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ELITE Committee Meeting 1st November 2018 16:00 – 1800

1. Welcome and Introduction (Jacqui)

Attendees:

Emmanuel	Ademola *
John	McCarthy *
Philip	Crewe
Jon	Hall
Jacqui	Hogan
David	Miller *
Shakeeb	Niazi
Haiyan	Wu
Ian	Golding

Apologies from:

Martin	Hamilton
Mark	Large
Dalim	Basu
Mike	Buckland
Chris	Tiernan
Algirdas	Pakštas
Chris	Pinnock

2. Previous Minutes (Jacqui)

Most actions on agenda for discussion.

Asked if everyone had used Basecamp (please look, better than email!)

ACTION: Jacqui invite Haiyan to Basecamp

Correction to be applied to minutes re members standing for re-election

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ACTION Jacqui to provide update:

- 6 people whose 3-year terms come to an end this year: Dalim Basu, Jon Hall, Chris Tiernan (not standing again), Phil Crewe, David Miller, Martin Hamilton (not standing again)
- No redactions

ACTION: IAN to update minutes post onto the web site – STILL PENDING

MINUTES AGREED.

3. Chair's Report

- Involved now in election process (see Agenda item)
- Spoke at Reading Thames Valley Regional Group – unconference, 15 minutes on e-collaboration, well received (the last one was cancelled due to minimum numbers required for the IoD to run it).
- Everyone has been invited and should now be on Basecamp. If anyone doesn't think they have had an invitation let Jacqui know and she will send. Mandy is not involved.
- LinkedIn Situation: Had a conversation with David Peterson who agreed to hand over to Mandy (which has happened).
- Role changes to committee agreed: Chris Pinnock now Treasurer, Phil Crewe now Vice Chair, Haiyan to be co-opted onto the committee
- Haiyan to become a member of ELITE
 - PROPOSER: Phil Crewe
 - SECONDER: Chris Pinnock
 - THIRD MEMBER: Jacqui Hogan

ACTION: JACQUI to forward these minutes to Mandy to ensure this is processed

- BCS has formally resigned from EuroCIO – we have left on good terms and hopefully will keep links

ACTION: PHIL to:

- **update wording on web site**
- **change regular weekly email template to remove EuroCIO references**
- **Update on new web site template (see new web site in AOB below)**

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4. Membership Secretary Report (David)

Monthly report of ELITE membership requests																	
		New BCS Fellows approved since last report	New Fellows approved as new ELITE members	Established Fellows approved as new ELITE members	Approved by CV as ELITE members	Nominated by committee members	Rejected following submission of CV	Total BCS ELITE membership	Total non-BCS ELITE membership	Non-FBCS requests pending (awaiting CV or approval)	ELITE members approved	Fellows approved (and as ELITE members)	Approved by CV (and as ELITE members)	Rejected following submission of CV	Total ELITE on LinkedIn Group members	Requests a waiting CV or CV approval	Number of appeals pending
Date	BCS	ELITE Membership					ELITE on LinkedIn Membership										All
19-Mar-18	6	4	0	1	0	0	3375	15	0	3	8	0	0	1600	0	0	0
30-May-18	3	3	0	0	0	0	3379	17	0	8	3	0	3	1622	0	0	0
05-Jul-18	6	1	5	0	0	0	3386	17	0	7	6	1	0	1627	0	0	0
02-Aug-18	0	0	0	0	0	0	3385	17	0	2	1	0	0	1627	0	0	0
05-Sep-18	1	1	0	0	0	0	3386	17	0	1	3	0	0	1628	0	0	0
30-Oct-18	5	1	4	0	0	2	3391	17	0	1	6	0	0	1629	0	0	0

And 2 people approved by committee by vote in October to join as Elite members which is in the 3391 total.

Report at 30 October 2018:

Please find attached the spreadsheet of the membership of ELITE as at yesterday. Since the last report the BCS has appointed 5 new Fellows, only one of whom has joined ELITE, but we received applications from 4 established Fellows and 2 additional people (non-FBCS) were nominated by the committee. There are now 3391 ELITE members and 1629 members of ELITE on LinkedIn. As was reported last week Mandy is now the owner of the LinkedIn group and I am the only manager. Continued ...

Review at the end of the 6-month trial:

- Although we have been unable to test applications from non-Fellows there have otherwise been no problems reported to me since the GDPR process was introduced on 30 April 2018.

Advantages of the new scheme:

- The process is compliant with GDPR and so the risk of the BCS being the subject of an action brought by a member/other party is reduced.
- The committee or its members cannot be held responsible for any claims brought concerning loss of data, privacy, bias, etc.

Disadvantages:

- There is a lack of transparency, i.e. we have to trust that the process is being applied correctly.
- There is a lack of information about who is joining ELITE.
- There are discrepancies between how we position ELITE on the BCS website and the words used in HQ correspondence to new Fellows (see para 2 of the letter).

Recommendations:

- We should undertake a review of the process with HQ with a view to addressing the disadvantages and discrepancies.
- Members only become visible to us if they join LinkedIn, attend meetings, or engage with us in some other way so we must explore ways of improving member engagement. Since this now has the approval of HQ, I suggest we draft an email to be sent to all members of ELITE inviting them to join the LinkedIn group emphasising that it is the official group which is now

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owned by the BCS. Please send your suggestions for other ideas for member engagement and I will compile them and report back to the committee.

BOTH PROPOSED ACTIONS AGREED

ACTION: Jacqui to do an initial review of the constitution for presentation to the committee for comment

5. Treasurer's Report

(Chris P – mailed in his report)

- Budget is as per last meeting i.e. much less than requested
- We have had one invoice since for an event in London
- There is a rebate of £115 from last year, which we need to apply for and spend soon
- Requested monies for the North/Midlands events are still well beyond what is possible with the reduced budget
- An end of year position is available

Still outstanding:

ACTION: JACQUI, CHRIS P, PHIL to sit down and work the new numbers and present a revised budget at the next meeting.

6. 2018 Elections (Jacqui)

(Jacqui provided an update from Chris T.)

Same number applied as we have vacancies.

Jeremy Acklam , Haiyan Wu (currently co-opted) and Ibukun Emmanuel (former committee member) have been formally elected to the committee for a 3 year term.

Three people did not submit a complete application: John Hall and Dalim Basu (both current committee members), and Stephen Allott.

ACTION: As we have sufficient vacancies, JACQUI will propose at the next committee meeting that we co-opt all 3 onto the committee until the next AGM in 2019

7. Events (Phil)

Pending events calendar. All dates discussed now booked in ie up to November booked with BCS.

- Looking for AGM Topic (see above).
- Leading old and New Millennials (deferred to Spring tbd).
- Potential Autonomous II (alongside BCS SGE tbd early December)
- Otherwise nothing now planned until February.

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- Follow up after this meeting to discuss events

ACTION: PHIL to circulate the report.

PHIL has downloaded a full copy of website 'as was' in case anyone wants any changed wording on email template (i.e. removed EuroCIO).

8. AOB

- EuroCIO: Formally withdrawn for this year, but under review.
- Council membership open for nominations to end December. Haiyan thinking of applying via Specialist groups (ie would be supported). Committee expressed support for Haiyan should that be needed.