

**Minutes of the First meeting of the 2008 Session of the
Committee of the South Wales Branch
6.00 pm September 20th 2007
County Hall, Cardiff**

149.1.0 PRESENT		
Jeremy White (Chair)	Gareth O’Gorman	Beti Williams
Ralph Miller (Sec)	Richard David	
149.1.1 APOLOGIES		
Steve Harvey	Jason Mullins	Paul Bulmer
John Hall	Ieuan Johns	Tony Corner
Eric Llewellyn	John Tucker	Max Davis

149.1.2 REPORTS FROM ABSENT MEMBERS	Actions
Report received from J Mullins. See membership secretary’s report.	
Report received from Paul Bulmer. See chairman’s report.	
Report from Max Davis. The Secretary read these out.	
Absent members are reminded that a written report should always be submitted when ever possible.	All
149.1.3 WELCOME	
No new members or guests were present.	
149.1.4 MINUTES OF PREVIOUS MEETING	
The draft minutes of the last meeting were approved for placing on the Web.	IJ
149.1.5 MATTERS ARISING FROM MINUTES	
JM continuing to follow up on BCS Working Party for IT – Ongoing	JM
PB had contacted David Mather from Bridgend. See report.	PB
Still to include a meeting with the Newport Statisticians and Operations researchers in the Events Plan. It was suggested that JW discuss this with EL. (this is a change form the last minutes, where RRM was actioned)	JW
Cardiff County Head of IT has moved to Welsh assembly. Agreed that RRM would contact him there to discuss group recruitment there. RRM to now progress this topic with new head of it at the county. RRM ask RD if he would like to rejoin the committee when he retires from his job. All agreed to this proposal. RRM will follow up again	RRM
The Branches resource project has been re introduced at BCS. Ongoing	RRM
Max and Gareth to progress the Skills Centre project although this will now be for 2008 to allow for a couple of more personal networking sessions.	GO’G MD
Options on IT, Computers and the Environment Event. Ongoing	IJ
IJ and MD have set up a YPG area on the branch web site. Access via home page.	
IJ to add a link to the Swansea February event on IT Wales when the slides from the presentation are to be available. Ongoing, but check this action with events list of dates	IJ / GO’G
The power point slides provided by JM were shown to the committee. It was requested if a trend could be provided of the figures for say the last five years? It was also asked if the North Wales figures could be seen for comparison. Ongoing	JM

	<p>A YPG event is to be run on 24th Oct in the same vein as the earlier Tiger Tiger event, but with a view to having a set plan and speakers this time. The event will be career focussed with Roy Shepherd from HQ to speak about Career builder and give attendees a good idea of its importance in IT. Any help or ideas on the event, speakers or publicity from South Wales branch members would be gratefully received. I will present more information as soon as we have it. Ongoing</p> <p>Any ideas regarding articles or pieces for the BCS (and hopefully IT Now!) to be sent to MD.</p> <p>MD has also met with Sali from IT Wales to discuss mutually beneficial publicity. MD would be taking part in an interview about SW YPG. Ongoing</p> <p>PB to send AGM minutes and slides to RRM and IJ for posting on web site. Done</p>	<p>GO'G</p> <p>MD/All</p> <p>MD</p>
149.1.6 CORRESPONDENCE		
	There was none.	
149.1.7 BRANCH REPORTS		
	<p>Membership Secretary's Report:</p> <p>JM reported that there had been some difficulty with the transfer of his membership to his Company's Group Membership scheme. This had been resolved, but members were advised that they need to check that their CEng subscription is included in the scheme</p> <p>JW reiterated willingness to map membership to the Welsh members in order to help informed decisions on where to hold events in Wales. However, as JW does not have membership post code information, CO'G offered to obtain this from BCS HQ</p>	<p>G O'G</p>
	<p>Web master's Report</p> <p>No report available.</p>	
	<p>Treasurer's Report:</p> <p>RRM explained that for the 2008/2009 budget a full bid was required. There was no longer a Holdsworth formula or Gold Accounts or Branch Reserves. There was a very small reserve at HQ for emergencies only for all Branches use, but Branches must provide by Oct 1st 2007 a revenue bid (i.e. Branch business as usual, events, meetings, stationary, expenses, prizes etc Paul would do this) plus a project bid, ie any special projects such as 50th dinners, competitions etc. Ralph put up for £500 for the launch of BCS in Wales during 2008 (Paul to encourage North Wales and Chester to do the same). He also put up for £500 for a launch of PITCOM in the Assembly. The Universities conference was not expecting Project expenditure.</p> <p>Beti asked for £500 for three years for John Tucker's history project. In this process money could be accrued over several years, and it was then committed. There was no new equipment foreseen, but Jeremy suggested looking into the replacement date and costs for our projector and laptop and associated equipment and software. RRM advised. Gareth and MD to ensure that any items which were for SW YPG should be raised with Paul. Central YPG activity would be funded centrally.</p> <p>Ralph would email all committee to add their suggestions for the bid, so that Paul could have them by Oct 1st.</p>	<p>PB</p> <p>RRM/PB</p>
	<p>Chairman's Report:</p> <p>Feedback on the actions from last meeting is as follows:</p> <p>Richard David and I have both spoken to David Mather from Bridgend College and he has agreed to become the BCS contact for Bridgend College. We will progress his membership and eventual election to the committee.</p> <p>The year-end summary report was completed and accepted by HQ. This action should now be removed from the minutes.</p> <p>The actions to promote the October event were carried out and again this action can now be removed from the minutes.</p> <p>All the actions on me relating to a BCS Wales have been performed and updates provided to John Tucker who is now chairing this working party. Close out the action.</p> <p>The AGM details were posted on the web and again this action can be closed out.</p>	

