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**NOTICE OF 39th ANNUAL GENERAL MEETING**

**of the PRIMARY HEALTH CARE SPECIALIST GROUP**

**of the British Computer Society to be held at**

**at 4.00pm on Thursday 10th October 2019**

Dear Member

### We have pleasure in providing the detail in connection with our forthcoming AGM, which will be held 4.00pm on Thursday 10th October 2019 at Billesley Manor Hotel , Billesley, Alcester, Stratford-on-Avon, Warwickshire, United Kingdom B49 6NF, [Directions](https://www.hotel-finder.co.uk/map-directions-Billesley-Manor-Hotel-5394.html) are here to conduct the following business:

Nomination for election to the PHCSG committee

Annual General Meeting

Agenda

* Minutes of 38th AGM held on 11th October 2018
* Chair’s report 2018/19
* Vice chair report 2018/19
* Treasurer report 2018/19
* Secretary report 2018/19

**NOMINATION FOR ELECTION TO THE PHCSG COMMITTEE**

We have 8 Officer’ posts for election this year detailed below:

| ***Please indicate below all posts that you would like to be considered for***  | ***√*** |
| --- | --- |
| Committee member – Chair |  |
| Committee member – National Issues |  |
| Committee member – CLICSIG |  |
| Committee member - AGM Secretary |  |
| Committee member - Events 1 |  |
| Committee member – Events 2 |  |
| Committee member – Press Officer |  |
| Committee member – Professionalisation lead |  |

**If you are interested in being considered for the committee post, please use the attached ‘Nomination for Election to the PHCSG committee’ form.**

***Please note:***

Those standing for election need to abide by the [BCS code of conduct](http://www.bcs.org/category/6030) and comply with BCS rules and governance: <http://www.volunteer.bcs.org/Rules_committees> The Committee must include at least 3 professional members, two filling the roles of Chair and Treasurer. Affiliate members of BCS or above should also have signified a wish to join PHCSG via the BCS website.

This form **should be returned to the PHCSG Secretary** by:

 **Email,** Secretary@phcsg.org or Miriam.lemar@liberapartners.co.uk

 **Post:** FAO Miriam Lemar, Woodlands, Fradley Junction, Alrewas, DE 13 7DN by hand, **to arrive by 4pm Monday 7h October, 2019.**