

**Minutes of the Third Meeting of the 2009/10 Session of the
Committee of the South Wales Branch of the BCS
6.00pm, Wednesday, 27th January, 2009
County Hall, Cardiff**

DRAFT

167.3.0 Present		
Paul Bulmer (Chair)	Phil Watt	Alan Boyce
Ralph Miller (Sec)	Derek Smith	Tom Bradley
Jeremy White	Fred Long (by conference phone)	Tom Crick
167.3.1 Apologies		
Steve Harvey	Eric Llewellyn	Paul Connell
Mikhaila Burgess	Daniel Cunliffe	Max Davis
John Tucker	Beti Williams	
	Jason Mullins	
167.3.2 Welcome		Actions
<p>The Chairman welcomed members to the meeting, which had been deferred from January 13th through bad weather. He welcomed Dr Tom Crick, from UWIC, to the meeting. If he wished to continue, Tom would be co-opted to replace Derek's place from UWIC, following his retirement from UWIC. Derek would continue to be a member of the Committee</p>		
166.3.3 Reports from Absent Members		
<p>Mikhaila reported that preparations are underway for the BCS Women Lovelace Colloquium, being held in Cardiff on 8th April. The website for the event (a major UK meeting and a "coup" for this to be held in Wales) is to be found on www.cs.cf.ac.uk/BCSWomen. A Twitter account has also been set up for the event: www.twitter.com.Lovelacecoll/. Committee members are asked to publicise this event among friends and colleagues. Mikhaila is going to send out another email soon to all academic committee members to ask them to encourage female students to submit abstracts for the poster competition.</p> <p>Eric Llewellyn had reported that his wife had recently given premature birth. All is well, but he sends his apologies. The chair would send a letter of good wishes from the Committee.</p> <p>Rosemary Dale reported on the need for her to attend her mother, who is ill. This follows her own recent period of ill health. She suggested that as she could not provide the attention it deserves, the Schools Project should be handed over to someone able to give the time the project deserves. This is discussed further in these minutes.</p> <p>Jason Mullins had sent his apologies because of business commitments. He has offered to stand down as Membership Secretary because of increasing work demands. This is discussed further in the meeting</p> <p>Reports from absent members are welcome. Please send them to the Sec., as we can then incorporate them in to the minutes and the Committee is kept up to date.</p> <p>The Secretary further reminds those members who are going to be absent to send their emailed or telephoned apologies to the Secretary if possible in good time. We waste our budget on overestimated refreshment numbers. We are fortunate enough to have the benefit of donated room hire, but the scale of the rooms could be reduced and even the date of the meeting changed if necessary following such large numbers of short and no notice non-attendances as we have had. Please help us by taking the small amount of time necessary to send your apologies. We are continuing to try to provide communications which may reduce travel time, as can be seen in the arrangements for the future meetings later in these minutes</p>		All
167.3.4 MINUTES OF PREVIOUS MEETING		
The draft minutes of the last meeting were approved for placing on the Web.		CA
167.3.5 Matters arising from the Minutes		
Mind map (162.6.5). Transferred to Carl Allan – on going		CA
It was suggested that a certificate and/or gift be arranged for Richard David, possibly at next AGM.		PB

	<p>– Ongoing</p> <p>MB and MD to discuss student Chapters in Swansea and Cardiff.</p> <p>Other items are covered in the minutes</p>	MB, MD
167.3.6 CORRESPONDENCE		
	There was no further correspondence.	
167.3.7 BRANCH REPORTS		
	<p>Membership Secretary's Report: Tom Bradley volunteered to take up this post in the light of Jason's position. He was unanimously elected.</p>	
	<p>Webmaster's Report: There was no further report.</p>	
	<p>Treasurer's Report The treasurer had reported via the chair that he still did not have a budget to work to so would continue to work to the standards of past years until this was available.</p>	
	<p>YPG: There was no further report</p>	
	<p>Branches Congress: Ralph reported that the arrangements for the reorganisation continue. He would keep the Group informed when appropriate</p>	RRM
	<p>Universities: The next meeting would be held at Glyndwr University, Wrexham, on 31st March. Ralph was hoping for the BCS Academy organiser from HQ to attend.</p>	
	<p>Professionalism : Alan Boyce would prepare a Guidance Note for this new Committee function. PB would assist in this, as would, no doubt, HQ Branches Staff.</p>	
	<p>West and Mid Wales Sub Branch: Fred reported that there had been sufficient response (i.e. over 40) to the more recent survey. Six people had put their names in for the Committee. The formal proposal for the formation of the Sub Branch would be put to the upcoming BMC meeting. Paul suggested that he and Fred discuss future budgeting needs, as this will continue to be a Branch matter.</p>	
	<p>Schools: Ralph and Baronne Mouton had attended the very successful schools career evening in Monmouth Comprehensive School. In light of Rosemary's request, Phil Watt agreed to take over the schools project. He would make new proposals to restart the initiative and discuss these with Paul. They would meet/talk on Tuesday, Feb 9th. RRM would provide Phil with the name of the HQ schools representative.</p>	<p>PB PW</p> <p>RRM</p>
167.3.8 2009/2010 Events Programme		
	Jeremy outlined the known future events programme. BT IDC Cardiff would be the ideal place for the AGM in September. JW to contact Lyndon Evans. The business lecture would therefore move to October, possibly in Swansea. Swansea Water front Museum would be the target venue for the Christmas lecture. Schools would be encouraged to attend.	JW
167.3.9 Welsh Language Website and BCS in Wales		
	<p>RRM reported that the first meeting of the Cross Party Digital group had taken place on November 12th, 2009. It was very successful. The date of the meeting for this sitting was not known. Beti had prepared the budget request for BMC for the launch of Women at BCS in Wales. Ralph would contact Garfield of North Wales and Chester to see progress on the BCS in Wales Website. This should receive a formal launch.</p>	RRM
	There is no update on the Welsh Language version of our web site. Paul to discuss with Daniel.	PB/DC

167.3.10 Guidance Notes	
Paul reported that he was updating the Chairman's guidance note.	
167.3.11 Any Other Business	
	<p>The committee discussed the possibility of producing "strap lines" for the committees activities to improve our visibility in Wales and outside, e.g., BCS "supports Wales' new digital economy" Phil Watt offered to contribute suggestions to the Secretary.</p> <p>Fred suggested that the Universities group were proving information about students/courses which could provide more useful material.</p>
167.3.12 DATE(S) OF FUTURE MEETING(S)	
	<p>The next meeting was proposed as Thursday 3rd March Turing Lecture 16th March Committee meeting, Thursday 20th April</p> <p>The location and type of the next meeting (e.g. video/telephone or Physical) are still to be decided. It was agreed that unless technical support was available, video conferencing would not be used. Phil would provide Paul with details of a telephone conferencing facility that would enable several callers at once.</p>
	MB, BW and FWL