**Minutes of the fourth meeting of the 2007 Session of the**
**Committee of the South Wales Branch**
**6.00 pm June 21st 2007**
**Port Talbot Corus Social Club**

DRAFT

**147.5.0 PRESENT**

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|---|---|---|
| Paul Bulmer (Chair and Minutes) | Derek Smith | Beti Williams |
| John Tucker | | |

**147.5.1 APOLOGIES**

| | | |
|---|---|---|
| Steve Harvey | Jason Mullins | Gareth O'Gorman |
| Richard David | Jeremy White | Max Davis |
| John Hall | Ralph Miller | Tony Corner |
| Daniel Cunliffe | Ieuan Johns | |

| **147.5.2  REPORTS FROM ABSENT MEMBERS** | **Actions** |
|---|---|
| Report received from J Mullins. See membership secretary's report. | |
| Reports also received J White and R Miller. The Chair read these out. | |
| Absent members are reminded that a written report should always be submitted when ever possible. | **All** |
| **147.5.3 WELCOME** | |
| Carl Allen had been in touch once more with the Chairman to say he once more could not get along to the meeting but was still keen to join and hoped to get along to the next meeting. PB will send these minutes to him. | **PB** |
| **147.5.4 MINUTES OF PREVIOUS MEETING** | |
| The draft minutes of the last meeting were approved for placing on the web along with earlier minutes that still needed to be posted and the AGM minutes. | **IJ** |
| **147.5.5 MATTERS ARISING FROM MINUTES** | |
| JM continuing to follow up on BCS Working Party for IT – Ongoing | **JM** |
| RD had agreed that David Mather from Bridgend would be a good contact and would make contact with him. | **RD** |
| Still to include a meeting with the Newport Statisticians and Operations researchers in the Events Plan. It was suggested that RRM discuss this with EL. | **RRM / EL** |
| Paul has contacted Cardiff County Head of IT to arrange group recruitment evening. RRM to now progress this. It was also suggested that RRM ask RD if he would like to rejoin the committee when he retires from his job. All agreed to this proposal. RRM had confirmed to the chair that he is progressing these actions. | **RRM** |
| There appeared to be a possibility that the Branches resource project would be revitalised. Ralph was attending first council in January. Awaiting a report. | **RRM** |
| Max and Gareth to progress the Skills Centre project although this will now be for 2008 to allow for a couple more personal networking sessions. | **GO'G MD** |
| RD had been monitoring the Branch web site and had reported a couple of errors to PB. He will continue to routinely do this but all members should also make regular checks and let IJ know of any updates, corrections and enhancements. | **All** |

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| JW to progress the ideas he aired at the January meeting. His report confirmed he was progressing this. | **JW** |
| | **IJ** |
| IJ to investigate options on IT, Computers and the environment. | **IJ / MD** |
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| It was proposed that IJ and MD would look at setting up a YPG area on the branch web site. | |
| | |
| IJ had raised the fact that the branch site was not now easy to find from the main BCS site. PB had raised this with Richard French and Richard has now reported that the web access has been changed recently, to allow navigation straight from the home pages to "Branches", no need to go via Networking any longer. | |
| | **IJ** |
| IJ to add a link to the Swansea February event on IT Wales where the slides from the presentation are to be available. | |
| | **JM** |
| The power point slides provided by JM were shown to the committee. It was requested if a trend could be proved of the figures for say the last five years? It was also asked if the North Wales figures could be seen for comparison. | |
| | |
| A YPG event is to be ran in the autumn in the same vein as the Tiger Tiger event, but with a view to having a set plan and speakers this time. The event will be career focussed with someone from HQ to speak about Career builder and give attendees a good idea of it's importance in IT. Any help or ideas on the event, speakers or publicity from South Wales branch members would be gratefully received. I will present more information as soon as we have it. | **All** |
| | **All** |
| Any ideas regarding articles or pieces for the eBCS (and hopefully IT Now!) to be sent to MD. | |
| | **MD** |
| BW reported that MD had also arranged to meet with Sally from IT Wales to discuss ideas. | |

**147.5.6 CORRESPONDENCE**

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| The Chair circulates all correspondence, received by email, to the full committee. There was no further correspondence. | |

**147.5.7  BRANCH REPORTS**

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| **Membership Secretary's Report:**<br>JM had requested in his report that the Year Event Summary Report be completed. The chair agreed to attend to this.<br><br>JM also reported that Oyster Bay Systems has completed and obtained the Group Membership Application for BCS covering all their staff. This is clearly a positive step both for Oyster Bay systems and the Branch. The application process went without too much fuss. The Personnel Director covered most of the process without requiring too much input from the Branch.<br><br>Richard French had also sent a North Wales membership report against Post Codes but it was not clear which area each Post Code covered without some form of Post Code cross reference. PB to follow up with RF. | **PB**<br><br><br><br><br><br><br>**PB** |
| **Web master's Report**<br>No report available. | |
| **Treasurer's Report:**<br>A full report was delivered to the AGM by the chair. | |
| **Chairman's Report:**<br>No separate report required. | |
| **Branches Board/Council Reports:**<br>No one was able to attend. PB asked that a volunteer come forward for the October event. | **All** |
| **YPG:**<br>No report available. | |
| **Schools:**<br>No report. | |

