Minutes of the Seventh meeting of the 2007/88 Session of the
Committee of the South Wales Branch
6.00 pm, 8th May, 2008
Cardiff County Hall
DRAFT

155.7.0 PRESENT

Paul Bulmer (Chair)	John Hall	Derek Smith
Ralph Miller (Sec)	Richard David	Jeremy White
	Ieuan Johns	Dr Stillianos Vidalis

155.7.1 APOLOGIES

Steve Harvey	Max Davis	Jason Mullins
Fred Long	Beti Williams	Carl Allan
John Tucker	Gareth O'Gorman	

	Actions
157.7.2 REPORTS FROM ABSENT MEMBERS	
Reports from absent members are welcome. Please send them to the Sec., as we can then incorporate them in the minutes and the Committee is kept up to date Please send apologies to the Sec, copy to the chair, if possible in good time, as we can then adjust the refreshment numbers and even the date of the meeting if necessary following large numbers of apologies. Message from Max Davis is included in the YPG/Student Chapters Report below	**All**
155.7.3 WELCOME	
There were no visitors present	
155.7.4 MINUTES OF PREVIOUS MEETING	
The draft minutes of the last meeting were approved, for placing on the Web.	**IJ**
155.7.5 MATTERS ARISING FROM MINUTES	
The Branches resource project has been re-introduced at BMC. Ongoing	**RRM**
Members to suggest further items for Website. Ongoing. Members suggested the idea of more photos, especially relating to events could be provided. Still required	**All**
Suggested Web design activities in schools. Ongoing.	**RD/BS**
IJ suggested an email list of those to whom posters for events could be sent (e.g. Cardiff City and County, UWIC) still required	**All**
Increase our activities to encourage Women to join the BCS. It was not immediately necessary to be a Member to attend Committee. Female (males as well of course) school students should be actively encouraged to take interest in ICT. Beti would arrange for us to engage with WIT in Wales, and also get links started with Schools. All Committee were asked to encourage female colleagues to join the Committee, or at least partake with this work.	
The situation with regard to the lack of girls taking ICT at School and then at University was at a point where a serious lack of national resources in this field could affect the economy. Still required	**All**
Invitations to non-Members to be more vigorous in our Event announcements on the web, in the email, and on Notices. Members should be encouraged to bring colleagues and non-Members with temporary access should be clearly encouraged. We should then pick up their details at the meetings. Still required	**All**
Adam Price, Plaid MP for Carmarthen East to be invited to the proposed launch of the BCS in Wales, in the light of his winning the BCS competition for the best MPs Website. (It was also	

	suggested that we might consider having a competition for the best AMs Website.) PB to write to see if he was interested. Deferred till start of "BCS in Wales" agreed.	**PB**
	JVT to contact BA – ongoing.	**JVT**
155.7.6 CORRESPONDENCE		
	There was no correspondence requiring discussion.	
155.7.7 BRANCH REPORTS		
	Membership Secretary's Report: No report	
	Webmaster's Report: No report	
	Treasurer's Report: No report..	
	Chair's Report: No report	
	Branches Board/Council Reports: Paul and Jeremy reported on recent Branches Congress	
	Universities Conference on April 30th at the OU in Wales had been successful, with all but Bangor attending. Dr Mike Rodd and Richard French from HQ attended. Actions would be circulated to congress attendees. Fred Long would be organising the next one at Aberystwyth for the Autumn	**FL**
	Schools: Richard reported that he was contacting Beti regarding a website design competition in Schools – ongoing **YPG/ Student Chapters:** Max Davis'YPG Report: On Saturday 26th April I met up with the current committee of the Swansea University Computer Society (SUCS) to discuss the feasibility of an affiliation with the South Wales BCS branch. They were all very conducive to the idea and welcome a co-operation, in the next few weeks I hope to get some BCS promotional links etc. onto their website and was hoping we could do the same from our branch's YPG area. I will provide some content ASAP. The society is 20 years old this year and has over 200 members and access to the whole student population of Swansea university, hopefully providing in-roads for the BCS that haven't been previously explored. I have begun discussions to get a stand at fresher's fair alongside the SUCS one and think that if we can help prepare joint marketing material (banners etc) for the two stands, it would demonstrate the co-operation well. I will work with SUCS on artwork if we can arrange printing etc. through the branch or BCS? As discussed with Ralph at the Universities/ IHE congress last week, I don't think something as formal as a 'code of conduct' needs to produced at this early stage, but I would like to request that the branch offers honorary student membership to the SUCS executive committee (6 members), both as a gesture of goodwill and more importantly meaning that the students will fall under the BCS code of conduct and will act as ambassadors for the BCS in their university. If we could have a committee vote on this so I can let SUCS know, this would be most useful. Also, if you can let me know how to proceed on this, I'd appreciate it!	
	The Committee agreed in principle to this proposal. RRM to check out with HQ	**All**
	Also discussed with Ralph, I would like to raise a request for a member of the Swansea society to be elected to the South Wales branch committee as a student representative. If student chapters takes off in other universities, we can decide whether there should be a representative per university, or one representative for all students, but for now I would like to propose a member of SUCS. If motioned, I will need to contact SUCS to determine the representative.	
	The Committee agreed in principle to this proposal . RRM to check out with HQ	**All**

Finally, we pencilled in a re-run of career networking in Swansea for this side of the academic year - this is not going to be feasible, and after discussion with SUCS and Beti in Swansea, we've decided that late October or early November would be best. Details to follow as firmed up.

Event planning:
Agile: I am still in discussion with speakers for the agile event I'd like to organise for November - I had talked with Paul about the feasibility of a conference but believe an evening event with interactive content is more feasible due to the main speaker I approached being unable to attend. I'll hopefully have more details to present at the AGM.
Emotionally intelligent behaviour: Carl Allen has been very helpful and active in trying to contact a speaker on this - no luck at the moment and the speaker I had in mind is not able to take part due to business commitments. I'll present more details when I get them, but I think this may fall off until next year now.

Personal note:
Finally, after getting a vote of confidence from two YPG executive committee members, I am putting my name forward for the the upcoming BCS Council elections. I would like to take this opportunity to ask for our branch committee's support of my application, which I will be submitting later this month. If so, I'll bring my nomination form to the AGM for Paul to sign on behalf of the committee.

The Committee congratulated Max on this development, and would certainly agree to sponsor him	**All**
Conference on April 30th at the OU in Wales had been successful, with all but Bangor attending. Actions would be circulated to congress attendees. Fred Long would be organising the next one at Aberystwyth for the Autumn	

155.7.8 2007/2008 Events Programme

Progress with the programme was continued	

155.7.9 Welsh Language Website and Welsh Matters

Paul would discuss next stages with JVT	**PB**

155.7.10 COMMITTEE GUIDANCE NOTES

Guidance Notes for Meetings had been received from HQ. Our own material was considered to cover all our requirements	

155.7.11 ANY OTHER BUSINESS

Jeremy circulated a Membership " mind map " from Branches Congress. It was agreed that the Committee would discuss a version relating to the Branch at the next meeting.	**All**

154.6.12 DATES OF FUTURE MEETINGS

Following the AGM, the next meeting is planned for June 10th in Cardiff. The first meeting of the new Session would be 10th Sept, also in Cardiff	