CITP
Assessor Training:
1. Training Overview

Congratulations on your selection into the CITP Assessor Role!

Now to get started with the training.

This training covers:

- 11 x PowerPoint modules.

- 2 x case studies for you to complete.

1. Training Overview

You will have access to many resources throughout the training:

- Assessor Templates

- Assessor Guidance Notes

- SFIA Framework

- Application materials

- Assessor Reports

Case Studies

You are expected to thoroughly complete the training and the 2 case studies

The 2 x case study reports you will be asked to produce as part of the training will not be marked - there is no Pass or Fail based on your efforts.

If you do not complete the training and submit your case study reports you will not be able to carry out the assessor role.

The purpose of the 2 x case studies is to familiarise yourself with the process of how to do an assessment, and in order to self-check your learning, you will be expected to complete both case studies.

The BCS team will activate your assessor role upon receipt of both your case study assessment reports

Case studies….

The resources to which you have access contain the original completed assessor reports.

When asked to complete a case study, for maximum benefit to you, we strongly advise you do not refer to the original assessor reports until after you have completed your own assessment of the case study application

- You will be asked to submit your case study assessment to the BCS team
- They will not be marked
- The purpose of submitting your assessment report is so that the BCS Team are assured that you have thoroughly completed the training

1. Training Overview

Once you have worked through all the PowerPoint modules and submitted your case studies to the BCS Team, you are strongly advised to:

- Ask the BCS Team to set you up to observe an interview

- Let the BCS Team know which specialisms you are confident to cover as a Lead interviewer

- Add your availability to the online calendar to start carrying out application initial reviews

- As soon as you feel confident, add your availability to the online calendar to start carrying out interviews

The Training modules cover:

Module	Topic
1.	Training Overview (*this module*)
2.	Introduction to your assessor role
3.	Getting started
4.	SFIA, Career Pathways
5.	The first assessment of the application (initial review)
6.	Assessing further information
7.	The interview
8.	Verifying current competence
9.	GDPR and COI
10.	QA & Appeals Process
11.	Case Study Exercises