

BCS - The Chartered Institute for IT
Minutes of the Sixth Meeting of the 2009/10 Session of the
Committee of the South Wales Branch
6.00pm, Wednesday, 26th May, 2010
Robert Recorde Room,
Swansea University,
Singleton Park

DRAFT

170.6.0 Present		
Paul Bulmer (Chair)	Beti Williams	John Tucker
Ralph Miller (Sec)	Derek Smith	Fred Long(via Skype)
Jason Mullins	Jeremy White	Tom Bradley
Alan Boyce		
170.6.1 Apologies		
Steve Harvey	Daniel Cunliffe	Carl Allan
Rosemary Dale	Tom Crick	
Mikhaila Burgess(Vice Chair)	Nigel Davies	
No other apologies received		
170.6.2 Welcome		Actions
The Chairman welcomed every one to the meeting. Fred Long was connected to the meeting via Skype. (Phil Watt had notified his requirement for a conference phone to RRM, but the message had not been seen before the meeting)		
170.6.3 Reports from Absent Members		
Daniel Reported that he was playing a leading role in another meeting.		
Rosemary reported that she was unavoidably away on University business		
Nigel reported that he was unable to attend, but had been working with the Mid Wales Sub Branch.		
Reports from absent members are welcome. Please send them to the Secretary, as we can then incorporate them in to the minutes and the Committee is kept up to date.		All
The Secretary reminds those members who are going to be absent to send their emailed or telephoned apologies to the Secretary and Chair, if possible in good time. We waste our budget on overestimated refreshment numbers. We are fortunate enough to have the benefit of donated room hire, but the scale of the rooms could be reduced and even the date of the meeting changed if necessary following such large numbers of short and no notice non-attendances as we have had. In addition, progress in our business is delayed. Please help us by taking the small amount of time necessary to send your apologies and reports.		All
We are continuing to try to provide communications that may reduce travel time. However, please give sufficient notice to make the necessary arrangements		
170.6.4 MINUTES OF PREVIOUS MEETING		
The draft minutes of the last meeting were approved for placing on the Web.		CA
170.6.5 Matters arising from the Minutes		
Mind map (162.6.5). Transferred to Carl Allan – on going		CA
The certificate is now received for Richard David. Presentation arrangements proposed for the next meeting in Cardiff.		PB
MB and MD to discuss student Chapters in Swansea and Cardiff-ongoing.		MB, MD
MB and MD to discuss YPG representation on the Committee		MB, MD
Other items are covered in the minutes		

170.6.6 CORRESPONDENCE		
	There was no further correspondence.	
170.6.7 BRANCH REPORTS		
	Chairman's Report Richard David had been invited to this meeting, but was unable to make the journey to Swansea. It was possible that he might be able to make the next meeting, scheduled for Cardiff.	
	Membership Secretary's Report: Tom Bradley circulated a simplified membership report, which showed breakdowns of classes of Membership. There was much discussion, and Tom Undertook to continue to provide the report.	
	Webmaster's Report: No further report	
	Treasurer's Report Paul had made the budget bid as discussed previously but reported that a communication from HQ stated that budget requests greatly exceeded available funds and that a prioritisation method was to be used to cut budgets in line with available funding.	
	YPG: There was no further report. It was suggested that Mikhaila could introduce colleague to help Max in this very important area. Paul to discuss with Max.	PB, MB
	Branches Congress and Branches Board: It was agreed that the new Membership Board arrangements would supersede the Branches Board item. RRM described the new arrangements whereby All Membership Groups were now covered by the new Board, including Specialist Groups, Branches, and YPG. RRM asked whether we could again bring to the attention of our Branch Members, the range of Specialist Groups available.	
	Universities: The Autumn meeting would be in Newport, on September 27th.	
	Professionalism: The guidance note preparation was on going. Ralph distributed the latest BCS Careers document.	AB, PB
	Mid Wales Sub Branch Fred Long reported that the next meeting of the Committee would be held in the coming week. He described the "Walking with Robots" event to be held in early July. Jeremy had circulated the invitation to our Committee. Please let Jeremy know if you are going. Ralph and Jeremy were probably going.	All
	Membership Board/Council Nothing further to add. This section has been re-titled to reflect the new Membership Board structure	RRM
	Schools: No report available at the meeting	
170.6.8 2009/2010 Events Programme		
	Jeremy outlined the known future events programme.	
	Paul had contacted HQ to progress the Turing Lecture coming to Wales again next year.	
170.6.9 Welsh Language Website and BCS in Wales		
	Ralph reported that a meeting on the following day should lead to the setting up of a Specialist Health group in Wales.	RRM

170.6.10 Guidance Notes

Paul reported that most Guidance Notes had now been updated and asked that the remaining ones be given priority by their authors to get them completed.

170.6.11 Any Other Business

	<p>The committee had earlier discussed the possibility of producing “strap lines” for the committee’s activities to improve our visibility in Wales and outside, e.g., BCS “supports Wales’ new digital economy” Phil Watt had contributed suggestions to the Secretary. Derek Smith would take up this work. On going</p> <p>Ralph reminded the Group that a new Video and Games Specialist Group had been formed with its first meeting to be held in Bangor U, with Rob Gittins from Bangor U being a leading light.</p> <p>Paul suggested a future presentation around an industrial software project to encourage Student placements in Industry. He mentioned that Corus did have many applications from students but only a few from local Welsh Universities. The Committee agreed that this topic could be publicised through members of the Branch. Beti and Fred reported that Swansea and Aberystwyth had both had some placements at Corus in the past but more should always be encouraged.</p> <p>Jason Mullins had stated that he had not done any assessments recently. Ralph was more up to speed on the current requirements and agreed to provide a future update.</p>	<p>DS</p> <p>PB</p> <p>RRM</p>
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170.6.12 DATE(S) OF FUTURE MEETING(S)

	<p>The next meeting was arranged for Thursday 24th June at Cardiff County Hall. Conference phone and Skype is to be available. The phone and Skype were for the use of those not able to attend, so those who wish to be included by these means MUST notify Ralph Miller, for arrangements to be made.</p> <p>Next Committee meeting dates are for a Social Meeting at the Duke of Wellington on 4th August. Please let PB know your intentions for this event. See link to Duke of Wellington web site. There is also a link to the menu from here.</p>	<p>RRM</p> <p>All</p>
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