



BCS - The Chartered Institute for IT
 Minutes of the Tenth Meeting of the 2011/12 Session of the
 Committee of the South Wales Branch
 6.00pm, Wednesday, 4 July 2012
 Board Room, Swansea University

190.10.0	Present Mikhaila Burgess Andrew Richards	Paul Bulmer Carl Allen	Jeremy White
	Apologies Rosemary Dale	John Morgan	Stilianos Vidalis

'190.10.1	Welcome Mikhaila welcomed everyone to the meeting.	Actions
'190.10.2	Minutes Of Previous Meeting The minutes were accepted.	
'190.10.3	Matters Arising From The Minutes Carl reported that he had not received any expanded personal profiles for publication on the web. The committee agreed that these should be an important way of setting out committee members professional credentials and demonstrating their potential value as members. Mikhaila had not yet recruited a secretary for the coming year, but still had some people in mind. She planned to approach them in the coming month. Mid-Glamorgan University had identified the students to receive its prizes and Jeremy had agreed to make the presentations. The committee agreed to continue to pursue collaboration with SOCITM after the summer break.	All
'190.10.4	Correspondence There had been none.	
'190.10.5	Planning <i>Preparations and actions for the AGM</i> The venue and speaker had been confirmed. Paul would cover the AGM minute-taking in Jeremy's absence on holiday. Mikhaila agreed to talk to the members who weren't present and find out whether they were willing to stand for election.	PB

	<p>Tom remained very busy with his various roles, including the development of YPG, and this meant that the committee would need a new representative for Cardiff Metropolitan University. Tom had some contacts in mind for the “schools” role.</p> <p>Mikhaila had prepared and would circulate a PowerPoint presentation for use at the AGM – she would ask members to complete their sections well before the AGM. Contributions would be appreciated from BCS in Wales (with Ralph moving on and Beti taking the role of chair) and from mid-Wales. The committee agreed to invite Beti to join its monthly meetings so that the committee could have regular updates on BCSiW activities.</p> <p><i>Planning & Publishing Events up to and including the Christmas Lecture</i></p> <p>Paul reported that he would be able to obtain some details of the planning for the IET's visit to Bletchley Park and would circulate these when he had received them.</p> <p>The committee agreed that a letter of condolence to John Jones of the IET after the recent loss of his wife would be appropriate.</p> <p><i>Attendance at the BCS September Conference</i></p> <p>Branch committees had been invited to submit papers to the next conference. Mikhaila agreed to discuss the possibility of Tom speaking about STEM in south Wales with him.</p> <p><i>Committee meal</i></p> <p>Mikhaila reported that about ten people had booked places on the committee meal in August.</p> <p><i>University prizes</i></p> <p>Committee members from the other Universities would soon be needed to submit details of the prizes they wished to award urgently.</p>	<p>MB</p> <p>PB</p> <p>MB</p> <p>MB</p> <p>Uni members</p>
	<p>Helen had reported, via Mikhaila, that Cardiff University had selected their prize winner and would make the presentation in October.</p>	
<p>'190.10.6</p>	<p>Branch Reports</p> <p><i>Chair's Report:</i></p> <p>Mikhaila had nothing to add to discussions earlier in the meeting.</p> <p><i>Membership Secretary's Report:</i></p> <p>Nothing to report.</p> <p><i>Webmaster's Report:</i></p> <p>Carl reported that the site was up to date with details of planned events.</p> <p><i>Treasurer's Report</i></p> <p>A “mystery” invoice had been identified as one for a BCS in Wales event. The next report from HQ on the outturn for our accounts was due the week after the meeting.</p> <p>Committee members were encouraged to submit claims for their expenses. Travel to committee meetings, for examples, could cost considerable</p>	

	<p>amounts if members living east of Cardiff travelled to Swansea. Lift sharing was also encouraged.</p> <p><i>Member Groups Convention and Membership Board:</i></p> <p>.</p> <p><i>Schools:</i></p> <p>.</p> <p><i>Universities:</i></p> <p>.</p>	
'190.10.7	<p>Welsh Language and BCS in Wales</p> <p>Mikhaila reported that Beti had agree to take over the chair role from Ralph and that Helen had agreed to chair CCS Women in Wales.</p>	
'190.10.8	<p>Guidance Notes</p> <p>Mikhaila suggested that she might have some time to review and update our guidance notes during the summer. She would, however, be pleased to have offers of help.</p>	
'190.10.9	<p>Any Other Business</p> <p>Some further topics for events were suggested:</p> <ul style="list-style-type: none"> ⤴ Computing and music, perhaps with the Welsh College of Music and Drama in Cardiff ⤴ Raspberry Pi. 	
'190.10.10	<p>Date Of Future Meeting</p> <p>The next meeting would be in Cardiff in October 2012.</p>	