



ELITE Committee Meeting

9 February 2016 16:00 – 1800

Attendees

David Miller DM
Phil Crewe PC
John McCarthy JMc
Shakeek Niazi SN
Jon Hall (remote) JH
David Tidey (remote) DT
Jacquie Hogan (remote) JH
Martin Hamilton MH
Chris Tiernan
Steve Burrows
Dalim Basu (DB) *joined the meeting at 5pm*

Apologies

None

1. Welcome

Steve welcomed all to the meeting and thanked Jon Hall for his leadership over the past few years. He discussed the Elite vision with the Board – to be the goto community for IT leaders seeking to improve their performance (whether BCS members or not). This was agreed by all. The mission should be the creation of events, publications and resources which help IT leaders share and improve. The strategy going forward is about producing more publications in Elite's name and increased PR and press presence with more open channels to the BCS membership. Shakeeb said he would like to involve Elite more in securing mentors for entrepreneur start-ups.

2. Previous Minutes and matters arising

The minutes were approved as a true record of the meeting with no redactions required.

3. Chair's Report

The chair reported on discussions with EuroCIO. The price to become the national UK body for EuroCIO, with access to their research, is [REDACTED] They have 500 members who would become Elite members. We have raised a SFR with Finance Committee who meet on Feb 17. Someone from Elite Committee would need to join the EuroCIO Board, we would also have the

opportunity to appoint a representative/s to several of their working groups – therefore expenses would have to be met.

4. **Membership Report**

The membership report was noted. The Organisational Change Survey will be available on the Elite website by the end of the month. We also need to clarify who can join Elite and raise the bar, but this topic was deferred to another meeting.

5. **Treasurers Report**

The Chair reported we are under budget for most of our activities but have also not taken much income from events. The budget plan would be submitted to Finance Committee by the end of next month, including the two SFR's which would need to be included in the budget as regular expenses for future years.

6. **Council elections**

James McCafferty told the Committee there were 3 nominees from Specialist Groups running for Council. The candidates were Terry Freedman, Adrian Williamson and Paula Clarendon. The Committee took a vote. **Action:** Steve Burrows would go online and vote on behalf of Elite, for

[REDACTED]

7. **Elite Name**

Discussions took place around the name Elite and what it meant. It was suggested that we create a strapline to further expand on what Elite means or represents. David Miller offered to create a strawman as the basis of further discussion at the next Committee. The step thereafter would be for members to provide input perhaps via a linked-in discussion and then for a powerpoint document to be created for use much like Elite on a page. David agreed to review this document too. **Action:** David Miller. Phil Crewe agreed to set up the linked-in discussion. **Action:** Phil Crewe.

8. **Elite working groups**

The Committee discussed how Elite might form working groups from their membership to develop papers around topics where they have expertise. These would become a library resource of best practice for the IT community. A committee member would need to Chair any working group.

It was felt this was a good idea in principle but that the idea needed more definition, what was the Elite angle and what were the topics we wanted to produce papers on eg. business change, technology management, talent development, governance, portfolio management, business strategy.

An offline discussion will take place with Steve Burrows to scope the idea out more fully.

9. **Committee officer roles and titles**

The Committee discussed using titles – for external purposes - to better explain their role within Elite. But some felt using 'Director' might appear to be claiming to be a Director of BCS. The

Committee agreed to continue with current titles but to keep on David Millers strawman agenda.

10. External relations/collaborations

The Chair said he is seeking a formal mandate from the Committee to form formal relationships with a range of other groups with the intention of spreading our audience and influence to them and vice versa. The Committee unanimously agreed this was a good idea, however they needed to be in agreement about the organisations the Chair was contacting and possibly put an MoU in place. **Action:** Chris Tiernan to provide a template scoping document.

11. Elite IT Leadership guides

The Committee discussed that there was a great deal of expertise in the membership and that perhaps we should be capturing that knowledge in the form of short White papers to be made available to members for free. It was agreed this sat well with the above-mentioned working parties. Elite did need to consider who owned the material.

12. Media Engagement

This item to be carried over until the next meeting.

13. BCS Calendar event

The Committee felt they needed more CIO's as members and that there were no high profile BCS events targeted at CIO's . **Action:** Steve Burrows to discuss with BCS the possibility of sponsorship and resource for putting on a large scale event.

14. Upcoming events

Jacque Hogan discussed the forthcoming event programme and that there were rooms booked but not events scheduled.

15. Other business

The Chair reminded the committee to vote on the winning Haiku and send the name to Jon Hall by Saturday 13 February.

16. AOB and Date of next meeting

Jon Hall is looking for votes for his Digital Recruitment with Entrepreneur Haiku.

The next meeting will take place on 20 April 2016.

ACTIONS

9-FEB-16 #1	To make the online Council Member vote on behalf of Elite, for Adrian Williamson and Paula Clarendon.	Steve Burrows
9-FEB-16 #2	To pull together a paper of ELITE name with input from all committee members.	David Miller

9-FEB-16 #3	To set up the linked-in discussion on ELITE name.	Phil Crewe
9-FEB-16 #4	To provide a template scoping document for external relations/collaboration scoping/proposals.	Chris Tiernan
9-FEB-16 #5	To discuss with BCS the possibility of sponsorship and resource for putting on a large scale event.	Steve Burrows

UPDATED ATTENDANCE LIST

	09-Feb-16	23-Sep-15	17-Jun-15	02-Mar-15	19-Nov-14	25-Jun-14	27-Mar-14
Dalim Basu	Attended	Attended	Attended	Attended	Attended	Apols	Attended
Jon Hall	Attended	Attended	Attended	Attended	Attended	Attended	Attended
Jacqui Hogan	Attended	Attended	Attended	Attended	Attended	Attended	Attended
Chris Tiernan	Attended	Attended	Attended	Attended	Attended	Attended	Attended
James McCafferty	Attended	Attended	Attended	Attended	Attended	Attended	Attended
Bryan Mills		Attended	Apols	Attended	Attended	Attended	Attended
David Tidey	Attended	Apols	Attended	Attended	Apols	Apols	Attended
Steve Burrows	Attended	Attended	Attended	Attended	Apols	Apols	Apols
Myles Gorton				Apols		Apols	Apols
John McCarthy	Attended	Attended	Attended	Attended		Attended	
Mario Devargas						Attended	
Shakeeb Niazi	Attended		Attended	Attended	Attended		
David Miller	Attended						
Phil Crewe	Attended						
John McCarthy	Attended						
Martin Hamilton	Attended						
Dianne Geldenhuis	Attended	Apols	Attended	Attended	Attended	Attended	Attended