	<p>Branches Board/Council Reports: Paul and Max Davis are to attend the Oct 4th Branches Congress</p>	<p>All</p>
	<p>YPG: Max had written, and Gareth presented, the YPG report. A very successful Congress had been held, with Networking and working group meetings. Wales is playing a big part in these activities. Next Welsh YPG meeting at Tiger Tiger on 24th Oct. will concentrate on Career Development, with Roy Shepherd on recruitment there and demo of BCS Career developer. C GO'G reported that there was work continuing on the Student Chapter concept with Newport, Cardiff and Swansea U Student Computer Societies being involved now. Swansea SUCS had offered to involve their idea of their last twenty years with John Tucker's History project. Beti to raise this with John Gareth explained that he had been invited to the University of Kingston to give a lecture on starting out on an IT Career. YPG looking into funding expenses. If not, Ralph will approach Richard French for support.</p>	<p>BW</p>
	<p>Schools: No report.</p> <p>Universities: A very successful conference was held at Swansea University on 19th Sept. RRM outlined the progress so far. Further support was given to the BCS in Wales programme. Bangor University reps promised to discuss the ideas with North Wales and Chester Branch. Fred Long, and the Bangor reps would join John Tucker in the working party. Notes of the day would be provided to Ieuan for placing on the Web. All agreed to continue the group. Next meeting April 30 2008 at OU, Cardiff, with Mike Rodd invited</p>	<p>RRM RRM</p>
<p>149.1.8 2007/2008 Events Programme</p>		
	<p>The Committee discussed the upcoming events:</p> <p>Sept 26th - BT International Data Centre. Fully booked up. All arrangements made. Prior Recruitment meeting planned with RRM attending.</p> <p>October – No event planned, but all Committee Members invited to support YPG meeting at Tiger Tiger, Cardiff, Oct 24th Oct. £5 entry. Contact Gareth O'G if you are going. Career Builder demonstration planned</p> <p>November-Traditional Business orientated event- 15th Nov at the Village, Fabian Way, Swansea. Richard Barrington of Sun Micro Systems on “Green Computing”. Dinner arranged for speaker and committee members. RRM to invite Prof Macnab and guest from Cardiff BS. Paul to be advised of dinner budget.</p> <p>December- Jeremy to speak to Techniquest, Cardiff and Prof. Pillinger from Bristol on a Moon Landing and the planetarium-linked meeting. Booking via email. Beti to continue with Swansea event planning .</p> <p>January- Beti and Jeremy planning IT on Everest event, possible in West Wales (eg Carmarthen)</p> <p>Feb - History of Computing event</p> <p>March - Computing and Entertainment, RD reported unable to contact Sky. New suggestions needed</p>	<p>All BW JW/BW BW/ JW BW /JT All</p>
<p>149.1.9 Welsh language website</p>		
	<p>DC reported last time that he is now in a position to progress this and plan a launch for the new site. He also stated that he would like to retain the webmaster role for this site. This was discussed at the meeting and the suggestion was made that the site should have an official launch, possibly in December. PB to discuss with DC. Ongoing. BCS in Wales Developments make this initiative even more important.</p>	<p>PB / DC</p>
<p>149.1.10 COMMITTEE GUIDANCE NOTES</p>		
	<p>No further discussion at this meeting, but PB will continue to update these as required.</p> <p>PB has passed the updated document to IJ to post on the secure site.</p>	<p>IJ</p>

