



ELITE Committee Meeting

31st May 2018 16:00 – 1800

1. Welcome and Introduction (Jacqui)

2. Previous Minutes (Jacqui)

- Response Analytics – Yet to find another tool for response analytics.
- Constitution Review – Emmanuel has a copy of constitution and Jacqui asked Chris Tiernan to check that he has also reviewed the constitution.
- Roles -on agenda (covered later).
- Membership (covered later).
- Treasurer – now we have started charging £5 per person per event (tonight is the first one).
Event speakers / Organisers – will get £5 discount in recognition of their support.
- Sponsorship – further ideas to be floated (eg PA Consulting c/o Phil)
- White Paper - Mark to progress
- Shakeeb – to provide info on CTOiR (see events)
- Other Events – review what is currently in programme and Jacqui to schedule event for what is of interest.

3. Chair's Report

BCS Council - Jacqui attended the BCS Council meeting. Although it would not be appropriate to discuss content of the meeting, it was noted that Jacqui took the opportunity to talk to the policy attendees, mainly to get acquainted and ensure we have a good BCS ELITE points of contact.

There was also discussion about Science Council - in the context of the recent BCS cost-cutting that had recently impacted 86 Chartered Scientists (including Jon Hall) and represented a c. £10K total cost (saving) to BCS . As this is highly charged topic, the BCS ELITE group would like to offer views on how this could continue in some form to provide strategic value. Otherwise a C.Sci would have to join via another organisation to transfer it or lose it. There may be an impression from BCS colleagues that it is not YET a 'final decision' and further thoughts could be welcomed to improve the final result.

If people have concerns then let Algirdas and Jacqui know as they can raise on the BCS Council.

Another related question is whether or not C.Eng is at risk – would be good to follow up.

Budget - Due to Communications mix up there is now an urgent request to submit the budget for the year and this has been done - so far nothing heard back (also discussed below – Treasurer’s Report). A copy of the budget is on the Dropbox and all are asked to look and comment. The budget represents £14.5k total (comprised on £6k Income and £8.5k BCS funding requested). The budget includes costs requested to cover Midlands and the North.

BCS Editorial – if there is interest to contribute to cloud computing series of articles, please contact the BCS direct.

BCS Berkshire – Jacqui is speaking at the first of series of round table event 8th June BCS London (Mentoring, GDPR and Blockchain) as a joint event between BCS Berkshire, BCS YPG and BCS ELITE. Jacqui is also booked to speak at the October Unconference on collaboration.

4. Membership Secretary Report

Last membership report was for the committee meeting on 19 March although there have been two special meetings since then not concerned with membership numbers.

Matters arising from minutes of 19 March, 2018: Membership Secretary’s report (Item 4).

My BCS: The My BCS web page has been corrected by the web team and ELITE should now appear under Specialist Groups if appropriate. This means that members should be able to verify their membership of ELITE rather than contacting the Membership Secretary to have this confirmed.

Membership Report for April/May 2018

Progress on changes for GDPR: David Miller has held meetings with HQ to discuss and agree the process for ELITE applications for membership under GDPR (20 March). The process was approved by the committee at a special meeting on 5 April; a summary of the decisions taken are as follows:

- acceptance of the proposed GDPR ELITE process
- to trial the process (6 months?)
- success criteria for the trial
- agreement that a list of criteria would be helpful guidance to HQ staff tasked with assessing applicants for membership of ELITE on our behalf
- agreement with the list of criteria for membership approval as proposed but it was suggested that this should be set out in a style that was consistent with that for Fellows
- the committee would be happy for the criteria to be published, if necessary, along with a process summary as proposed by HQ.

The revised criteria for membership of ELITE (in Fellowship format but drawing the distinction between Fellowship and ELITE membership) was circulated to the committee on 6 April and communicated to HQ on 10 April. HQ gave their final agreement to the changes on 16 April and the trail commenced on Monday 30 April, 2018.

The Handover: There was only one mishap during the changeover when someone who had access to the admin routines in LinkedIn approved an application from a non-member of the BCS who had been asked to submit a CV. This person has not been removed from LinkedIn but has so far not also been accepted as a member of ELITE as would have been the case if his CV had been approved. What action would the committee like to us to take in this case?

