

THE BRITISH COMPUTER SOCIETY - SOUTH WALES BRANCH

The sixth meeting of the 2001/2 committee of the South Wales Branch will take place on :-

Date Thursday 31st January 2002

Time 18.00 hrs.

Venue County Hall, Cardiff

AGENDA

105.5.1 - APOLOGIES

Officers unable to attend in person should brief a proxy or report in writing.

105.5.2 - MINUTES OF PREVIOUS MEETINGS

105.5.3 - MATTERS ARISING FROM MINUTES

105.5.4 - CORRESPONDENCE

105.5.5 - BRANCH REPORTS

Membership Secretary`s Report: N. Cox to review current membership movement and trends.

Treasurer`s Report: S.Harvey to review finances, highlighting progress and current predictions.

Chairman`s report: Review of Committee appointments:

Branches Board/Council Report: G. Willmott to report on meetings as appropriate.

YPG: J. Mullins to report on YPG activities.

Schools: D. Newman to review activity in the education liaison area.

105.5.6 - 2001/2002 EVENTS PROGRAMME

105.5.7- STUDENT PRIZES

105.5.8 - ANY OTHER BUSINESS

105.5.9 - DATE OF NEXT MEETING

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THE BRITISH COMPUTER SOCIETY - SOUTH WALES BRANCH

Minutes of the fifth meeting of the 2001-2002 committee of the South Wales Branch held on Tuesday 8th January 2002 at County Hall, Cardiff at which were present P. Bulmer (chair), K. Potter (minutes), D. Smith, S. Harvey, E. Stuart, R. David, A.Owen, J. Mullins, M.Jeffs and J. White.

A large part of this meeting was taken up in preparing the mailing of the chairman`s Christmas letter. The agenda therefore concentrated only on items requiring immediate attention.

104.5.1 6 APOLOGIES

Received from Bob Hall

104.5.2 - MINUTES OF PREVIOUS MEETING Were approved

104.5.3 MATTERS ARISING FROM MINUTES None.

104.5.4 - CORRESPONDENCE

Ted has received a copy of the booklet "A guide to the BCS" which would be ideal to hand out to non BCS members at our meetings. Paul also had a booklet from HQ "Data Protection - guidance for branches and specialist groups". This needs to be given to Noel at the next meeting. Ted also received a leaflet about the 2002 IS Management Awards.

The problem with ACES invoices has been sorted out. A receipt has been received by Derek for the deposit on next week's meeting. This was passed to Steve Harvey.

104.5.5- BRANCH REPORTS

Membership Secretary's Report: N. Cox not present

Treasurer's Report: Steve and Paul went to Port Talbot branch to request a statement so that a changeover point can be agreed. The cheque for M. Mudge was not sent as there was nothing in our account. He also asks us to get Vat receipts when paying for meals or hotels.

The situation about committee members claiming mileage for all meetings will be discussed with HQ. In particular the South Wales branch covers half of Wales. This is affecting new members wishing to join the committee.

Action **Steve**

Steve has suggested that we use the HQ expenses form rather than our regional one. It was explained that you should not claim for taxis on the HQ form.

He also has some vouchers for student prizes which have been purchased in advance.

Chairman's Report

The secretary will draft a letter to the members not attending meetings with the option of standing down and also speak to Graham about his situation.

Action **Ken**

The Freepost facility needs to be suspended by sending a letter to Consignia. As we are in credit we should gain a refund.

Action **Ken**

Student prizes will be discussed at the next meeting.

Branches Board/Council Report: G. Willmott not present

YPG: . Jason said that a virtual discussion group has been set up and student prizes is one of the discussion items.

Schools : No officer present

104.5.6 - 2001/2002 EVENTS PROGRAMME

Accommodation is required for next weeks speaker in the Newport area.

Action **Mike**

104.5.7 - . ANY OTHER BUSINESS

None

104.5.8- DATE OF NEXT MEETING

Thursday 31st January 2002 - Room D

Tea and coffee will be booked