



PRIMARY HEALTH CARE SG

ANNUAL GENERAL MEETING

THURSDAY 13TH OCTOBER 2016

ETTINGTON PARK HOTEL
STRATFORD-UPON-AVON

Officer Report – Treasurer 2015-16

Overall this was the third year in our new operating model where we had no dedicated administrative support as well as no significant income source.

Budget 2015-16

Our budget submission for 2015-16 was largely in line with the budget submission of the other Specialist Groups and Branches, where we forecast our expected expenditure to act as the basis of funding that we were requesting from the BCS. The BCS Member Group Finance Committee then collated all the budget submissions and decided the allocation that it was going to give us.

For the financial year 2015-16, we submitted a budget requesting an allocation of £7,305 from the BCS covering £6,895 for running costs (committee expenses, ClicSIG and other non-event activities) and a shortfall of £410 for the AGM and Annual Conference. BCS has agreed to an allocation of £6,000 to cover the running costs and AGM and Annual Conference shortfall. They were also very complimentary about the responsible way in which we are managing our group's accounts.

Overall Expenditure 2015-16

Our overall expenditure for 2014-15 was £3,233 which was £2,767 less than our allocation from BCS. By way of comparison, the corresponding figures for 2014-15 were £2,827 and £3,813.

Running Costs 2015-16

Our overall running costs for 2014-15 were £3,289. The main elements were £2,100 on travel expenses, £749 on catering expenses (including £500 to support the NHS Hack Day in Manchester in September 2015) and £371 to attend eHealth week in April 2016. There were many reasons for our actual running costs being far lower than our budgeted running costs. Chief among them include the fact that some committee members are funding travel costs to committee meetings either personally or through some other means; no money was spent on hiring rooms for ClicSIG or paying for a rapporteur.

AGM and Annual Conference 2015

Overall we made a total profit of £56, which was better than the expected loss of £410. This was due to sponsorship covering some of the fixed costs and no speaker expenses. However our delegate income was nearly £2,000 less than expected which was countered by lower expenditure.

Budget 2016-17

For the financial year 2016-17, we submitted a budget requesting an allocation of £6,885 from the BCS covering £6,495 for running costs (committee expenses, ClicSIG and other non-event activities) and a shortfall of £390 for the AGM and Annual Conference. BCS has agreed to allocate the full request i.e. £6,885. They were also very complimentary about the responsible way in which we are managing our group's accounts. Furthermore, they are now taking an active interest in monitoring the progress of our Annual Conference against budgeted expenditure, including the possibility of cancelling the event if we do not have sufficient number of bookings at key milestones in advance of the event.

Nilesh Jain, DSc MBCS CITP

October 2016