We agreed to tell him that in the process of implementing the GDPR processes he was inadvertently accepted as a member of the LinkedIn Group before he had submitted a CV for approval and that unless we received a suitable CV that demonstrated that he was eligible for membership his membership of the LinkedIn group would be terminated. If on the other hand his CV did show strong IT leadership experience he would not only retain his LinkedIn membership but also would be accepted as a non-BCS member of ELITE. Please confirm or suggest an alternative course of action.

To try to prevent this situation arising again David has taken steps to reduce the number of administrators of the LinkedIn Group. In the past names were added as people took on committee roles but were never removed when their duties changed. The number of administrators currently stands at three, David, Mandy, and Owen Williams, plus the group owner, David Peterson. Owen had specifically requested that he remain as an administrator to help him in his work for EuroCIO.

David Peterson has apparently never been on the committee of ELITE and though he agrees that ownership should be with a current committee member, he is resisting handing over ownership. LinkedIn has not been helpful. This has been referred to HQ to see if they can resolve the matter.

The only other handover problems that have arisen so far have been to do with redirecting application requests to HQ. It seems that we haven't yet managed to redirect all sources of enquiry and we haven't yet had any non FBCS requests to test the non-member application process.

Outstanding tasks arising from the introduction of the GDPR process: The following tasks are outstanding:

- Updates to the ELITE website for membership criteria and process. Action with Jacqui.
- Review of the GDPR risks to the member community and the BCS arising from LinkedIn or other social media groups, including the ownership of the ELITE on LinkedIn Group. Action with Jon Jeffery, HQ.
- Approval of membership where the applicant has been nominated by three current ELITE members. There is a view that this should be three current ELITE *committee* members but it was thought that changing this would be a change to the constitution and so no action has been taken at this time. Action for the committee.

Membership numbers:

LINKEDIN	May-18
Total ELITE on LinkedIn Group members	1622
ELITE members approved	11
Elite/FBCS members approved in May	3
Elite/MBCS member approved in May	2
Just Elite members approved in May	6
Non-FBCS requests pending (awaiting CV or approval)	0
Number of appeals pending	0

Non-FBCS approved as ELITE members

1 As per Jacqui

Total ELITE membership

3379

Non-BCS Members on elitenm@lists.bcs.org.uk

17

MEMBERS IN BCS DATA BASE

01 May 2018

Members in catalyst

3379

Chartered Fellows

248

Chartered Member

1230

Fellow

1155

And the rest MBCS

Female 272 the rest male

New joiners since January 2018

12

David asked that members of the committee please consider the information being provided on membership numbers. He has taken the opportunity to request membership numbers in the below format which provides more transparency over applications and appeals. This is the first report using the below format prepared just before the meeting today. All comments on the report format will be gratefully received.

Monthly report of ELITE membership requests															
	New BCS Fellows approved since last report	New Fellows approved as new ELITE members	Established Fellows approved as new ELITE members	Approved by CV as ELITE members	Rejected following submission of CV	Total BCS ELITE membership	Total non-BCS ELITE membership	Non-FBCS requests pending (awaiting CV or approval)	ELITE members approved	Fellows approved (and as ELITE members)	Approved by CV (and as ELITE members)	Rejected following submission of CV	Total ELITE on LinkedIn Group members	Requests awaiting CV or CV approval	Number of appeals pending
Date	BCS	ELITE Membership							ELITE on LinkedIn Membership					All	
19-Mar-18	6	4	0	1	0	3375	15	0	3	8	0	0	1600	0	0
30-May-18	3	3	0	0	3	3379	17	0	8	3	0	3	1622	0	0

5. EuroCIO

The EuroCIO Conference will take place in June attended by John McCarthy attending as Owen is unavailable.

The current focus is on broader approach to participate in EuroCIO as there are no funds available and there is no possibility of supplementary funding (as this has been discussed). Ian, Shakeeb, Owen, Phil and John had a telecon discussion in May to explore some possibilities.

The current view is that we contact people who would sponsor this for a nominal amount eg £500 per organisation (straw man) to provide budget to keep membership. This would require eg c. 25 memberships. This is still seen as beneficial due to quality of conferences, engagement with suppliers and regulators, representing end-user IT organisations.

