

**Minutes of the BCS L&D SG Committee Meeting
Held on Monday, March 20th, 2017
Via GoToMeeting @ 19:00**

Agenda

- 1) Welcome and apologies (Kevin)
- 2) To approve the minutes of previous meeting (ALL)
- 3) Matters arising (ALL)
- 4) Financial Update (Mark)
- 5) New committee members - Neil Lasher and Karen Howard (Kevin)
- 6) Learning Technologies feedback (Michelle)
- 7) Events schedule (March - August 2017) (Kevin)
- 8) Membership report (Ismini)
- 9) Any other business
- 10) Date of next meeting (20th March)

Minutes

1. Attendees

	Action by
Present: Kevin Streater, Michelle Kaye, Mark Palmer, Gary Thornton	
Apologies received: from: Marwan Elnaghi, Ismini Vasileiou	
Kevin still following up with Lakmal and Denise to see if they wish to remain on the committee	KS

2. Minutes of previous meeting:

	Action by
The minutes of the 27/2/17 meeting were approved	

3. Matters arising:

The proposal of a contribution to Learning Technologies 2018 by SFIA Foundation is to be presented to their Board. We anticipate hearing from them in 2-3 months. Kevin will update us when there is any news.	KS
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4. Finance update

	Action by

Mark informed us that nothing much had changed since last month.	
Started compiling next year's budget application – apart from revised Learning Tech costs it will be broadly the same as 2016/17.	
Kevin will send through the L:T18 stand costs	KS
Kevin has approached BCS L&D Ltd, more to follow.	KS
Any contribution from SFIA Foundation will be counted as income so as to not hold up the budget.	MP
Michelle mentioned that some exhibitions used smartphones rather than bespoke scanners but we believe that LT18 will still charge for scanners.	
Michelle has put together a list of items for the stand and Mandy Bauer is getting some costs together which will need to be in the budget	MK/MP

5. New committee members

	Action by
<p>Kevin informed us that the two potential new members for the committee were very keen to be involved.</p> <p>Just to recap, they are:</p> <p>Karen Howard, FBCS, is a L&D focused person with a history of SFIA who works for Capita</p> <p>Neil Lasher, MBCS, was with the LPI advisory board, is well connected and active in IT training and has some interesting opinions</p>	
Kevin has spoken to Mandy Bauer about adding Neil & Karen to the committee mailing list	KS

6. Learning Technologies

	Action by
This is now completed so will drop from the agenda until next year's event looms	GT

7. Events schedule

	Action by
It was agreed that the Events Schedule would become a regular agenda item	
Key actions arising from the schedule are listed below:	

Month	Event	Actions
March	BCS Berkshire - joint event	KS attending
April	Exploring the live online classroom 1 in a series of 3LPI hosted	No further news reported on this

	webinars presented by Michelle Parish	
May	BCS Kent joint event Apprenticeships – what’s all the fuss about?	KS to be guest speaker. Committee to update our presentation based on current knowledge – MP to add his learnings and circulate to KS & GT for more updates
May	Exploring designing online learning 1 in a series of 3LPI hosted webinars presented by Michelle Parish	Michelle Kaye is trained on this! All SG committee to get sorted and active on publicising the event and booking through BCS to be arranged
May	Marwan asks - Please can you consider on the agenda to discuss the collaboration with The Chartered Management Institute and hosting a joint event on Innovation at BCS London. The proposed date is Wednesday 10th May from 6:30pm-9:00pm. There are usually up to max of 40 presents at their regular monthly evening discussions.	KS to get further details from Marwan.
June	SFIA Update – the path to SFIA7 Presented by Ian Seward	Webinar (BCS GoToMeeting) to set up and publicise KS to talk to Ian about the possibility of a daytimelive/streaming event at BCS London.
July	7 steps to becoming a digital learning pioneer Presented by David James,	TBC
August	Learn Appeal Presented by Leslie Price	KS has not confirmed with Leslie yet due to considerations of holidays and attendees
General	Using BCS to publicise events	KS to get publishing dates from IT Now team There are lots of changes going on in the Member Publications team so progress has been slow.

8. Membership report

	Action by
Ismini reports only 1499 members and no new since October 2015.	
This doesn't tie with the figures we got for the 2016 AGM (1585 up from 1579). Kevin also said that a number of non-BCS members had joined the SG.	
Michelle also pointed out that a list from LT17 had been sent to BCS for	MK

adding to the list.	
We will need to have a look at the current source data against the AGM source data to see what has changed. GT offered to run a first pass against the imports previously used and then to discuss any findings with Ishmini.	GT

9. Any other business

	Action by
Michelle updated us on the key highlights from BCS Spring convention. She circulated a slideset that was used on the day.	
There is a strategic rebranding exercise under way based on 3 strings: membership, activist (change the world) and commercial (L&D Ltd)	
BCS Hong Kong are giving out Tech Awards though it isn't expected that UK will follow suit	
There is a focus on improving liaison between Branches and SGs	
There is a new 'induction pack' for new committee members	
Best Practice & Policy would now require an annual report on the activity of SGs	ALL
There is a new template for the Chair's report	KS
All SGs should make mention of Inclusion & Diversity. This will therefore become an agenda item	GT
There was a presentation by a BCS apprentice ambassador.	
Action for all committee to look through the slideset for the next meeting.	ALL

10. DT&P of next meeting

	Action by
Mon, Apr 24, 2017 7:00 PM - 8:00 PM GMT https://global.gotomeeting.com/join/269563837 United Kingdom: +44 20 3713 5020 Access Code: 269-563-837	