tools and applications relevant to their own specialism and can make an appropriate choice from alternatives.  **D2** Analyses, designs, plans, executes and evaluates work to time, cost and quality targets and takes all requirements into account when making proposals.  **D3** Analyses requirements and advises on scope and options for continuous operational improvement.  **D4** Assesses and evaluates risk.  **D5** Demonstrates creativity, innovation and ethical thinking when applying a solution for the benefit of a customer/stakeholder.  **D6** Communicates effectively, both formally and informally.  **D7** Demonstrates leadership and facilitates collaboration between stakeholders who have diverse objectives.  **D8** Maintains an awareness of developments in the industry; takes initiative to keep their skills up to date and mentors colleagues. | YesNo |
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| Please provide specific examples against each competence D1-D8: | |

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| Breadth of Knowledge AssessmentFor applicants who DO NOT hold an academic qualification with Full CITP accreditation Evidence of knowledge **equivalent** to that gained from an academic qualification with Full CITP accreditation needs  to be submitted and assessed. Refer to the CITP Assessor Guidance Notes – “How to assess breadth of IT knowledge” |

| **Principles of IT:** Knowledge & understanding of essential facts, concepts, principles and theories relating to IT  **A1** methods and issues  **A2** methods, techniques and tools for information modelling, software development  **A3** building information systems architecture and related technologies for developing information systems  **A4** statistical principles related to the study of IT | YesNo |
| --- | --- |
| Please provide specific examples against each competence A1-A4: | |

| **Exploitation of IT**. The commercial, economic and process aspects of the development, use and maintenance of information technology including management techniques and information security  **B1** knowledge about the exploitation of IT including management techniques and information security.  **B2** Use of technology to achieve objectives in a variety of context | YesNo |
| --- | --- |
| Please provide specific examples against each competence B1 & B2: | |

| **Legal, Social and Ethical Factors relating to IT:** The ability to recognise all aspects of the environment in which information technology resides including regulatory frameworks, political influences and accountabilities.  **C1** Recognition and awareness of the legal, social, ethical and professional issues involved in the exploitation of computer technology.  **C2** Recognition of all aspects of the environment including frameworks, political influences and accountabilities. | YesNo |
| --- | --- |
| Please provide specific examples against each competence C1 & C2: | |

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| Initial Review Assessment summary | | | | | | | | | | | |
| **IT Competence Assessment** | | | | | | | | | | | |
| Below standard | | | | | Meets standard | | | Exceeds standard | | | |
| **SFIA** | | | | | | | | | | | |
| Please indicate in which SFIA skill(s) areas you believe this applicant to be practising by stating the SFIA code(s): | | | | | | | |  | | | |
| Below Standard | | | | | Meets Standard | | | Exceeds Standard | | | |
| **Breadth of Knowledge Assessment** | | | | | | | | | | | |
| Below standard | | | | | Meets standard | | | Exceeds standard | | | |
| Overall Initial Review Assessment | | | | | | | | | | | |
| Successful Proceed to PRI |  | \*Further written evidence needed | | | |  | \*Further info required via telephone | |  | \*Unsuccessful |  |
| Telephone discussion required:  With applicant:  With supporter | | | (Enter name of supporter/s): | | | | | | | | |
| * If further evidence is needed, be clear about what evidence is needed. * If the applicant is unsuccessful, be clear about why they have been unsuccessful. * If specific points need to be explored at interview, specify below.   \***Detail your comments below which will be shared directly with applicants**: | | | | | | | | | | | |
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| **Recommendations** | | | | | | | | | | | |
| **Engineering Council** | | | | | **Assessor** | | | | | | |
| **Fellowship** | | | | | **Karen Burt Award Referral** (female applicants): | | | | | | |
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| **Assessor Details** | | | | | | | | | | | |
| **Assessor full name:** | | | |  | | | | | | | |
| **Assessor membership number:** | | | |  | | | | | | | |
| **Assessor BCS/EC/SC grade:** | | | |  | | | | | | | |
| **Date** | | | |  | | | | | | | |

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