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| **Universities:**<br>The date for the next meeting is to be rearranged from August to a more favourable date. | **RRM** |
| **147.5.8  2005/2006 Events Programme**<br>The events planner was updated. An event is still currently required for February. All to investigate possible events.<br><br>The October event was discussed. The Chairman' had been posted on the web and reported at the last three events. A number of people have expressed interest in the event but this interest now needs to be turned in to actions ready for the October event. PB will produce further promotional material for JW to email to the branch. | **All**<br><br>**PB** |
| **147.5.9  WELSH LANGUAGE AND RELATED ISSUES** | |
| DC reported that he is now in a position to progress this and plan a launch for the new site. He also stated that he would like to retain the webmaster role for this site. This was discussed at the meeting and the suggestion was made that the site should have an official launch, possibly in December. PB to discuss with DC. | **PB / DC** |
| **147.5.10 COMMITTEE GUIDANCE NOTES** | |
| No further discussion at this meeting, but PB will continue to update these as required.<br><br>PB has passed the updated documents to IJ to post on the secure site. | **IJ** |
| **147.5.11 ANY OTHER BUSINESS** | |
| The issue of a Welsh BCS similar to that now in place for Scotland was discussed further. PB still awaiting contact details for Scotland. Suggested that a working party be set up to progress this. PB to also make further contact with North Wales committee members to assess their support.<br><br>AGM minutes and slides to send to RRM and IJ for posting on web site.<br><br>Graduate BCS membership was discussed as outlined in the report by RRM. A number of obstacles to the proposal were identified by JT. It was suggested that RRM add this to the agenda of the next meeting with the universities and also canvas a response from Newport who are very proactive with the BCS. | **PB**<br><br>**PB**<br><br>**RRM** |
| **147.5.12 DATES OF FUTURE MEETINGS** | |
| 6pm Tuesday 4th Sept. 2007 at Cardiff County Hall | |
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# Appendix 1
# Current Events Planner

| Date | Event Manager | Event | Comment |
|---|---|---|---|
| **2007** | | | |
| Early September but date still to confirm.<br><br>Joint presentation | ND/DC (Venue) | **Title:** Computer Forensics<br>**Speaker:**<br>**From:**<br>**Venue:** Glamorgan<br>**Synopsis:** | ND has secured an offer from the Information Security Research group (Uni of Glamorgan) to provide the basis for a half day on computer forensics, possibly to include some trade stands. To follow up on input from Prof Neil Barrett.<br>With ND departure from the committee, can DC help with this? DS offered to help in August if required. |
| Wed, 26th September 2007 | RM | **Title:** Repeat of BT data centre<br>**Speaker:**<br>**From:** BT<br>**Venue:** Cardiff<br>**Synopsis:** | Ralph to provide details. |
| Oct | JT | **Title:** 50$^{th}$ anniversary event<br>Something historical?<br>**Speaker:**<br>**From:**<br>**Venue:**<br>**Synopsis:** | Photos<br>Membership input<br>SIG input?<br>PB to resend email to the Branch circulation outlining the event. |
| Nov 2007 | Beti Williams / RRM | **Title:** A management topic<br>**Speaker:**<br>**From:**<br>**Venue:** Swansea<br>**Synopsis:** | Beti would like to develop a high profile event that would become a regular BCS event at Swansea. This would be the first of these. Beti is currently considering a number of possible topics for this. |
| Dec 2007 | JW | **Title:** British Computers in Space (Prof Pilger?)<br>**Speaker:**<br>**From:**<br>**Venue:**<br>**Synopsis:** | JW has a number of ideas on this topic and will progress them.<br><br>Need to confirm a venue ASAP. |
| January 2008 | Jeremy White | **Title:**<br>**Speaker:**<br>**From:**<br>**Venue:**<br>**Synopsis:** | Repeat the IT in extreme environments presentation Could this be an extra one in the west of the branch. |
| February | | | Currently available slot. |

| Thursday 20th March 2008 | RD | **Title:**<br>**Speaker:**<br>**From:** Sky?<br>**Venue:** Swansea<br>**Synopsis:** | This is to be a joint event with IET.<br>A broad topic on computers and entertainment covering topics such as IP/TV, pod casting, Skype, etc. RD to approach organisations such as Sky for a speaker.<br>Both BW and JH said they might be able to help with contacts. |
|---|---|---|---|
| | IJ | IT, Computers and the environment | IJ had ideas on the topic that he wished to explore |
| | | Microsoft Sharepoint? | These topics were requested via feedback |
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