

**Minutes of the seventh meeting of the 2004-2005 Session of the
Committee of the South Wales Branch**

6.00pm

Tuesday, 13th October, 2004

Corus, Port Talbot

DRAFT

124.7.1 PRESENT

Paul Bulmer (Chair & Sec)	Stephen Harvey (Treas)	Jeremy White
Richard David	Dave Edwards	Derek Smith
Daniel Cunliffe	Jason Mullins	Ralph Miller

124.7.2 APOLOGIES

Steve Wood	Gareth Jones (visitor)	Nathan Cooper (NPC)
Betti Williams		

124.7.3 MINUTES OF PREVIOUS MEETING	Actions
The draft was approved, and passed for placing on the Web	JM
124.7.4 MATTERS ARISING FROM MINUTES	
121.4.10. Chair requested that all continue to update Guidance notes.	All
121.4.8 DS reported he had contacted Cymru ar Lein. A meeting would be arranged to inform them about BCS. Steve and Derek will go to the next meeting to arrange a future presentation.	SW DS
119.2.8 BW agreed to provide suggestions for future BCS Sponsorship.	BW
121.6.5 RRM to and SW attended branches Board on 29th Oct with SW attending the PR workshop. Both submitted reports that were circulated to the committee.	
123.6.7 SW suggested an event on the proposal, reported in the Harvard Business Review, to stop investing in IT, as there was no value to be gained. It was suggested that a debate might be interesting, possibly at Cardiff Business School as an Annual Lecture in 2005. PB had raised this with Cardiff Business School at the September presentation and will progress this.	PB

124.7.5 CORRESPONDENCE		
	Council has approved Noel's Branch Long Service Award. It was agreed the January presentation would be a good opportunity to include this presentation. PB to make arrangement with RM.	PB
	Correspondence from Kuldeep Kaur in connection with BCS visits to South Wales Universities was tabled. DS, RD and DC agreed to attend these presentations and give support on behalf of the South Wales Branch. It was also suggested that AG may also like to attend. PB to contact AG with invite.	DS/RD /DC PB
	A report from SW on the branches council PR seminar was tabled. It was agreed the main points should be included in the PR guidance procedure being written by DS and SW.	DS/SW
	The part of the report on the November presentation did cause concern to the committee. PB, RD and DC are all to progress this with SW in order to obtain firm commitments for the event so that it can be publicised on the web site and through other channels.	PB/RD /DC
	Correspondence from Aberystwyth was tabled. DE agreed to help with the BSC presentation and keep others informed should they be able to attend. DC agreed to obtain information for JM to place on the web site.	DE DC
	Correspondence from RM with regard to a request from BCS HQ on the date of the inaugural meeting of the South Wales Branch was tabled. No one present knew the answer to this. Some possible sources were suggested which will be followed up by PB. Should any readers of these minutes know the answer please pass this onto the committee Chair or Secretary.	PB
124.7.5 BRANCH REPORTS		
	Membership Secretary's Report: Nothing to report	
	WebMaster: A live presentation was made on accessing the secure area of the South Wales branch web site. JM showed how one initially logged onto BCS Connect using ones own ID and password and how this then presented links to any secure areas one has access to, including that of the South Wales Branch site. The guidance procedures already loaded were shown. PB and JM will now update these with the latest versions available.	PB/JM
	Treasurer's Report: SH updated the committee on guidance notes from HQ and explained how the South Wales branch was in full compliance of all the guidance notes issued. An update on the Branches current financial position was also presented.	
	Chairman's Report: The chairman reported on the success of the September presentation and feedback received. He also informed the committee of the confirmed interest by Gareth Jones to join the committee. This will now be progressed and a proposal made.	
	Branches Board/Council Reports: Last meeting reported upon.	
	YPG: No report.	
	Schools: No report	
124.7.7 2003/2004 Events Programme		
	The events program was reviewed and updated as shown in Appendix 1.	

123.6.9 WELSH LANGUAGE AND RELATED ISSUES		
	DC reported on how this now had the blessing of both branches and outlined his initial plans for the site. It was agreed the site would be made live as soon as ready but an official opening may be reserved for St David's Day. Initial content would include the Welsh Computer Driving Licence, information provided by BW and other ideas DC was developing.	
123.6.10 COMMITTEE GUIDANCE NOTES		
	Remaining Notes to be completed as soon possible and mailed to PB for inclusion on the web site.	All
	It was suggested that some guides could be made public. This will be considered.	PB/JM
123.4.11 ANY OTHER BUSINESS		
	There was none.	
123.4.9 DATES OF FUTURE MEETINGS		
	November 24 th at Cardiff County Hall January 25 th at Swansea University. BW to organise VR visit at start of meeting.	ALL BW

