

**Minutes of the fourth meeting of the 2004-2005 Session of the
Committee of the South Wales Branch**

6.00pm

**Wednesday, 5th May
County Hall, Cardiff**

121.4.1 PRESENT

Paul Bulmer (Chair)	Ralph Miller (Sec)	Jeremy White
D Cunliffe	Richard David	D Smith
Jason Mullins	D Edwards (Visitor)	Betti Williams (Visitor)

121.4.2 APOLOGIES

Stephen Harvey (Treas)	Noel Cox (NC)
Steve Wood	Nathan Cooper (NPC)

121.4.3 MINUTES OF PREVIOUS MEETING	Actions
These were approved, and passed for placing on the Web	JM
121.4.4 MATTERS ARISING FROM MINUTES	
118.1.4 NPC to assist NC in Data Analysis and presentation – Ongoing, bearing in mind Noel’s impending retirement)	NC and NPC
It was announced at Branch Congress that Branch Allocations had been cut again. Last years underspend had risen by 50%. It was explained that while the allocation had been cut, there were still funds available, and projects could still be funded through the Designated Fund. Projects could include large meetings, such as our proposed December one at Techniquet.	
118.1.10 Prizes for Aberystwyth – Chairman to arrange for next years Prizes with Frank Bott at the University. Regarding Aberystwyth, it was agreed that DC discuss with Frank Bott in the department of Computer Science, the relationship with the Branch and the University. Given the distances involved, and Frank’s comments, it might be suitable to have a form of sub Branch there, similar to Hampshire Branch and the Channel Islands. It was suggested that we could also join in on a form of prestige annual lecture there.	PB DC
119.2.6 The new Web Site continued to operate well and Jason continued to update.	
119.2.7 Techniquet meeting would now be held in December. Jason to look up draft letter from RRM edited by PB, for the Web, Jeremy to provide email. JM to provide details JW.	JM/JW
119.2.8 Chairman welcomed Betty Williams, who attended this meeting to present on the Tehnocamp pilot. This had been a great success with Year 10 students. BCS Logo had been used. Betti and Microsoft were now considering supporting the next stage of a residential Camp. Then all Wales, then UK, then the World! Betti agreed to let us have suggestions for future BCS Sponsorship. Betti agreed to be co-opted onto the Committee, and stand for membership when her BCS membership was confirmed.	PB

121.3.5 CORRESPONDENCE		
	No correspondence had been received	
121.3.6 BRANCH REPORTS		
	Membership Secretary's Report: Jason Mullins agreed to stand for Membership Secretary in light of Noel's Retirement	JM
	WebMaster: New web site working fine. A new area has now been created for guides.	
	Treasurer's Report: Steve Harvey 's family circumstances (a poorly new baby) prevented his attendance. He hoped to continue soon. PB agreed to take our best wishes to the family.	SH, PB
	Chairman's Report: Chairman 's letter was agreed JM to publish on web.	JM
	Branches Board/Council Reports: RM and JW attended this meeting. New Finance System was working well, Allocations budget as discussed earlier in Matters Arising. JW attended PR Stream, will update committee at future meeting. RRM attended stream discussing new Committee Guidelines now in BCS WEB site. RRM did not get elected to BMC, would welcome ideas from Committee as to how to improve Profile. The Branch still wished for Ralph to try to get elected	All
	YPG: No report.	
	Schools: The Committee welcomed Dave Edwards to the meeting. Mr Edwards had long experience in technical support, and in particular had worked with his local school and Education Authority. The Committee asked Mr Edwards to stand for the Committee at the upcoming AGM, and to work in the area of schools liaison. He agreed.	
121.4.7 2003/2004 Events Programme		
	Progress on all meetings was reviewed. Actions still to be achieved are: Sept: Summary to be gathered for the web. Oct: Speakers to be arranged, Video link arranged Nov: Steve Wood to be contacted re progress Dec: DS to book accommodation. JM to process letter to members on web, JW to provide email to members.	RRM RD/DC PB DS/JW /JM
	The Committee considered the programme with regard to the Ted Stuart Award. It was agreed that the December meeting, The role of the CIO, was the winner, by a narrow margin. RRM to contact Cardiff Business School, and BCS. PB Would contact the runner up (January) with a suitable letter.	RRM PB

