

**Minutes of the BCS L&D SG Committee Meeting
Held on Monday July 17th, 2017
Via GoToMeeting @ 19:00**

Agenda

- 1) Welcome and apologies (Kevin)
- 2) Minutes of previous meeting (ALL)
- 3) Matters Arising
- 4) Finance Update (Mark)
- 5) Update on new committee members (Kevin)
- 6) Events Schedule
- 7) Membership report (Ismini)
- 8) Inclusion and Diversity
- 9) Any other business
- 10) Date of next meeting (17th July)

Minutes

1. Attendees

	Action by
Present: Michelle Kaye, Mark Palmer, Marwan Elnaghi, Gary Thornton	
Apologies received: from: Ismini Vasileiou	

2. Minutes of previous meeting:

	Action by
The minutes of the 17/6/17 meeting were approved	

3. Matters arising:

Covered in later sections	
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4. Finance update

	Action by
BCS are trialing a new system so no accounts are available from the ledger. Mark went on to say that the payment for Learning Tech SG will probably	

<p>have hit the account making the SG look overspent but this happens every year and is just a phasing difference between financial year end and the event taking place. Otherwise everything is on target.</p> <p>The budget for next year has been submitted and we are awaiting feedback.</p>	
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5. New committee members

	Action by
<p>Kevin was not present so we have no further update on Neil and Karen. Postponed until August meeting</p>	

6. Events schedule

	Action by
<p>Michelle said that 73 people booked for the live webinar we ran with LPI. We have not received feedback for how many of these actually attended or for the number of people that watched the event afterwards.</p>	
<p>Merchandise for the stand at the LT18 event need to be ordered to be ready for February so we need to decide what is needed by Sept/Oct</p>	All
<p>We discussed getting out and doing more joint events with the branches. This led to the question of the 'generic presentation' that Gary put together and Mark updated being used. We thought that a shared drive for developing this sort of thing could be useful. Michelle offered to set something up on her One drive.</p>	MK
<p>Marwan highlighted that there was a conference to be held by Sheffield University in July next year, the theme of which is around computing & AI together with Maths and statistics.</p> <p>It was discussed whether this would be something the SG may wish to be involved in, possibly as a sponsor, as AI in learning is a growing topic.</p> <p>We thought this might be aligned with L&D but also wondered whether this might be of interest to the wider BCS. Marwan is going to discuss with the university and get further details.</p>	
<p>The committee will discuss the schedule for the rest of the year at the August meeting.</p>	

7. Membership report

	Action by
<p>Ismini has updated the membership record with the latest BCS information.</p>	
<p>It has been confirmed that there are two membership lists in existence, one for BCS members and one for non-BCS members. We do not have access to the second list, which seems strange as many of these people will be ones we have recruited at events.</p> <p>This raises the question of how, if we do not have details from BCS, can we update our non-BCS members of any future events – are we expected to run a separate list?</p>	GT/KS

We need to decide on how to follow this up with Mandy.	
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8. Inclusion & Diversity

	Action by
Ismini has offered to take this on as she already chairs equality and diversity committees and is working with BCS on training. She prepared a list showing the current status for committee members so we need to discuss any necessary actions..	

9. Any other business

	Action by
None	

10. DT&P of next meeting

	Action by
<p>We normally don't have a meeting in August but we felt that one is needed in order to further some of the things we want to achieve this year. We will aim, as usual, to have a face to face in Sept/Oct, hopefully aligned with our AGM.</p> <p>Next meeting: Mon, Aug 21, 2017 7:00 PM - 8:00 PM BST</p> <p>Please join the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/339614213</p> <p>You can also dial in using your phone. United Kingdom: +44 330 221 0097</p> <p>Access Code: 339-614-213</p>	