Owen is to write up the proposition. As straw man (provisionally floated with EuroCIO) we work towards a €5,000 membership fee and try to raise £10,000 in expectation that this will at least cover the membership. There are many unknowns in this approach but the group considered this worthwhile of continued support. Possibility of PA consulting helping to fund.

6. Treasurer's Report (Owen)

Budget – review on Dropbox.

Included funds requested by North and Midlands.

No questions back from BCS yet (although expected).

All asked to submit expenses if not already so these can be paid (currently ELITE is under budget).

We can pay for the white paper.

Nothing has been spent on Speaker expenses.

7. White Paper

We want to publish reports (eg 4 per annum). This original was to cost £800 for a journalist professional to prepare a first draft and edits of interviews with three people. We put in a lot of time across the Group to produce the first report and it is time and money well spent. BCS HQ team did final edit. Mark Large took over as series editor.

Women In IT Leadership – Had revised quote of £1800 from journalist for same amount of work (and seeing if there is a competitive quote, est c. £1,200).

We have 3 good interviewees ready for when ready with the journalist. Committee pre-agreed to commit up to £1,000 in funds for the report to be prepared.

Jacqui also to prepare the survey for questions as follow up about leadership.

8. Roles

Some new BCS ELITE roles and updated proposed:

- YPG Rep. Haiyan was co-opted in to this role and can be added to mailing list. Phil to ask Mandy to arrange including Dropbox access.
- Inclusion – Jacqui Hogan (did we confirm formally and finally) ?
- Regional representative - Mike Buckland was nominated (Phil, Ian and John Mc nominated).
- International Rep - proposed and agreed that Algirdas fill this role (need to let Mandy know)

Jacqui to follow up to finalise these roles formally.

9. Events (Phil)

See Dropbox for full document including pre-amble.

Please find below the latest list for events currently planned for 2018, along with committee meetings and room bookings. The format change from last issue is a reference number for each event – good idea from Jon, thank you.

In March we ran Technical Leadership Capabilities, and also an event with Shakeeb concerning Autonomous Vehicles. Both events were sold out and received great feedback. Both were videotaped and these were made available on the BCS YouTube channel. There have been 43 and 49 views respectively. These must be BCS ELITE members as the link is not public and was only released to them.

In April we had the EuroCIO/Brexit event. Once again this was a sell-out and indeed there was a risk we would have to turn people away, although we managed to accommodate everyone. Again the feedback was wholly positive, and we also used GoToWebinar to bring in participants that could not attend. We kept that low key, but it did seem to work.

Phil is working with four ELITE members on likely events. One of these, Kathy Farndon, is the speaker at tonight's event. Huw Williams will be leading the July event, and Paul Morrissey will be leading September. We also plan to run an October event on Ethics, by Jacqui, and Jon/Haiyan will be running another "Leading Old and New Millennials" event in November, that was extremely well received in February.

PA Consulting would like to help with an event if we want them to – Phil suggested that we try to do that. He was hoping to run an event out of their Cambridge innovation centre but now it hasn't been possible to organise.

The end of July and all of has been kept August free of events because of holiday season – unless anyone thinks otherwise, please comment to Phil.

Events List Date: 30 May 2018 Version: 9.94 (2018)

Date 2018	REF	Organiser/ Contact	Location	Event Details	Places	Status	Room
Dec 12 2017		Owen Williams	Webinar	Strategy & Enterprise Architecture (SEA) programme, sponsored by EuroCIO		Completed	
Dec 15 2017		IET (Joint)	London	Electronic Augmentation of Traditional Musical Instruments		Completed	
Jan 17 2018		BCS NLB (Joint)	London	Fly High! - Building a Bank from Scratch		Completed	
JAN 25 2018		BCS NLB (Joint)	London	Back to the Future		Completed	
Jan 30 4-6pm			London	Committee meeting		Completed	
Feb 1		BCS YPG (Joint)	London	Leading Old and New Millennials	45	Completed	
Feb 5		BCS YPG (Joint)	London	Career or Happenstance?	45	Completed	
Mar 19 4-6pm			London	Committee meeting		Completed	Stanley Gill
Mar 21		Ian Borthwick, BCS YPG	London	Technical Leadership Capabilities, includes book launch	45	Completed	Wilkes 1
Mar 22		BCS Entrepreneurs (Joint)	London	Autonomous Vehicles	45	Completed	BOOKED BY LONDON CENT
Apr 5			London	Committee meeting		Completed	VIRTUAL
Apr 18		John McCarthy/Owen Williams	London	EuroCIO/ELITE governance	20	Completed	Wilkes 3 & 4 1300-1800
Apr 19		John McCarthy/Owen Williams	London	EuroCIO/ELITE event Brexit	60-70	Completed	Wilkes 3 & 4 0900-1800
Apr 19				Committee catch up NOT GOVERNANCE MEETING – after event lessons learned	10	Completed	Stanley Gill 1600-1800
May 15 4-6pm			London	Committee meeting	10	Cancelled as not required	Stanley Gill 26/Mar/18
May 15	1801		London	BCS NLB JOINT: Intel CIO UK	45	Marketing	Wilkes 1 1800-2100
May 23	1802		Oracle, Reading	BCS ELITE / IoD unconference		CANCELLED Low	BOOKED

