

**Minutes of the third meeting of the 2007 Session of the  
Committee of the South Wales Branch  
6.00 pm March 29th 2007  
Corus Social Club  
Port Talbot**

DRAFT

<b>145.3.0 PRESENT</b>		
Paul Bulmer (Chair)	Richard David	John Hall
Max Davis	Beti Williams	Ieuan Johns
<b>145.3.1 APOLOGIES</b>		
Steve Harvey	Jason Mullins	John Tucker
Daniel Cunliffe	Derek Smith	Jeremy White
Nigel Davies	Ralph Miller	Gareth O'Gorman

<b>145.3.2 REPORTS FROM ABSENT MEMBERS</b>	<b>Actions</b>
Report received from J Mullins. See membership secretary's report.  Reports also received from D Smith, S Harvey and N Davies. These were read out by the chair.  Absent members are reminded that a written report should always be submitted when ever possible.	<b>All</b>
<b>145.3.3 WELCOME</b>	
No guests present at this meeting but a request to attend future meetings had been made to the chairman by Carl Allen. PB to send him a copy of these minutes.	<b>PB</b>
<b>145.3.4 MINUTES OF PREVIOUS MEETING</b>	
The draft minutes of the last meeting were approved for placing on the web.	<b>IJ</b>
<b>145.3.5 MATTERS ARISING FROM MINUTES</b>	
JM continuing to follow up on BCS Working Party for IT – Ongoing	<b>JM</b>
RD had not been able to get details from Bridgend College of possible contact . PB continuing – and Gareth O'Gorman to follow up his contacts – Ongoing. David Mather was suggested as a possible contact.	<b>PB, GO'G</b>
Paul had distributed HQ media contact guidelines. Guidelines to be sent to IJ for posting on the branch secure web page.	<b>PB</b>
Still to include a meeting with the Newport Statisticians and Operations researchers in the Events Plan. It was suggested that RRM discuss this with EL.	<b>RRM / EL</b>
Paul has contacted Cardiff County Head of IT to arrange group recruitment evening. RRM to now progress this.	<b>RRM</b>
The Corus Social club was agreed by all present to be an easy venue to get to and agreed to continue to use this venue in rotation with Cardiff.	
There appeared to be a possibility that the Branches resource project would be revitalised. Ralph was attending first council in January. Awaiting a report.	<b>RRM</b>
Max and Gareth to progress the Skills Centre project.	<b>GO'G MD</b>
RD had been monitoring the Branch web site and had reported a couple of error to PB. He will	

	continue to routinely do this but all members should also make regular checks.	<b>All</b>
	JW to progress the ideas he aired at the meeting.	<b>JW</b>
	IJ to investigate options on IT, Computers and the environment.	<b>IJ</b>
<b>145.3.6 CORRESPONDENCE</b>		
	Correspondence by email is circulated by the chair to the full committee. There was no further correspondence.	
<b>145.3.7 BRANCH REPORTS</b>		
	<p><b>Membership Secretary's Report:</b></p> <ol style="list-style-type: none"> <li>1. Checking membership numbers recently we have 1,383 allocated to the branch, of which about 40% would fall into YPG category.</li> <li>2. I've heard nothing more about activities on the IT project although you will be aware that there has been some server upgrade work going on.</li> <li>3. Following on from the meeting in Swansea where Ralph passed on the Group Membership information, Oyster Bay Systems is in contact with the BCS about progressing this. So, hopefully I will have first hand experience of how good this is for companies in due course.</li> </ol>	
	<p><b>Web master's Report</b></p> <p>It was proposed that IJ and MD would look at setting up a YPG area on the branch web site.</p> <p>IJ raised the fact that the branch site was not now easy to find from the main BCS site. PB to investigate.</p> <p>IJ to add a link to the Swansea February event on IT Wales where the slides from the presentation are to be available.</p>	<p><b>IJ / MD</b></p> <p><b>PB</b></p> <p><b>IJ</b></p>
	<p><b>Treasurer's Report:</b></p> <p>It was reported via the chair that the adjustments had been made for the Christmas event and the budget was now back in the black.</p> <p>All members were reminded that they should make every effort to submit any invoices associated with events or expenses as soon as possible.</p>	<b>All</b>
	<p><b>Chairman's Report:</b></p> <p>PB reported that Gareth O'Gorman's application to join the committee had been successfully supported by a majority vote.</p>	
	<p><b>Branches Board/Council Reports:</b></p> <p>No report submitted. PB reported that due to work commitments he could no longer attend on the 25<sup>th</sup> April as he will be in Holland and requested a volunteer to cover this event for the branch. It is very important that the branch should be represented. Can a volunteer please make them selves known to PB ASAP.</p>	<b>All</b>
	<p><b>YPG:</b></p> <p>Reported that the first YPG meeting had been well received even though numbers were less then hoped for. MD had circulated emails with some complementary initial feedback from the event.</p>	
	<p><b>Schools:</b></p> <p>RD has been talking to schools to obtain contact details for the IT teachers. PB agreed to pass on details to RD for Swansea College.</p> <p><b>Universities:</b></p> <p>The chair showed correspondence indicating that the planned Universities / BCS coordination meeting was progressing to plan for 4<sup>th</sup> April</p>	<b>PB</b>
<b>145.3.8 2005/2006 Events Programme</b>		
	<p>The events planner was updated.</p> <p>An event is still currently required for February. All to investigate possible events.</p>	<b>All</b>
<b>145.3.9 WELSH LANGUAGE AND RELATED ISSUES</b>		
	Nothing further to report.	