121.4.8 CYMRU AR-LEIN		
	On going	SW/ JW
121.4.9 WELSH LANGUAGE AND RELATED ISSUES		
	DC produced a paper on his proposals for a BCS Wales Web Site. The Committee enthusiastically agreed with the proposals. DC would be the Web Site co-ordinator.	DC
121.4.10 COMMITTEE GUIDANCE NOTES		
	<p>PB ran through the current status of each of the Committee Guidance Notes – Update, where required, to be sent to PB for publishing. A Guidance Note on Programme Feed Back and Scoring Presentations was added to the list</p> <p>Drafts were available for: Branch Constitution (SH), Communicating with Members: the Branch Web Site (JM), Programme: Speakers notes (JW) Publicity Guide (DS/SW), Student Prizes Awarded by the Branch (RM), Assessor’s Guide (NC/JM), Programme feed back and Scoring Presentations (DC)</p> <p>Drafts still to be provided: Secretaries Guide (RRM) and Treasurer’s Guide (SH)</p> <p>PB distributed a Committee Member’s Guidance, regarding Meetings.</p>	<p>PB/ All</p> <p>All</p> <p>RRM/ SH</p>
121.4.11 ANY OTHER BUSINESS		
	<p>The Committee discussed the allocation of Roles to be agreed at the AGM: PB – Chair, SH- Treas, RRM – SEC, JM- Webmaster and Membership Secretary, DEdwards- Schools, YPG-Nathan Cooper. Other posts would continue as now. The Chair had previously distributed a “Who’s Who”.</p> <p>Noel had asked for suggestions for speakers to the Cardiff Scientific Society. RD suggested the Home Office Forensic Laboratory in Cardiff might be a source.</p>	
121.4.9 DATE OF NEXT MEETING		
	<p>Thursday 20th May, (AGM)</p> <p>After this a new meeting Calendar will be arranged.</p>	ALL

Appendix 1 Current Events Planner

Date	Event Manager	Event	Comment
May 20 th	Paul Bulmer	<p>Title: Coupling high performance computing with large scale visualization Speaker: Nick Avis From: Cardiff University Venue: AGM at Cardiff</p> <p>Synopsis: An interactive problem solving environment that couples high performance computing with large scale visualizations. In such systems the end user can "steer" the numerical calculations and interactively visualize the results and change boundary conditions of the numerical simulations. The architecture of such systems will be presented (as a live demonstration) illustrating the capabilities and benefits of such systems. Remaining challenges will be revealed and how these present limitations are influencing activities and research within the Cardiff School of Computer Science and the Welsh e-Science Centre.</p>	<p>Alex has proposed this speaker from Cardiff University</p> <p>N.J.Avis@cs.cardiff.ac.uk</p>
September 14 th	Ralph Miller	<p>Title: How I made my first million Speaker: From: Venue: Cardiff Synopsis:</p>	Speaker from Bristol branch
October 13 th	Richard David	<p>Title: Unix versus Windows Speaker: From: Venue: Bridgend Synopsis:</p>	Could try the e-Academy training company in Cardiff
November 11 th	Steve Wood	<p>Title: Starting a Technology Company Speaker: From: Venue: Pontypridd Synopsis:</p>	
December 7 th	Ralph Miller	<p>Title: Protecting children on the Internet Speaker: From: Venue: Techniquest Synopsis:</p>	Start early, joint evening for members and their families. Test idea in eMail seeking members' views.
2005			
January 12 th	Jeremy White	<p>Title: Lawful or awful - your company's data protection? Speaker: From: Venue: Swansea Synopsis:</p>	To approach Assistant Information Commissioner for Wales

February 12th	Daniel Cunliffe	Title: Information and computer crime Speaker: From: Venue: Pontypridd Synopsis:	To approach visiting lecturer of staff member
March 8th	Jason Mullins	Title: War Games Speaker: From: Venue: Cardiff Synopsis:	
April 13th	Steve Wood	Title: Speaker: From: Venue: Swansea Synopsis:	At the April 2004 meeting SW agreed to follow up his contacts with Swansea Technium with a view to a presentation on 13/4/2005.
May 12th		Title: Speaker: From: Venue: Cardiff Synopsis:	
September		Title: Speaker: From: Venue: Synopsis:	