

**THE BRITISH COMPUTER SOCIETY  
SOUTH WALES BRANCH**

The fifth meeting of the 2002/3 committee of the South Wales Branch will take place on: -

Date Tuesday 14th January 2003

Time 18.00 hrs.

Venue County Hall, Cardiff

**AGENDA**

**112.5.1 - APOLOGIES**

Officers unable to attend in person should brief a proxy or report in writing.

**112.5.2 - MINUTES OF PREVIOUS MEETINGS**

**112.5.3 - MATTERS ARISING FROM MINUTES**

**112.5.4 - CORRESPONDENCE**

**112.5.5 - BRANCH REPORTS**

Membership Secretary's Report: N. Cox to review current membership movement and trends.

Treasurer's Report: S. Harvey to review finances, highlighting progress and current predictions.

Chairman's report: Review of Committee appointments:

Branches Board/Council Report: No officer in post.

YPG: J. Mullins to report on YPG activities.

Schools: No officer in post.

**112.5.6 - 2002/2003 EVENTS PROGRAMME**

Discussion of the new guidance procedures for this role.

Review progress against future meetings

September	Derrick
October	Richard
November	Daniel

**112.5.7 - ANY OTHER BUSINESS**

**112.5.8 - DATE OF NEXT MEETING**

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**Minutes of the fourth meeting of the 2002-2003 Session of the  
Committee of the South Wales Branch  
Wednesday 20th November 2002  
County Hall, Cardiff**

**PRESENT**

P. Bulmer (chair), K. Potter (minutes),  
N. Cox, D. Smith, D. Cunliffe, J. White, R. David, and J. Mullins.  
Nathan Cooper was introduced to the committee and he would like to attend future meetings.

**111.4.1 – APOLOGIES**

Ralph, Steve and Ted.

**111.4.2 - MINUTES OF PREVIOUS MEETING**

These were approved.

**111.4.3 - MATTERS ARISING FROM MINUTES**

None.

**111.4.4 - CORRESPONDENCE**

Details about the Programming Competition and entry forms were circulated to the committee. Also the latest information on Specialist Groups was circulated.  
Lyn Sturgess is changing jobs so watch out for her replacement when you contact BCS.

**111.4.5- BRANCH REPORTS**

**Membership Secretary's Report:** Noel said that he had received no membership details from HQ. He mentioned that all our assessors have agreed to carry on. He asked for volunteers from the committee to become assessors. In particular he is looking for young CEng. people. There are 6-8 interviews a year but you are not expected to attend all of them. He produced application forms that were given to Daniel, Jason and Richard.

He has recruited Jonathan Chad from WDA to become an assessor and who is keen to join our committee.

He has also found another volunteer in Tony Batchelor from WS Atkins with an interest to join the committee

**Treasurer's Report:** Steve was not present but Paul mentioned that there had been a problem with one of our speakers who had lost some receipts although he did eventually manage to find them. The message learned from this is to anyone contacting speakers in the future to remind them to keep all receipts incurred during their visit. A lack of receipts will delay payment of expenses.

**Chairman's Report:** 4 people have answered our request for committee service and Paul hopes to bring the committee up to full strength.

Paul suggested that our usual New Year mail shot be sent by email only this year. No objections were raised.

**Branches Board/Council Report:** Ralph was not elected to the Council. Also he failed to get on the Branches Board despite being the only official nominee. The committee do however continue to extend their support to any future applications he may wish to make.

**YPG:** Jason said that YPG is very much London oriented and he will try to change this.

**Schools:** No officer in post but one of our volunteers has expressed interest in this role.

#### **111.4.6 - EVENTS PROGRAMME**

Jeremy commented on the meetings so far.

September Exodus although poorly attended was an excellent presentation

October meeting was well attended with an excellent speech

Richard said that the ELVIS meeting in November was well attended mainly through local support.

Jeremy said that our E-minister is keen to take questions on our visit in December.

In March the Lord Chancellors Dept. are also keen to make the evening more interactive so bring your questions along.

Paul stated that having discussed the program card production for this year with Jeremy, Jeremy has decided to take a less prominent role for next year. Ted would probably concur but was not present. Paul proposed that a single person should take responsibility for **each** meeting next year. He outlined how this would work, building a rolling events program looking six months ahead. This was accepted as a modern and practical approach to today's rapid rate of change and making full use of electronic communication to the membership.

In order to give plenty of time to move to the new way of organising events Paul suggested that we consider the September meeting now. After discussion the following was agreed

September	Derrick
October	Richard
November	Daniel

Can the other committee members give some thought to a topic and venue for next year and choose a month so that we can fill some slots at the next meeting.

Guidance notes revision for organising presentations to be completed **Action Jeremy**

Paul will send out the amended Who's Who to all Committee members. **Action Paul**

Paul will send out all guides to new committee members. **Action Paul**

#### **111.4.7. - ANY OTHER BUSINESS**

Derek has been attending BCS involvement in the proposals for the new Identity Card. He will locate the details from The Home Office web site and make it available to the branch. **Action Derek**

#### **111.4.8. - NEXT MEETING**

Tuesday 14th January 2003 - Room D

Tea, coffee and biscuits will be booked.