

**THE BRITISH COMPUTER SOCIETY
SOUTH WALES BRANCH**

The first meeting of the 2003/4 committee of the South Wales Branch will take place on: -

Date Thursday 22nd May 2003

Time 18.00 hrs.

Venue County Hall, Cardiff

AGENDA

114.1.1 - APOLOGIES

Officers unable to attend in person should brief a proxy or report in writing.

114.1.2 - MINUTES OF PREVIOUS MEETINGS

114.1.3 - MATTERS ARISING FROM MINUTES

114.1.4 - CORRESPONDENCE

114.1.5 - BRANCH REPORTS

Membership Secretary's Report: N. Cox to review current membership movement and trends.

Treasurer's Report: S. Harvey to review finances, highlighting progress and current predictions.

Chairman's report: Review of Committee appointments:

Branches Board/Council Report: No officer in post.

YPG: J. Mullins to report on YPG activities.

Schools: No officer in post.

114.1.6 - 2003/2004 EVENTS PROGRAMME

Discussion of the new guidance procedures for this role.

Review progress against future meetings

September	Derrick
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October	Richard
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November	Daniel
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December	Ralph
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114.1.7 - ANY OTHER BUSINESS

114.1.8 - DATE OF NEXT MEETING

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**Minutes of the seventh meeting of the 2002-2003 Session of the
Committee of the South Wales Branch
Wednesday 10th April 2003
County Hall, Cardiff**

PRESENT

P. Bulmer (chair), K. Potter (minutes),
N. Cooper, D. Cunliffe, J. White, R. David, T Batchelor and J. Mullins.

113.6.1 - APOLOGIES

Noel , Derek, Ralph and Steve

113.6.2 - MINUTES OF PREVIOUS MEETING

These were approved.

113.6.3 - MATTERS ARISING FROM MINUTES

None.

113.6.4 - CORRESPONDENCE

Ken has received the extra new Careers leaflets that were handed out to the committee. Any extra copies have to be obtained from hq.

113.6.5 - BRANCH REPORTS

Membership Secretary's Report: Noel emailed to say that he had not received the membership analysis from Graham so he could not give us any figures.

Treasurer's Report: Steve not present but said that we are on target with the budget and may have a small surplus.

Chairman's Report: The Welsh language version of ECDL was recently launched in Cardiff at the Assembly.

Paul has agreed to stand for chairman at the AGM and Steve will stand as Treasurer. Ken is standing down so a new Secretary needs to be found. Nomination forms were completed for Steve and Paul. Since the meeting Ralph has agreed to be nominated.

Branches Board/Council Report: No officer in post

YPG: Nathan has agreed to take over this role next year

Schools: No officer in post

113.6.6 - TED STUART Recording our Gratitude

A minute's silence was observed for Ted Stuart who passed away two weeks ago. Paul mentioned the various ways that he is being commemorated. Nationally he is being nominated for Honorary Fellowship to be given to his widow. A posthumous Branch Service Award has also been suggested. At Branch level it was suggested that we have a virtual award for the best presentation in the previous year to the branch given by the committee.

We will purchase a plaque to be given to his wife.

Action **Paul.**

His wife is being contacted to nominate a charity for donations.

Action **Jeremy**

113.6.7 2003 / 2004 EVENTS PROGRAMME

2003

September	Derek	Cardiff	Electronic Identity
October	Richard	Bridgend	Linux if new speaker can be found
November	Daniel	Pontypridd	Gathering the jewels - digitising all cultural items in Wales with new speaker who is yet to be announced.
December	Ralph	Cardiff	CIOs in SMEs Roger Mansfield has agreed to speak
2004			
Jan	Jason	Cardiff	War simulation with Luke Fielder
Feb	Tony	WS Atkins	Pro net
March	Jeremy		
April	Derek	Techniquest	
May			

Any comments or changes please email Paul

Action All

113.6.7. - SPRING CONGRESS

Ken circulated the program for the event sent to him by HQ and gave this copy to Jeremy.
Second class rail fare has been paid for Ralph and Jeremy to attend the Congress.

113.6.8 - ANY OTHER BUSINESS

Nathan suggested that our meeting minutes are placed on our web site and everyone agreed.

113.6.9. - NEXT MEETING

Thursday 22nd May 2003 - Room not booked yet
Tea, coffee and biscuits will be booked.