Agenda for the BCS L&S SG Committee Meeting
To be held on Monday 25th July 2016
Via GoToMeeting @ 19:00 BST

Connection details: https://www.gotomeeting.com/join/635778261

Attendees:
Secretary - Paul Smart
Membership Secretary - Gary Thornton
Education Liaison - Ken Gaines
Events Organizer - Michelle Kaye
Chair - Kevin Streater
Treasurer - Mark Palmer

Not Attending
Committee - Bruce Nicholls
External Partners - Denise Hudson-Lawson

Apologies:
International Representative - Lakmal Senanayake

Agenda

1) Welcome and apologies by KS
2) Approve minutes of previous meeting
3) - Finance update
4) - Survey prizes
5) - BCS Blog
6) - Events (CEdMA event in October and Summer webinar)
7) Any other business
8) Date of next meeting

Minutes

• Minutes of the previous meeting - approved.
• Finance update
  o 2015-2016
    ■ accounts submission approved
    ■ £330+150 overspend is likely this year
  o 2016-2017
    ■ Asked for ~£7k - approved
    ■ Spending plans
      • Learning Tech (1st/2nd Feb 2017)
        o Ken was asked to man the stand for some time
        o Budget same as last year £1k travel costs
        o Eve of 1st Feb will be a committee meeting
- We will continue with two (April/Oct) joint events with CEdMA
- One other event in the year is in the budget. Need to decide what/where.
- Everyone is up to date with expenses submissions and payments.
- Survey prizes still have to come out.
- 1st Sept is start of new financial year

• Survey prizes
  - One winner has contacted asking for their prize!
  - Contact Mandy Bauer - how would they like us to fulfill the prizes? [PS]
    ■ Details in last group email (23rd May)
    ■ Amazon vouchers
    ■ Mandy just needs details of who to send to

• BCS Blog
  - New blog on skills on BCS website
    ■ Kevin to write - would value ideas and suggestions
    ■ Topics to come back to in blogs
      • Ken offered to develop some content (DPAlliance Digital Single Market)
      • Gary - impact of Brexit on skills in IT
        ○ SFIA skills framework mapping, and update frequency
      • Mandy - Skills vs. Certificates (maybe)
      • Filling IT skills gap - schools outreach
        ○ Ken to send update to Kevin
  ■ We have sufficient ideas for Kevin to agree to take on the blog [KS]
  ■ Michelle to put blogs in all relevant communication channels
  ■ Ideas wanted on what to call the blog
    • Old name: Lessons Learnt Blog
    • Ideas please! [ALL]
      ○ Skills chat

• Events
  - Oct 17th, Marriott Cheshunt
    ■ F2F committee meeting after the event
    ■ Need to check we have budget for any Monday night overnight stays
    ■ Invite open to all committee to attend the Tuesday CEdMA
      ○ Overnight at BCS expense
    ■ "Cloud Tools for design, development and delivery"
      ○ Ideas for presenters please? [ALL]
      ○ BCS L&D could be invited? (Basecamp)
      ○ Ken - Open Badge Academy?
    ■ If no ideas, Kevin will invite submissions from the SG
    ■ Need to develop agenda in Aug/Sept
    ■ Draft notice for ideas - out to CEdMA and SG [PS/KS]
  - Summer webinar (Early Sept - 1st week)
    ■ Ideas?
      ○ Update on apprenticeships?
        ○ Gary will try to pull together an agenda and speakers [GT]
Contribution from Ken/Head of apprenticeships/Funding person for ‘levy’ - how will they be delivered in the new funding world.

- Deliver using GoToTraining
- Evening slot, one hour
- Post event in next couple of weeks

- Other Business
  - Gary remembered to develop a generic presentation
  - Berkshire branch would like the presentation
  - Ken
    - How many members in Cornwall
      - Rally membership around Cornwall college?
      - Gary to look at membership numbers [GT]
  - Mark
    - Talk to Mark before spending!!
    - Be aware of speaker expenses, etc.
  - Michelle
    - Reminder
      - Bruce - photo please [BN]
      - Ken, Mark - please send photos and text [KG,M]
    - About the group page
      - Still have original text - Kevin, please send new text [KS]
      - All, please check page and provide ideas [ALL]
        - [http://www.bcs.org/category/9400](http://www.bcs.org/category/9400)
      - If anyone has any old documents, please send them to Michelle. [ALL]
        - Minutes, etc.
  - Next meeting
    - 19th Sept 1900hrs UK