<b>145.3.10 COMMITTEE GUIDANCE NOTES</b>		
	No further discussion at this meeting, but PB will continue to update these as required.  PB and IJ to check the up to date documents are on the secure site.	<b>IJ / PB</b>
<b>145.3.11 ANY OTHER BUSINESS</b>		
	BW has been invited to the BCS 50 <sup>th</sup> dinner in recognition of her Blackberry award.  PB congratulated her on the above invite and on her presentation at the International women's week event.	
<b>145.3.12 DATES OF FUTURE MEETINGS</b>		
	Tuesday 1 <sup>st</sup> May 2007 at Cardiff County Hall	

## Appendix 1 Current Events Planner

Date	Event Manager	Event	Comment
<b>2007</b>			
Wed 17 <sup>th</sup> Apr 2007	ND / EL (Venue)	<b>Title:</b> Identity Theft <b>Speaker:</b> Dr Iain Sutherland <b>From:</b> University of Glamorgan <b>Venue:</b> Newport, Allt-yr-Yn Campus. <b>Synopsis:</b> This is now on the web.	<p>This was changed from Computer Forensics to Identity theft at the request of ND in September. Computer Forensics moved to later in the program (Sept 07).</p> <p>To be a joint presentation with Information Security Specialist Group (ISSG). ND has plans for this.</p>
Thur 17 <sup>th</sup> May 2007	PB	<b>Title:</b> Photography <b>Speaker:</b> Mr David Lewis, <b>From:</b> Bridgend College <b>Venue:</b> Faraday Lecture Theatre (Formerly Esso Theatre), University of Wales Swansea <b>Synopsis:</b>	<p>Joint presentation with IET.</p> <p>Paul Davies and B Williams have organised the buffet and rooms.</p>
Thur 24 <sup>th</sup> May 2007 (AGM)	ND / JH (Venue)	<b>Title:</b> The Future of Communications <b>Speaker:</b> ?????????? Futurologist <b>From:</b> BT Labs, Martlesham <b>Venue:</b> Senedd building???????, Cardiff Bay <b>Synopsis:</b>	<p>Details still to confirm with regard to venue and synopsis.</p>
<p>Early September but date still to confirm.</p> <p>Joint presentation</p>	ND/DC (Venue)	<b>Title:</b> Computer Forensics <b>Speaker:</b> <b>From:</b> <b>Venue:</b> Glamorgan <b>Synopsis:</b>	<p>ND has secured an offer from the Information Security Research group (Uni of Glamorgan) to provide the basis for a half day on computer forensics, possibly to include some trade stands. To follow up on input from Prof Neil Barrett.</p>
Sept 2007	RM	<b>Title:</b> Repeat of BT data centre <b>Speaker:</b> <b>From:</b> <b>Venue:</b> Cardiff <b>Synopsis:</b>	<p>Ralph to provide details.</p>
Oct	JT	<b>Title:</b> 50 <sup>th</sup> anniversary event Something historical? <b>Speaker:</b> <b>From:</b> <b>Venue:</b> <b>Synopsis:</b>	<p>Photos            Membership input            SIG input?</p>
Nov 2007	Beti Williams	<b>Title:</b> A management topic <b>Speaker:</b> <b>From:</b> <b>Venue:</b> Swansea <b>Synopsis:</b>	<p>Beti would like to develop a high profile event that would become a regular BCS event at Swansea. This would be the first of these. Beti is currently considering a number of possible topics for this.</p>

Dec 2007	JW	<b>Title:</b> British Computers in Space (Prof Pilger?) <b>Speaker:</b> <b>From:</b> <b>Venue:</b> <b>Synopsis:</b>	JW has a number of ideas on this topic and will progress them.
January 2008	Jeremy White	<b>Title:</b> <b>Speaker:</b> <b>From:</b> <b>Venue:</b> <b>Synopsis:</b>	Repeat the IT in extreme environments presentation Could this be an extra one in the west of the branch.
February			
March	RD	<b>Title:</b> <b>Speaker:</b> <b>From:</b> Sky? <b>Venue:</b> Swansea <b>Synopsis:</b>	This is to be a joint event with IET. A broad topic on computers and entertainment covering topics such as IP/TV, pod casting, Skype, etc. RD to approach organisations such as Sky for a speaker. Both BW and JH said they may be able to help with contacts.
	IJ	IT, Computers and the environment	IJ had ideas on the topic that he wished to explore
		Microsoft Sharepoint?	These topics were requested via feedback