

Major changes from Type 1 Application Form to Application Form (January 2018) v3

Application Form changes

Section, template page reference	Change
Entire Application Form	Now only one standard application form (removal of distinction between Type 1 and Type 2 visits) Removal of references to CDs, USB memory sticks and hard copies for documentation
Cover page 1	Guidance on electronic format for documentation including file types
Table, Page 2	Updated Table 'Programmes presented for review' to include RITTech and some information previously collected in Section B.
Box before Departmental information	New section requesting rationale for accreditation being sought.
Section A.1.1, page 3	External institutional review to include examples of other forms of evidence as QAA audit reports are phased out
Section A.1.3, page 3	Inclusion of minutes from any formal industrial advisory board or similar mechanism as possible evidence of industrial input
Section A.1.4 (old), page 3	Removal of <i>Section A.1.4 Describe the role of the external examiner in the QA process and provide details of the follow up and feedback processes</i>
Section A.1.4 (new), page 3	Inclusion of 'obtaining' in 'Describe the mechanisms for obtaining student feedback.'
Section A.2.3, page 4	For <i>Section A.2.3 Academic staff: career details</i> , option to provide information via hyperlinks to staff profiles on the HEI website
Section A.2.9, page 5	Library – inclusion of request for information on spend on online books
Section B.1.5, page 6	Removal of <i>Section B.1.5 Names, positions and dates of appointments of external examiners</i>
Sections B.1.6 and B.1.7, page 6	Sections <i>B.1.6 Accreditation sought</i> and <i>B.1.7 Accreditation period sought</i> including backdating merged with Table on page 2 <i>Programmes presented for review</i>
Section B.4.1, page 7	Removal of <i>Section B.4.1 Legal, social, ethical and professional issues</i> (NB: Panels will seek this information within the 'Notes' section or cells of the mappings). Subsequent Sections are re-numbered
Section B.4.6, page 7	Inclusion of project samples to include fails if available. Where backdating is requested, inclusion of the need to provide project work from the appropriate cohorts (in addition to the standard sample.
Section B.7 (formerly B.8), page 8	Option included to link to data in any existing formats and request to include link to Unistats data against question '% employed in related profession 6 months after graduating (if known)'