MINUTES OF THE ANNUAL GENERAL MEETING

Held at 6.15 pm on Thursday 20th October 2011
in the Stoddart Building, Arundel Gate, Sheffield Hallam University

Present
Mr S Hartley, Dr R Shafiq, Dr M Beer, Mr G Whitelaw, Mr C Gray,
Dr C Smythe, Mr C Brookes, Mr L Tipi, plus: 20 BCS members

1. Apologies
None received

2. Minutes of meeting of 21st October 2010
Accepted

3. Chairman's Report
Mr Hartley summarised the report and commented on another successful
year for the branch with eight events organised (December was cancelled
due to heavy snow) and with an average attendance of 50 people per
event. We held a joint event with the IET, Richard Stormont, Open Source
that over 200 people attended in March.

To read the report go to

4. Treasurer's Report
Dr Beer presented a summary of the accounts for from to 31 August 2010
to 31st August 2011. We had an allocation is £5,000 that included £392 for
student prizes, we actually spent £4,372, being 13% underspent.

Catering continues to be the major cost, particularly as room and
equipment hire in the University is relatively low for the sorts of facilities
that are on offer.

The 2011-12 budget is £5,000 including student prizes, which is almost
exactly the same as this year and your committee expect to run a similar
programme of events as last year.

A financial summary report will be posted to the web site.
5. Comments from Members from the Floor
One member wanted to thank the committee on behalf of the other members for the events and efforts during the last year.

6. Election of Officers for 2011/2012
The three officers recommended by the outgoing committee:

| Chairman: | Dr R Shafiq |
| Treasurer: | Dr M Beer |
| Secretary: | Mr L. Tipi |

And were duly elected.

7. Election of Committee Members
The following offered themselves for re-election to the committee and were elected:
C Smythe (2008), C Brookes (2008), N Bizzell (2008), S Hartley

Note the following are existing members of the committee who do not come up for election till 3 years after their last election date (in brackets)

8. Co-option onto Committee
The Officers of the committee wished to co-opt Mr D Rotherham, from The Training Foundry at Sheffield Hallam University onto the committee, which was agreed.

9. Any Other Business
Student Prize Presentations did not take place as the students did not attend the meeting –
BCS Elliot Chiat Prize for the best 2nd year student at the University of Sheffield – ALAIN SAUL – Mcomp in Computer Studies.
BCS Professional Development prize is awarded to ASSAD PARVEL, BSc Honours in Business Information Studies at Sheffield Hallam University.
The student names will be published in the minutes of the next committee minutes.
There was no other business and the meeting closed at 6.25pm

10. Date of next AGM
Thursday 18th October 2012 at 6.15pm
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<thead>
<tr>
<th>Name</th>
<th>Date last elected</th>
<th>Date to re-elect</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rukhsar Shafiq</td>
<td>Every Year</td>
<td>Officer</td>
<td>Chair</td>
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<tr>
<td>Martin Beer</td>
<td>Every Year</td>
<td>Officer</td>
<td>Treasurer</td>
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<tr>
<td>Lucian Tipi</td>
<td>Every year</td>
<td>Officer</td>
<td>Secretary</td>
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<td>Chris Gray</td>
<td>October 2010</td>
<td>October 2013</td>
<td>YPG</td>
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<td>Gavin Whitelaw</td>
<td>October 2010</td>
<td>October 2013</td>
<td>Professional Liaison</td>
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<td>Steve Hartley</td>
<td>October 2011</td>
<td>October 2014</td>
<td>Meetings</td>
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<tr>
<td>Colin Brookes</td>
<td>October 2011</td>
<td>October 2014</td>
<td>Venues</td>
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<tr>
<td>Colin Smythe</td>
<td>October 2011</td>
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<tr>
<td>Dave Rotherham</td>
<td>Co-optee</td>
<td>Every Year</td>
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