

10th September 2012

Dear BCS Member

**NOTIFICATION OF ANNUAL GENERAL MEETING
BCS CONSULTANCY SPECIALIST GROUP**

I have pleasure in drawing your attention to the forthcoming Annual General Meeting of BCS

Consultancy Specialist Group which will be held at **BCS London Office, 1st FLOOR, THE DAVIDSON BUILDING,5, SOUTHAMPTON STREET, LONDON WC2E 7HA** on **Thursday 11th October 2012** commencing at 6.00pm. The AGM will be followed by a presentation

by Phoebe Dunn, Director, Square Peg International Ltd, Institute of Consulting's 'Consultant of the Year' 2011 on entitled "Consultancy Relationships"

I would be grateful if you could make every effort to attend this important event in our calendar. Light refreshments will be available from 5.30pm.

AGENDA

1. Apologies
2. Minutes of the 2011 AGM
3. Matters arising
4. Officers' Reports
 - a. Chairman's Report
 - b. Secretary's Report
 - c. Treasurer's Report
5. Election of Officers and Committee Members for 2012-13
6. Any Other Business

Copies of the Minutes of the 2011 AGM are available on our website. Officers' reports will be available at the AGM. For members unable to attend, the Secretary shall, on request, be pleased to forward soft copies of these documents. If possible, please notify the undersigned of any matters you would wish to raise under Item 6, Any Other Business, by no later than Monday 1st October 2012.

Full details of the events programme are in the final stages of construction and will be published under the events section at www.bcs.org/groups/consultancy/

Your committee needs your support to continue in its work for all our members. New committee members to help us run our events are always most welcome and we would be grateful for any nominations to join the committee to be made using the attached form.

Yours sincerely
John McGarvey FBCS CITP
Chairman
Consultancy Specialist Group

BCS CONSULTANCY SPECIALIST GROUP - ANNUAL GENERAL MEETING 2012

ELECTION OF COMMITTEE

The Consultancy Specialist Group Committee for the period 2011-12 will be elected at the 2012 AGM which will be held at **BCS London Office, 1st FLOOR, THE DAVIDSON BUILDING, 5, SOUTHAMPTON STREET, LONDON WC2E 7HA** on **Thursday 11th October 2012** commencing at 6.00pm.

The current committee, listed below, were elected in September 2011. Whilst some committee members have already signified their willingness to offer themselves for re-election in the year 2012-13, we welcome and encourage nominations for any of the following Offices or committee positions:

Chairman
Secretary
Treasurer
YPG Representative
General Committee Member(s).

A nomination form is attached.

The current committee is listed in full below. Positions currently vacant or due to become vacant are shown and we would hope to fill these at the AGM from nominations received.

Current Committee

John McGarvey - Chairman
Neil Pellinacci - Secretary
Colin Pearson - Treasurer
YPG Representative (*vacant*)
José-Rodrigo Córdoba-Pachón - Academic Liaison Officer
Richard Avery - General Committee Member
David Miller - General Committee Member
Gregory West - General Committee Member

Please note that nominations for the election of Officers and Committee members must be signed by two members and, ideally, should be lodged with the Secretary by post (Name and address on Nomination Form) at least 14 days before the date fixed for the Annual General Meeting; that is by Friday 28th September 2012. The consent of the nominee **must** be lodged with the nomination.

Neil Pellinacci - Secretary
Email address neil.pellinacci@tanzarine.com

Mailing address for paper nominations is
Neil Pellinacci
3 Dartmouth Close
Rayleigh
Essex SS6 9PQ

**BCS CONSULTANCY SPECIALIST GROUP
Nominations for the Committee for 2012-13**

*Please use **BLOCK CAPS***

Nomination for the position of:

Nominee Signature	Membership Number	Date
Proposer Signature	Membership Number	Date
Secunder Signature	Membership Number	Date

THIS FORM SHOULD BE LODGED WITH THE SECRETARY AT LEAST
FOURTEEN DAYS BEFORE THE DATE FIXED FOR THE ANNUAL GENERAL
MEETING;
THAT IS BY FRIDAY 28th SEPTEMBER 2012 AT THE FOLLOWING ADDRESS:

BCS CONSULTANCY SPECIALIST GROUP SECRETARY