

**Minutes of the Sixth meeting of the 2005 Session of the
Committee of the South Wales Branch
6.00pm
Tuesday, 13th September, 2005
County Hall
Cardiff**

131.6.1 PRESENT

Paul Bulmer (Chair)	Derek Smith(notes)	John Hall
Ieuan Johns	Steve Wood	Daniel Cunliffe
Richard David	Max Davis	

131.6.2 APOLOGIES

Jason Mullins	Gareth Jones	Dave Edwards
Steve Harvey	Steve Wood	Ralph Miller
Jeremy White		

131.6.3 REPORTS FROM ABSENT MEMBERS		
	Reports were received from the following people and read out by the chairman. JM, BW, DE and SH BW had reported on the success of the CALCO presentation in September. Information on delegate participation included in appendices. RM and JH had both attended from branch committee and had also reported the success of the conference.	
131.6.3 MINUTES OF PREVIOUS MEETING		Actions
	The draft was approved, and passed for placing on the Web. The chairman outlined the procedure for the issue of minutes to IJ.	IJ
131.6.4 MATTERS ARISING FROM MINUTES		
	121.4.10 Guidance notes.	Done
	121.4.8 Cymru ar lein . On going. PB to arrange for our events programme to be sent to them	Done
	119.2.8 BW agreed to provide suggestions for future BCS Sponsorship. Betti reported several up-coming conferences to be held at Swansea, eg Linux (4 th –6 th)August, Calco (Algebra) (6 th -7 th Sept), Theoretical Computing Science in 2006, Computability in Europe 2006. Betti suggested that some form of sponsorship in the form of conference bags, logos on programmes, etc would be beneficial. RRM to contact Sue Guy for suggestions.	RRM
	123.6.7 November meeting with Cardiff Business School. Ralph had yet to confirm with Roger Mansfield.	RRM
	115.84 Noel's Award to be re presented by Paul at the AGM on 25th May. Confirm with Noel. Frames for Citation and certificate. Done. Photographs to be taken by Derek Smith.	Done Done
	British Quality Foundation logo now on BCS web. Jason to see if this can be incorporated into letterheads, etc- ongoing.	JM

	<p>Branch Mentor. Paul to invite Mike Stranks to October meeting of Committee.</p> <p>Mike could however no longer make this so PB to now propose the November meeting.</p>	<p>Done</p> <p>PB</p>
	<p>It was suggested that a page be added to the Branch web site showing links to other events in the area that were endorsed by the branch. PB to discuss with JM.</p>	<p>Done</p>
	<p>JW, RRM and DS reported on Branches Conference. DS presentation very well received. JW and RRM reported on their sections of the congress. JW reported on new building and distributed the various leaflets, notably on career development, career builder RRM had not been elected, but was on standby</p>	<p>Done</p>
	<p>PB had contacted Nathan Cooper. He had moved to London and could not work on the committee. RRM suggested a PhD student from one of our universities might be found, but all to seek replacement.</p>	<p>Done</p>
	<p>Dave Edwards had sent a note. He had drafted a letter to Jane Davidson AM introducing himself, and highlighting positively some concerns about the provision of IT in Welsh schools, hopefully starting a dialogue. To be sent after elections. He was also to send to Sue Guy information on two school projects in Pembrokeshire.</p>	<p>DE</p>
	<p>Cardiff Business School agreed to hold event, probably November</p> <p>Much discussion on Christmas event. DS had contacted the BBC regarding “Dr Who” Tardis, but this was unsuccessful. Dr Who theme to be pursued.</p> <p>Questionnaire to all members seeking opinion, and their suggestions. JW to resurrect earlier similar questionnaire for updating. On going.</p>	<p>RRM</p> <p>Done</p> <p>JW</p>
	<p>RD to tackle the constitutional Guidance – ongoing</p> <p>PB had reviewed those Notes which had been already updated, and distributed for further confirmation and updating</p>	<p>RD</p> <p>Done</p>
	<p>Beti Williams reported setting up of new IT Forum. Branch invited to have a representative. RRM to attend. Ongoing.</p> <p>John Hall had suggested RFID as a possible future topic. To be discussed in future programme planning.</p> <p>The chairman reported on updates that had been made to the guidance procedures.</p>	<p>RRM</p> <p>Done</p> <p>Done</p>
131.6.5	Correspondence	
	<p>Correspondence had all been circulated to committee by email. No issues arising.</p> <p>Email to Sue Guy re BCS Engineering & Technology Forum request compiled and sent by PB.</p>	
131.6.6	BRANCH REPORTS	
	<p>Membership Secretary’s Report:</p> <p>BCS now producing a file showing organizations affiliated to our branch of the BCS. In a similar way to the membership list. Of these all bar one, are the academic institutions, the exception being Oyster Bay Systems, a Swansea based software house, with whom I will shortly be working for. New contact details for Membership Secretary will be provided when confirmed.</p>	