Date 2018	REF	Organiser/ Contact	Location	Event Details	Places	Status	Room
						numbers	BCS Berks
May 31 4-6pm			London	Committee meeting		Room booked	Stanley Gill 1600-1800
May 31	1803	Phil Crewe/Kathy Fardon	London	Technology and Healthcare	45	Marketing	Wilkes 1
June 8	1804	BCS Berks/YPG		Networking/Workshops		Marketing but TBC	London
June 11 – 16	1805	Shakeeb	London	London Tech Week		Light Marketing	
July 5 4-6pm			London	Committee meeting		Room booked	Stanley Gill
July 5	1806	Phil Crewe/Jacqui Hogan	London	Huw Williams - Foresight and Futures Thinking	45	Marketing	Wilkes 1
Sept 6 4-6pm			London	Committee meeting		Room booked	Stanley Gill
Sept 6	1807	Phil Crewe/Chris Cahill	London	PAUL MORRISEY EVENT PDIA - problem derived innovation through analytics. i.e. how to drive innovation through technology in IT	45	Light marketing – more details	Wilkes 1
Oct (date TBC)	1810	Jacqui Hogan	London	Ethics			
Nov 1 4-6pm			London	Committee meeting		Room booked	Stanley Gill
Nov 1	1809	Jon Hall/Haiyan Wu	London	Leading Old and New Millennials II	45	Needs developing	Wilkes 1

Haiyan to provide info on YPG Working with People with Autism event (19th July planned)...
John McCarthy committed to providing via the WCIT to provide further support to this case.

Around end August it would be good to discuss (eg in a 2-hr meeting) how students can be used again for events, that would be available at no cost (checked with the University).

10. AOB

NONE.

Next meeting July 5th 4-6pm @ BCS London./

ACTIONS LIST* By next meeting, unless otherwise stated.

All review the budget on Dropbox.

DUE	Action	BY	Status
	Access on ELITE mailing lists for new members	PHIL	
	Review constitution	Emmanuel and Chris	
	Propose for CTO-in-Residence programme	Shakeeb	
	Review proposed BCS ELITE budget	All	
	C.Sci and C.Eng concerns and suggestions to Jacqui & Algirdas	All	
	Lead a discussion on EuroCIO potential funding models in July	Phil	
	Note events scheduled and provide comment / proposals	All	

ATTENDANCE LIST

* Remote dialin / video

	31 Jan 2018	19 th March 2018	31 May 2018
Mark Large	YES *	YES	APOLOGIES
Philip Crewe	YES *	YES	YES
Pakštas Algirdas	YES *	NO	YES
Jacqui Hogan	YES	YES	YES
Ian Golding	YES	YES	YES
Martin Hamilton	YES	NO	
John McCarthy	YES	YES *	YES *
David Miller	YES	YES	YES *
Emmanuel Ademola	YES	YES	YES *
Dalim Basim	YES	NO	NO
Chris Pinnock	YES	YES *	YES *
Christopher Tiernan	YES	NO	APOLOGIES
Jon Hall	YES	YES *	YES *
Owen Williams	YES	APOLOGIES	YES
Haiyan Wu			YES *
Shakeeb Niazi	APOLOGIES	YES	APOLOGIES