CITP Assessor Training
11. Case Study exercises

11. Case Study Exercises

You have access to the following resources via your training link to help you complete the case studies:

- Assessor Templates

- Assessor Guidance Notes

- SFIA Framework

- Application materials

- Assessor Reports

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- Having now worked through the PowerPoint modules and familiarised yourself with the resources, and you are ready to complete the 2 x case studies.

- They are located on your training link.

- Once you have produced your case study assessment report and you are happy that it meets the requirements, as set out in the training, submit it to the BCS Team.

11. Case Study Exercises

Completing the case studies and activating your assessor role:

The resources to which you have access contain the original completed assessor reports.

For maximum benefit to you, we strongly advise not to refer to the original assessor reports until **after you have completed** your own assessment of the case study application.

- You are required to submit both case study assessment reports to BCS
- They will not be marked and you will not receive feedback
- The purpose of submitting your assessment report is so that the BCS Team are assured that you have thoroughly completed the training
- You can compare your completed report to that of the original assessor's reports for your own learning.
- As soon as the BCS Team have received both completed case study reports from you, you will be given access to the online calendar and your assessor status will be activated.

11. Case Study Exercises

Case Study 1:

Open Case Study 1: which will include the following:

- o BOK Statement
- o CV
- o Org Chart
- o Personal Statement
- o SDNA – Service Delivery Note for Assessors
- o Supporter Report

Exercise:

- Read through the application material
- Refer to the training and assessor guidance
- Complete the Initial Review template & recommend an outcome
- Submit your completed assessment to the BCS Team
- Once completed and submitted, go back to your online resources – go to "Assessor Completed Reports" and read through the original assessor report

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Case Study 2:

Open Case Study 2 which will include the following:

- o Application Form (note case study 1 does not have Application form)
- o BOK Statement
- o CV
- o Org Chart
- o Personal Statement
- o SDNA – Service Delivery Note for Assessors
- o Supporter Report

Exercise:

- Complete the Initial Review template & recommend an outcome for the application
- Follow the training and guidance
- Submit your completed assessment to the BCS Team
- Once completed and submitted, take a look through the original assessor report

Following submission of your case studies:

Once you have worked through all the PowerPoint modules, and submitted your case studies to the BCS Team, you are advised to:

- Ask the BCS Team to set you up to observe an interview

- Be sure the BCS Team know which specialisms you are confident to cover as a Lead interviewer

- Upon receipt of the online calendar link, add your availability asap to start carrying out application initial reviews

- As soon as you feel confident, add your availability to the online calendar to start carrying out interviews

You are advised to aim to carry out at least one interview per month and 4 application initial reviews per month.