	<p>Webmaster's Report Ieuan Johns given branch website info. Need to inform the BCS Webmaster of change in local branch owner.</p>	IJ
	<p>Treasurer's Report: Reported as being to plan.</p>	
	<p>Chairman's Report: PB welcomed new members to the committee. PB proposed Ieuan Johns as a committee member. This was seconded by DC. PB proposed the Ieuan Johns take on the role of Webmaster from Jason Mullins. This was seconded by RD.</p>	
	<p>Branches Board/Council Reports: Nothing to report</p>	
	<p>YPG: MD has been to 1st YPG meeting and made contacts. Subject was skill centre and transformational leadership. Further meetings are imminent and networking is developing. The chairman thanked MD for an enthusiastic uptake of his role with the branch. It was agreed that a YPG report should be added to the AGM and web news letter.</p>	PB
	<p>Schools: DE not present.</p>	

131.6.7 2003/2004 Events Programme		
	<p>JM had reported that the Speaker for joint event BCS/IEE has pulled out due to diary clash. Alternative to be progressed. SW had alternative suggestions that he would pass to JM.</p> <p>DE reported that he had not had any luck getting a speaker for the event. All seem keen when initially approached, but don't seem to be able to put anyone forward as a speaker. He has the Trevethick building provisionally booked on the 5th and 12th October. There may still be time to move another speaker into one of these slots.</p> <p>BW provided the following update on the September event</p> <p>The CALCO conference was an outstanding success. Next year's organiser will have a hard act to follow.</p> <p>The conference was truly international, the 87 delegates came from all over the world including Japan, USA, Israel, Netherlands, Poland, Germany.</p> <p>The breakfast was also well attended and a list of attendees is included in the Appendices.</p> <p>BW asked if the BCS would like to be involved in 'The 22nd British Colloquium for Theoretical Computer Science' (BCTCS) which will be held in Swansea from 4th to 7th April next year. If so we have a bit of time to work on the details.</p> <p>Since the feedback from CALCO was very good, the topic was to be considered for a future evening event. It was however agreed that this presentation should not be a contender for the Ted Stuart award as it was part of a larger event.</p> <p>RM is circulating the branch publicity emails in JW's absence.</p>	<p>SW</p> <p>BW</p> <p>BW</p> <p>RM</p>
131.6.8 WELSH LANGUAGE AND RELATED ISSUES		
	DC reported that he had an email relating to translation costs. No answer on this yet but he would progress this. Possible link to Welsh IT dictionary.	DC
131.6.9 COMMITTEE GUIDANCE NOTES		
	PB updated IJ ownership and other content entries during the meeting. Will pass to IJ for publishing.	PB
131.6.10 ANY OTHER BUSINESS		
	IJ to look in to RSS on website and will implement. DC could promote attendance by bringing in content from other sites.	IJ/DC
131.6.11 DATES OF FUTURE MEETINGS		
	WEDS, 5 th October	
	THUR, 10 th November	
	Currently, All meetings will be held at County Hall and will start at 6.00 pm	
Minutes prepared by DS and PB		

Appendix 1 Current Events Planner

Date	Event Manager	Event	Comment
2005			
October Wed 12th	Dave Edwards	Title: IT Careers Speaker: From: Computer People Venue: Cardiff Synopsis:	<p>DE has booked the DE has booked the room at Cardiff for both the 5th and 12th. The 5th should now be cancelled.</p> <p>JH to see if he can identify a speaker for this event and will then pass on the details to DE.</p>
November 10 th or 17th Thurs	Ralph Miller	Title: ROI for IT Speaker: From: Venue: Cardiff Business School Synopsis:	<p>IT is not worth what it costs? Plan A is for Ralph to follow up initial proposal with Cardiff Business School. B is that John can provide a speaker on the same subject. C is that Derek makes the presentation D is that John organises a different topic of RF tagging. Agreed approach to be reached by end September.</p> <p>RM still no progress. JH still has contact but deadline fast approaching.</p>
December	Derek Smith	Title: Dr Who Speaker: From: Venue: Techniquest Synopsis:	<p>Ralph did help with copyright aspects but was unable to make any progress with the BBC on this. Will therefore abandon the use of a Dalek.</p> <p>Conference equipment needed for poster display.</p> <p>RM and SH to seek special funding for event.</p> <p>SW may also be able to make a small sponsorship from his own company.</p> <p>RM contact BBC re children in need.</p>
2006			
January	Richard David	Title: RF Tagging Speaker: From: Venue:	<p>Richard to work with John on this.</p> <p>JH reported on an impressive</p>

		Synopsis:	visit to Bracknell to see this technology.
February 16th	Jason Mullins	Title: Digital Photography Speaker: From: Venue: Swansea Synopsis:	Joint Presentation with IEE on Digital Photography BW has booked the Robert Record room at Swansea for this event.
March	Jeremy White	Title: Speaker: From: Venue: Synopsis:	
April 5th	Daniel Cunliffe	Title: Voice over IP Speaker: Peter Gradwell From: Venue: Glamorgan Synopsis:	
May		Title: Speaker: From: Venue: Cardiff Synopsis:	
Spare	Stephen Wood		Sky, pod casting, other?
Spare	DC		Community networking
Spare	RD		Open source, Sun / MS convergence?
Spare	JH		Forensics

Appendix 2
CALCO Participants

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