Appendix 1 Current Events Planner

Date	Event Manager	Event	Comment
October 20th (Used to be October 13 th but moved at the speakers request)	Ralph Miller	<p>Title: XP Migration, Zero Touch deployment - myth or reality Speaker: Steve Hyde From: Computacenter Venue: Trevithick Building, University of Cardiff Synopsis: The talk will discuss how an XP migration, and ultimately a support environment, can benefit from using 'zero touch' deployment methods. It will separate the hype from the reality, and reveal how and where an installation engineer can deploy xp to a desktop remotely without local interaction. The longer-term benefits will also be discussed, in how this can benefit the operational environment and drive down the cost of support. This talk will be of interest to anyone who has to specify, install, manage, support or maintain decentralized systems, whether already XP, planning to be, or thinking about it; as well as the project and program management community. Stephen Hyde, Projects Practice Leader, Computacenter plc Steve has been in the IT industry for 12 years, all focused within the project management discipline. He spent most of this time delivering projects in a Senior Project Manager role, subsequently being responsible for Project Management and Consultancy teams, before moving into the Practice Leader role.</p>	This slot has been given to Donald Southey of Computacenter for Autumn School of Project Group. Agreed at October meeting not to pursue possible Video links.
November 11th	Steve Wood / Daniel Cunliff /Richard David	<p>Title: Unix versus Windows Speaker: From: Venue: Pontypridd Synopsis:</p>	Daniel Cunliffe to seek name of IBM (?) Speaker from Richard. 2/8/04 PB Spoke with Daniel and Steve and they have agreed to now run with this. Will set this up as a debate that Steve will chair. Agreed at the October meeting not to consider the use of video links to extend debate to other sites.

December 7th	Derek Smith	Title: Protecting children on the Internet Speaker: From: Venue: Techniquest Synopsis:	Start early, joint evening for members and their families. Test idea in eMail seeking members' views. Children's Commissioner, Police possible other contributors. Further details included in Appendix 2 of October Meeting.
2005			
January 12th	Jeremy White	Title: Lawful or awful - your company's data protection? Speaker: A Jones, assistant information officer for Wales From: Venue: Swansea Synopsis:	To approach Assistant Information Commissioner for Wales. Agreed to include long service award for Noel Cox at this meeting.
February 12th	Daniel Cunliffe	Title: Information and computer crime Speaker: From: Venue: Pontypridd Synopsis:	To approach visiting lecturer of staff member
March 8th	Jason Mullins	Title: War Games Speaker: From: Venue: Cardiff Synopsis:	
April 13th	Steve Wood	Title: Speaker: From: Venue: Swansea Synopsis:	At the April 2004 meeting SW agreed to follow up his contacts with Swansea Technium with a view to a presentation on 13/4/2005.
May 12th		Title: Speaker: From: Venue: Cardiff Synopsis:	
September	Steve Wood	Title: Starting a Technology Company Speaker: From: Venue: Pontypridd Synopsis:	2/8/04 PB Placed this here for now as a reserve presentation for an earlier date if required.

Appendix 2

DRAFT

Techniquiest Event Planning

Prepared 14th September 2004, following visit to Techniquiest, and meeting with Shan Richardson, their Functions Manager [shan@techniquiest.org], and Adam Colman, one of their IT men [adam@techniquiest.org], and Gary ?, their catering manager. Updated 24th September 2004, following provisional acceptance by Maria Battle, Deputy Children's Commissioner for Wales, to lead the interrogation.

The Venue

All proceedings will take place in Techniquiest.

There is parking space for around 20 cars outside. Since speakers and VIPs will be gathering at 18:00, whereas the public are not arriving until 18:30, this means that VIPs automatically get preferential parking. Everyone else should use the covered carpark opposite (90p for three hours), or the open car park round the corner to the west.

Due to the very tight timing, TQ will not be able to service a full finger buffet. However they can do a "cheery mince pie" event with hot and cold drinks (and perhaps a non-alcoholic mulled wine), stollen, cake, and mince pies. Depending on how much we want we're talking £2 a head or thereabouts. **CAUTION:** There is a practical problem here because the main exhibition will already have been cleaned for the night, so they don't want food drinks taken in!!

The basic price is £525 for the lecture theatre and £240 (approx.) for catering, with an optional additional £150 for the main TQ exhibition. All prices attract VAT, which I understand can be reclaimed. This gives us a **basic price of £765** for a lecture with light refreshments, or an **extended price of £915** for the same with access to the main TQ exhibition.

