Minutes of the Fourth Meeting of the 2008/09 Session of the
Committee of the South Wales Branch
6.00 pm, 13th January, 2009
Room NW209,
Cardiff University Computer Science Dept

DRAFT

160.4.0 PRESENT

Paul Bulmer (Chair)	Carl Allan	Stillianos Vidalis
Ralph Miller (Sec)	Jeremy White	Mikhaila Burgess

Fred Long (at Aberystwyth)

160.4.1 APOLOGIES

Steve Harvey	Jason Mullins	John Tucker
Daniel Cunliffe	Beti Williams	Ieuan John
Max Davis		

		Actions
160.4.1 Reports from Absent Members		
	Reports from absent members are welcome. Please send them to the Sec., as we can then incorporate them in the minutes and the Committee is kept up to date	
	Please send apologies to the Sec, copy to the chair, if possible in good time, as we can then adjust the refreshment numbers and even the date of the meeting if necessary following large numbers of apologies.	**All**
	Rosemary Dale, of OUiW, a potential Committee member, was unable to attend, due to family commitments. The Committee sends Best Wishes for Steve Harvey's Daughter's recovery. The Committee sends congratulations to Daniel on this, his Birthday. Chair reported that Ieuan was busy on his Master's degree work, but the Web had been brought up to date. Carl Allan was getting involved to assist.	
160.4.2 WELCOME		
	The Committee welcomed Mike Daley, of Cardiff University, who was responsible for setting up the conference call with Fred at Aberystwyth	
160.4.3 MINUTES OF PREVIOUS MEETING		
	The draft minutes of the last meeting were approved, for placing on the Web.	**IJ**
160.4.4 Matters arising from the Minutes		
	Branch Members' Survey: The Survey had been on the Branch and BCS Website since 19th Dec. It was intended to review the results at the end of January. Paper responses would be counted in with web based responses.	**MB, CA**
	159.3.7 Funding for the Turing Event had been given	**RRM**
	159.3.8 Discussed under Events	**MB**
	159.3.9 - 159.3.11 Discussed under Welsh Matters	**RRM**
	There was no further discussion on Web Based Learning at this meeting	
160.4.5 CORRESPONDENCE		
	Chair reported that Judith Taylor had congratulated the Committee on such a great response to the Christmas Event in Swansea.	
	PB showed the certificates to the Committee that he had received from HQ to be awarded. See below.	**RRM**
160.4.6 BRANCH REPORTS		
	Membership Secretary's Report: It was reported that the Branch membership was of the order of 1300, from the email list and the membership list. Membership was up by 100, as was the previous year's	

Webmaster's Report: This topic was not further discussed at this meeting	
Treasurer's Report Chair reported that he was assisting Steve during his concentrating on Family	PB
Chair's Report: This topic was not discussed at this meeting	
Branches Board/Council Reports: Ralph reported that his period of office on BMC and Council ended following this Spring Branches Congress. As he occupied positions based on his International Sections responsibilities, it was decided he would stand down from his Branch elected places. Paul invited people to think about attending the next Branches Congress in April 2009, perhaps with a view to getting elected in Ralph's place. Ralph agreed to provide details of the roles to any one interested in being elected.	
Universities: The next meeting will be on 22nd April 2009 in Bangor. RRM asked Daniel if he would consider any problems concerning the translation of some BCS leaflets into Welsh. (on going) Beti had undertaken to get the Women's group underway RM reported that Judith Taylor had undertaken to provide a translated version of a Poster designed to attract young women into courses related to computing	**RRM DC** **BW**
Schools: RRM asked Daniel to contact his Schools liaison with details of Computer games from the BCS. Ongoing	**DC**
YPG/ Student Chapters: Max is awaiting YPG Exec update on Proposal for a skill centre in South Wales	**MD**
160.4.7 2007/2008 Events Programme	
Much discussion about events, to be included in the Events plan. MB confirmed the International Association of Information and Data Quality would be interested in related events, with one in May/June. RRM wondered if some form of CPD grading could be given to encourage younger members. Certificate of Meritorious Service would have to be rearranged due to Peter Hodson's unavailability, then follow up with Judith Taylor and Adrian Walmesley for presentation. Certificates of Appreciation to IT Wales Staff would be presented at the April event in Swansea. John Hall would be contacted re availability. Certificate Frames would be bought Fred to report on possibility of a summer family event and barbeque in Aberystwyth. For the Turing Lecture, Committee members who had not yet done so must let Ralph know if they wish to be invited as Guests, and the names and contact details of people they thought should be invited. Others should be encouraged to book onto the BCS website. It was agreed that, apart from difficulties with the sound arrangements, the system for video conferencing worked well. RM to enquire whether the Turing lecture could use it , and perhaps even record it. Jeremy circulated copies of the mind map that he had adopted from the Branches Congress meeting. This was discussed and a few small changes were raised by the Committee and recorded by Jeremy. Jeremy agreed to email the updated version to the Committee for further comment. Suggested uses included emailing all members as a poster for wider circulation, using on the Branch Website as a navigation aid, promoting to to BCS Wales, etc. Actions were to be followed up at next meeting.	**MB** **FWL** **ALL** **RRM**
160.4.10 Welsh Language Website and Welsh Matters	
RRM reported that a meeting had been arranged to discuss "PITCOM in Wales" idea, with an AM, Peter Black. A meeting with N.Wales and Chester with JVT, BW and RRM had been arranged in Cardiff on 21st January RRM to pursue idea of Welsh Health Specialist Group.	**RRM** **JVT, BW RRM** **RRM**

160.4.11 Guidance Notes		
	Not discussed at this Meeting. See Website for these Notes.	
160.4.12 ANY OTHER BUSINESS		
	Jeremy introduced the diagram that BCS HQ had developed as an aid to discussing the benefits of Membership with potential new members. He suggested that the diagram could be modified to illustrate the benefits of joining our Branch. After a short discussion to explore how this could be done, he agreed to send copies to all committee members and co-ordinate suggestions in time for our February meeting. Members should send suggestions a week before the meeting. Creating a poster form an email sent to the Committee, and using on the Branch Website as as a navigation aid, promoting to BCS in Wales.	**JW**
	SV described his vision for making Work Based Learning available as a BCS "product" in Wales. We should look for Partners in Industry who would co-operate. The projects should be of suitable size to apply theory and enable the students to gain experience. BW would be asked for help in compiling a likely list, which might be useful for SMEs. Ongoing.	
	Ralph would ask Kerry Earl to confirm their list of committee members	**RRM**
160.3.12 DATE(S) OF FUTURE MEETING(S)		
	Next meeting would be on 24th February, at Cardiff U in the New West Building ,Room NW 2.09 Video links with Swansea and Bangor would be arranged if possible	**MB**