



South Wales Branch

Minutes of the Sixth Meeting of the 2012/13 Session

Committee of the South Wales Branch

BCS, the Chartered Institute for IT

Wednesday 6th March 2013

Refreshments from 18:00, Meeting 18:10 -19:30

Companies House, Crown Way, Cardiff

196.6.0	Present Mikhaila Burgess (Chair/Sec)	Jeremy White	Daniel Cunliffe
	Apologies Paul Bulmer Beti Williams	Carl Allen	Apologies due to lack of Skype connection Fred Long

196.6.1	Welcome Mikhaila welcomed everyone to the meeting. She also explained the main focus of this meeting will be the branch budget for 2013/14.	Actions
196.6.2	Minutes Of Previous Meeting The previous minutes will be discussed at the next meeting.	
196.6.3	Matters Arising Matters arising from the previous minutes will also be discussed at the next meeting. Other matters of note raised and discussed in this meeting: <i>Council Elections- Regional Constituencies</i> As discussed previously – a single vote for the council elections was available to was Member Group. Email and verbal comments were accepted, with unanimous support given to Adrian Hall. Branch vote for Adrian was therefore cast on 12th February 2013. <i>Treasurer</i> Alan Boyce has stated his intention to step down fro this role at the end of the year, or sooner if we are able to find a replacement before then. Volunteers for Branch Treasurer now sought.	

	<p><i>Swansea CS Distinguished Lecture Series</i></p> <p>John Tucker has let us know that as part of this series of events a talk is being arranged on 17th April on the future of C++, by Bjarne Stroustrup. He has asked in the branch would be willing to financially support this event. This was discussed and it was agreed Jeremy till contact John to let him know the branch will offer to cover cost of refreshments.</p>	JW
196.6.4	<p>Correspondence</p> <p>We have been invited to submit our Financial Plan (aka, branch budget request) for 2013/14 to the Membership Board Finance Committee, by 31st March 2013. This is the reason for this month's 'special agenda'.</p>	
196.6.5	<p>Special Agenda</p> <p><i>Branch Budget & Financial Plan for 2013/14</i></p> <p>Based on past budget requests, when compiling the branch financial plan we will consider:</p> <ul style="list-style-type: none"> • 12 traditional events, with catering • 2 speakers expenses • 2 venue hires • Student prizes • Postage – nominal figure only (if any) • Travel expenses • Publicity – approximately £10 per month <p>We need to also state our intentions for applying for supplementary funding in the coming year. £1000 for the Annual Christmas Event will therefore also be included.</p> <p>BCS in Wales also requires funding for the 2013/14 financial year. It is not yet clear how much we need to include in order to support BCS in Wales. Beti is to produce an outline proposed programme of events to ascertain approximate budget requirements. This part of the financial plan will therefore be discussed via email before it is submitted at the end of the month.</p> <p>Financial plan will be created based on the above, and further discussions with the rest of the committee. A draft version will be sent to everyone for comments, then submitted at the end of the month</p>	ALL MB
196.6.6	<p>Any other business</p> <p>Discussion on future events:</p>	



	<p>AGM: Ideas are needed for the AGM. Welsh Government related, eg BYOD or online services?</p> <p>Jeremy to investigate CIO for Wales for the Business Lecture</p> <p>Christmas event: Ideas also needed for the 2013 Christmas Event (the 10th anniversary of this annual branch event)</p> <p>Further events ideas:</p> <p>Geophysics, at Caerleon – Bringing History to Life (suggested by Jeremy)</p> <p>Computer Security related events – at least two from University of South Wales.</p>	<p>All</p> <p>JW</p> <p>All</p>
196.6.7	<p>Date and Format of Future Meeting</p> <p>The next meeting will be in Swansea University on 3rd April 2013.</p> <p>This will be a standard format committee meeting.</p>	