TQ will provide a "Manager on Duty" (MOD) and sufficient security, catering, and demonstrator staff.

The Basic Welcome

The **basic price of £765** includes various displays and main attractions besides the lecture theatre.

The entry display will consist of BCS's own portable display panels, supplemented by six 17" monitors (above the ticket booth) capable of showing selected logos. (This facility may be especially important if cash sponsorships can be sold.)

The first main attraction will be a rear-of-foyer display of print-outs from dubious Internet sites. This would be restricted by space to say four small tables (TQ will provide), on which would be a BCS collection of hard copy screenshots of risky stuff.

The second main attraction would be the mince-pie buffet in the cafeteria to the right of the foyer as you enter.

The welcome would last 18:30 to 19:10, whereupon the MOD will use the public address system to call attendees to the lecture theatre.

The Extended Welcome

For the **extended price of £915**, the main exhibition hall will be staffed, giving two further attractions.

The first additional attraction would be the three floors of public Techniquiest attractions. These would be staffed by skilled TQ demonstrators, expert "icebreakers", who will be briefed to recruit (i.e. "come and collar") people from the foyer and cafeteria when they fall quiet.

The second additional attraction is a sub-area of the main exhibition known as "the hub". This is on the first floor within hailing distance of the foyer, and contains a plasma screen display capable of cycling and recycling a pre-recorded Powerpoint presentation, and four "browsing kiosks" which could be switched in to known dubious Internet sites.

The Core Event

The core event will take place in the Techniquiest Lecture Theatre, from 19:15 (public address call at 19:10) to 20:30, after which there will be 20 minutes for exit networking.

There will be a panel of two technical experts, seated either side of the event chairman.

The first expert will be **Dr. Rachel O'Connell of the Cyberspace Research Unit at the University of Central Lancashire**, [CONFIRMED] who will review the operations of her unit, review the child protection risks, and field answers on the readiness of both the industry and the regulatory panels to cope with those risks. Her presentation will cover

The second expert will provide the **software developers' perspective**. I am looking for an interested software house here. Their presentation will cover

There will also be three carefully selected and pre-briefed interest groups (i.e. a total of five visitors in all). These will be sat centrally either in the front row of the audience or in a row of three placed out in front of the audience. (The final decision on location might need to be left until the night itself, because the space out front of the audience would be where wheelchaired attendees would need to be accommodated).

The first interest group will be the office of the Children's Commissioner for Wales, represented by **Maria Battle, the Deputy Commissioner for Wales** [PROBABLE] . The Children's Commissioner's duties currently include

The **Legal and Administration team** provides legal expertise and deals with day-to-day business of running the organisation.

The **Policy and Service Evaluation team** analyses and influences policy, and evaluates practice and promotes better services for children.

The **Communications team** leads on direct contact with children and young people involving them in our work and making sure that their views and opinions are communicated to others.

This team also raises awareness of children's rights in general, and gets the message out about the Children's Commissioner and what the other teams are doing, to the wider world.

and so Maria's questions will probe

The second interest group will be (say) a representative from the office of South Wales Police's Public Protection Bureau, one of whose four main tasks is child protection. Their questions will probe

The third interest group will be (say) a representative from the General Teaching Council for Wales [THINKING ABOUT IT], whose terms of reference include briefing politicians on the needs of the teaching profession. Their questions will probe

The session will be structured so that both technical experts speak for 15 minutes each, profiling their organisation's particular involvement with child protection issues and their part within it. This will then be followed by 45 minutes "structured interrogation", led by the interest group spokespersons in turn, and directed at one or other of the experts (or both). The Chair would do his/her best to ensure a rough balance between questions of general principle and questions of IT technicality.

The core event would need to be on a "first come - first served" basis, with numbered ticket slips being handed out as the attendees arrive (80?, with 20 reserved for VIPs). This is because the lecture theatre only holds 100 people. In the event of a sell-out members can tour the general exhibition etc. (assuming we go for the expensive option) or (if it can be arranged) listen to the proceedings on a local relay (??). We also need to watch out for attendees with restricted mobility, because they will need allocating space in the wheelchair area.

Video

The event will be video'd. We will provide the two experts and the three interest groups with a courtesy copy thereof, and take orders from other attendees at £20 a time.

Publicity

Informally, TQ will allow BCS access to route publicity material through their Press Officer, Wendy Johnson [wendy@techniquet.org], (subject to DPA restrictions, etc.).

SO THE COMMITTEE "SHOPPING LIST" IS

1 - Do we know any suitable cash sponsors (in return for an e-logo in the entry display, a word of thanks from the chair, and an e-logo on the video).

TO BE EXTENDED