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Chartered IT Professional status

CITP Initial Review Report V0.9

Applicant full name:	Applicant reference number:

Initial Review Assessment
IT Competence Assessment

Autonomy: Does the evidence meet the expectation that work is often self-initiated as defined by A1, A2, and A3 of the standard? **A1** Works under broad direction. **A2** Is fully responsible for meeting allocated technical and/or project/supervisory objectives. **A3** Establishes milestones and has a significant role in the assignment of tasks and/or responsibilities.	Yes ☐　No ☐
Please provide specific examples against each competence A1-A3:	

Influence: Does the evidence demonstrate the leadership ability to achieve successful business benefit as defined by B1, B2, B3, and B4 of the standard? **B1** Influences organisation, customers, suppliers, partners and peers on the contribution of their own specialism. **B2** Builds appropriate and effective business relationships. **B3** Makes decisions that impact the success of assigned work, i.e. results, deadlines and budget. **B4** Has significant influence over the allocation and management of resources appropriate to a given assignment.	Yes ☐　No ☐
Please provide specific examples against each competence B1-B4:	

Complexity: Does the evidence demonstrate the ability to succeed in roles that are multifaceted as defined by C1, C2, and C3 of the standard? **C1** Performs an extensive range and variety of complex technical and/or professional work activities. **C2** Undertakes work that requires the application of fundamental principles in a wide and often unpredictable range of contexts. **C3** Understands the relationship between their own specialism and the wider customer/organisational requirements.	Yes ☐ No ☐
Please provide specific examples against each competence C1-C3:	

Business Skills: Does the evidence demonstrate vision and appreciation of the overall context to achieve benefit from exploiting IT as defined in D1, D2, D3, D4, D5, D6, D7 and D8? **D1** Advises on the available standards, methods, tools and applications relevant to their own specialism and can make an appropriate choice from alternatives. **D2** Analyses, designs, plans, executes and evaluates work to time, cost and quality targets and takes all requirements into account when making proposals. **D3** Analyses requirements and advises on scope and options for continuous operational improvement. **D4** Assesses and evaluates risk. **D5** Demonstrates creativity, innovation and ethical thinking when applying a solution for the benefit of a customer/stakeholder. **D6** Communicates effectively, both formally and informally. **D7** Demonstrates leadership and facilitates collaboration between stakeholders who have diverse objectives. **D8** Maintains an awareness of developments in the industry; takes initiative to keep their skills up to date and mentors colleagues.	Yes ☐ No ☐
Please provide specific examples against each competence D1-D8:	

Breadth of Knowledge Assessment
For applicants who DO NOT hold an academic qualification with Full CITP accreditation

Evidence of knowledge **equivalent** to that gained from an academic qualification with Full CITP accreditation needs

to be submitted and assessed. Refer to the CITP Assessor Guidance Notes – "How to assess breadth of IT knowledge"

Principles of IT: Knowledge & understanding of essential facts, concepts, principles and theories relating to IT **A1** methods and issues **A2** methods, techniques and tools for information modelling, software development **A3** building information systems architecture and related technologies for developing information systems **A4** statistical principles related to the study of IT	Yes ☐ No ☐

Please provide specific examples against each competence A1-A4:

Exploitation of IT. The commercial, economic and process aspects of the development, use and maintenance of information technology including management techniques and information security **B1** knowledge about the exploitation of IT including management techniques and information security. **B2** Use of technology to achieve objectives in a variety of context	Yes ☐ No ☐

Please provide specific examples against each competence B1 & B2:

Legal, Social and Ethical Factors relating to IT: The ability to recognise all aspects of the environment in which information technology resides including regulatory frameworks, political influences and accountabilities. **C1** Recognition and awareness of the legal, social, ethical and professional issues involved in the exploitation of computer technology. **C2** Recognition of all aspects of the environment including frameworks, political influences and accountabilities.	Yes ☐ No ☐

Please provide specific examples against each competence C1 & C2:

Initial Review Assessment summary

IT Competence Assessment

Below standard ☐	Meets standard ☐	Exceeds standard ☐

SFIA

Please indicate in which SFIA skill(s) areas you believe this applicant to be practising by stating the SFIA code(s):	

Below Standard ☐	Meets Standard ☐	Exceeds Standard ☐

Breadth of Knowledge Assessment

Below standard ☐	Meets standard ☐	Exceeds standard ☐

Overall Initial Review Assessment

Successful Proceed to PRI ☐	*Further written evidence needed ☐	*Further info required via telephone ☐	*Unsuccessful ☐

Telephone discussion required: With applicant: ☐ With supporter ☐	(Enter name of supporter/s):

- If further evidence is needed, be clear about what evidence is needed.
- If the applicant is unsuccessful, be clear about why they have been unsuccessful.
- If specific points need to be explored at interview, specify below.

***Detail your comments below which will be shared directly with applicants**:

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-
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Recommendations

Engineering Council ☐	**Assessor** ☐
Fellowship ☐	**Karen Burt Award Referral** (female applicants): ☐

Assessor Details

Assessor full name:	
Assessor membership number:	
Assessor BCS/EC/SC grade:	
Date	