Paul Bulmer (Chair)	Ralph Miller(sec)	
Jeremy White	Derek Smith	
Richard David	Steve Wood	
In attendance, Sue Guy, BCS, HQ		

Jason Mullins	Gareth Jones	Nathan Cooper (NPC)
Steve Harvey	Daniel Cunliffe	B Williams

	The draft was approved, and passed for placing on the Web	
	Guidance notes ó update of publicity guide received from DS	
	DS and SW to arrange to meet Cymru ar Lein. Ongoing	
	BW agreed to provide suggestions for future BCS Sponsorship.- on going	
	SW suggested an event on the proposal, reported in the Harvard Business Review, to stop investing in IT, as there was no value to be gained. It was suggested that a debate might be interesting, possibly at Cardiff Business School as an Annual Lecture in 2005. PB had raised this with Cardiff Business School at the September presentation. RRM to contact Cardiff Business School to progress this idea. Done, November presentation being investigated by CBS, Roger Mansfield.

RRM to contact Roger Mansfield regarding pointing out to him the availability of our programme on the BCS Web site.

Noelós Award to be presented by Allan Pollard at March event Citation agreed.

British Quality Foundation logo now on BCS web. Jason to see if this can be incorporated into letter heads, etc- ongoing.

RRM to follow up his earlier enquiries re PUB Quiz ó   and BCS Year Book- Sue Guy to send copy to RRM. Charge to Branch | |
| | | |
| | PB to circulate email on Mike Stranksó role as our committee mentor. | |

	Nothing to report	
	: Nothing to report	
	PB reported that we had spent up our budget, largely due to Teqniquest expenses. However, sponsorships would contribute significantly. In addition, Branches account could still be asked for support for any item we felt was required. Chairman asked for expenses to be sent to Steve or himself for approval. He also asked for VAT receipts to be provided where ever possible.	
	Nothing to report	
	JW, RRM and DS to attend Branches Conference. DS to give presentation on Techniquest event, as his work arrangements permitted his attendance	
	No report. PB to contact NPC to see what was his intention, as to continuing. YPG Coordinators meeting on 12th March	
	No report	
	The events program was reviewed and updated as shown in Appendix 1. DS gave an update on the transcript from the Christmas presentations at Techniquest. PB to obtain feedback from sponsors. Previous events were scored. Cardiff Business School agreed to hold event, preferably November Steve reported that his event for small businesses was underway, He would present, if the chosen speaker could not confirm In order to ensure the accounts were available at the AGM Sue asked if the event could be moved to late May.	
	On going. DC had promised to produce a report on current progress and to circulate this to committee.	
	RD to tackle the constitutional Guidance ó ongoing PB to review the Notes which had now been updated	

	Sue Guy attended to discuss Student /University staff membership and update on IEE activities. She would raise this at HQ. Would seek copies of membership chart for us. She would also discuss with Kaldeep Kaur. Sue would follow up discussion on Newport University and prizes. Sue brought to the attention of the committee a new BCs computer course called e-Citizen. DS also raised the matter of the provision of Signing for the Deaf at our events. Sue to raise at upcoming BCS HQ meeting. Contact with Bob Hall (RNIB) had not produced any further guidance. Sue would raise with Mike Stranks, as our mentor, his role with the committee. Paul expressed the Committees thanks to Sue for attending our meeting, and for all the help she and HQ give us. In turn Sue expressed the gratitude of the BCS for our continued and voluntary work.	
	6th April at Swansea University (WED) 5th May at Cardiff, County Hall (THU)í AGM preparation 7th June í provisional. .	

March 8th	Jason Mullins	War Games Luke Fielder (NSC Ltd) Cardiff University, Room 3.14 (Buffet) / Room 3.07 (Presentation), Trevithick Building War gaming is used in todayøs Military to provide support to decision-making, training and concept development.	
April 13th	Steve Wood	Starting a technology Company Steve Wood Informavores Cardiff Experiences of starting a software company from a technologists viewpoint	At the April 2004 meeting SW agreed to follow up his contacts with Swansea Technium with a view to a presentation on 13/4/2005. 19/2/05 PB Spoke to Steve and he has promised to get information on Synopsis etc. to Jason this weekend.
May 25th	Paul Bulmer	Computer Threats Mc Affee Cardiff	16/2/05 PB Spoke to McAffee who are saying they can do this presentation but am still waiting for Synopsis etc. 25/2/05 PB Have requested if this can be moved to 25/5/05 and had an OK for this from Chris Haywood. Currently awaiting a synopsis for the web site.
September	Betti Williams		
October	Dave Edwards		
November	Ralph Miller		IT is not worth what it costs?
December	Derek Smith		
January	Richard David		
February	Jason Mullins		Joint Presentation with IEE on Digital Photography
March	Jeremy White		
April	Daniel Cunliffe		
May			