149.1.11 ANY OTHER BUSINESS		
BCS in Wales: Ongoing: The issue of a BCS in Wales similar to that now in place for Scotland was described. A working party has been be set up to progress this. Working party to further contact North Wales committee members to seek their involvement.		JT
Graduate BCS membership was discussed. JT. RRM added this to the agenda of the next universities meeting. Some had difficulties with this suggestion. Richard French to pursue further information.		RRM
JT Now looking into finding out origins of the Branch. RRM pointed out that Noel Cox and Rod Delemere were involved and could be contacted.		JT
Ralph reported that he had informed Paul of the death of John Iveson, a big supporter of Branches and a senior member of BCS. Paul had sent the Branch condolences.		
Ralph had written to BCS CEO, David Clark on behalf of the Branch on the death of his wife.		
Ralph thanked everyone for their support while he was away during the past year.		
Beti Raised the appointment of someone from the Branch to the Swansea University Court. RM to be nominated. PB to be consulted.		BW/PB
149.1.12 DATES OF FUTURE MEETINGS		
6pm, Tuesday, Oct 16 th 2007 at Cardiff University		

Appendix 1 Current Events Planner

Date	Event Manager	Event	Comment
2007			
This event, originally proposed for September will now be organised for later in the year. A date is still to be agreed.	DC	Title: Computer Forensics Speaker: From: Venue: Glamorgan Synopsis:	ND has secured an offer from the Information Security Research group (Uni of Glamorgan) to provide the basis for a half day on computer forensics, possibly to include some trade stands. To follow up on input from Prof Neil Barrett. With ND departure from the committee, can DC help with this? DS offered to help in August if required.
Wed, 26th September 2007	RM	Title: Repeat of BT data centre Speaker: From: BT Venue: Cardiff Synopsis:	
This event will no longer take place in Oct. New date to be agreed. Feb proposed but a Feb event already planned by D Smith. April or May could be options.	JT	Title: 50 th anniversary event Something historical? Speaker: From: Venue: Synopsis:	Photos Membership input SIG input? PB to resend email to the Branch circulation outlining the event.
Nov 2007	Beti Williams / RRM	Title: A management topic Speaker: From: Venue: Swansea Synopsis:	Beti would like to develop a high profile event that would become a regular BCS event at Swansea. This would be the first of these. Beti is currently considering a number of possible topics for this.
Dec 2007	JW	Title: British Computers in Space (Prof Pilger?) Speaker: From: Venue: Cardiff? Synopsis:	JW has a number of ideas on this topic and will progress them. Need to confirm a venue ASAP.
January 2008	Jeremy White	Title: Speaker: From: Venue: Synopsis:	Repeat the IT in extreme environments presentation Could this be an extra one in the west of the branch. This is also to be on the TV in Oct. about being "On Everest"
February	DS	Title: Speaker: D Smith From: Venue: Synopsis:	Full details now on web site.

Thursday 20 th March 2008	RD	Title: Speaker: From: Sky? Venue: Swansea Synopsis:	This is to be a joint event with IET. A broad topic on computers and entertainment covering topics such as IP/TV, pod casting, Skype, etc. RD to approach organisations such as Sky for a speaker. Both BW and JH said they might be able to help with contacts.
April	IJ	IT, Computers and the environment	IJ had ideas on the topic that he wished to explore
		Microsoft Sharepoint?	These topics were requested via feedback