

# IT STUDENT

XXXX@XXX.XXX

+44 (0) XX XXX XX XXX

Address (Term):

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Address (Home):

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## - Objective

My desire is to work in the field where I feel my talent lies.

IT has the scope and challenges that I crave.

I seek a role where my creativity can make ideas become reality.

I strive for a first class degree when I graduate.

## - Summary

### Technical Skills

Multimedia	Languages	Audio	Project	Operating System	General
Photoshop	Visual C++	Sound Forge	MS Visio	Windows 98 - XP, Vista	MS Office
ImageReady	SQL <sup>1</sup>	Audacity	MS Project	Windows Server 00 - 08, NT4	QuickTest
Dreamweaver	PHP		Select SSADM		Quality Center
Fireworks	VB & VBA		Niku		
Flash	HTML				
	JavaScript				
	CSS				

<sup>1</sup>Through completing the **Oracle Internet Academy** I gained practical SQL knowledge and database skills.

## - Current Education

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX **University** : 2005 - Present

*Information and Communications Technology BSc (Hons)*

Year One	Result <b>80% - 1st</b>
Systems Analysis and Design <b>DFD, ERD, 3NF, SQL</b>	87% <b>1st</b>
Software Design and Implementation <b>C++</b>	73% <b>1st</b>
Electronic Systems <b>DIGITAL /ANALOGUE</b>	76% <b>1st</b>
AV Science & Multimedia <b>FLASH, PHOTOSHOP, HTML, CSS, SOUNDFORGE</b>	82% <b>1st</b>
Professional Development 1 <b>PRESENTATIONS, REPORTS</b>	80% <b>1st</b>
Year Two	Result <b>81% - 1st<sup>2</sup></b>
Rich Media Technology <b>PREMIER PRO, COMPRESSION</b>	82% <b>1st</b>
Interface Technology and Design <b>DISPLAYS, GUI DESIGN</b>	75% <b>1st</b>
Communications Technology <b>NETWORKING</b>	74% <b>1st</b>
The ICT Industry <b>TECHNOLOGY AFFECTING SOCIETY</b>	85% <b>1st</b>
Human Factors <b>ERGONOMICS, ACCESSIBILITY, W3C CONSORTIUM</b>	89% <b>1st</b>
Professional Development 2 <b>MAJOR GROUP PROJECT</b>	78% <b>1st</b>

<sup>2</sup>Awarded the University School Prize for *Outstanding Achievement at Level 2* by the Board of Examiners.

<b>Year Three</b> - Industrial Placement with HSBC Technology Services Europe	Result - <b>Completed</b>
<b>Year Four</b> - In Progress (Due to Graduate in 2009)	Expected Result – <b>1st</b>

## - Previous Education

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX **High School and Sixth Form Centre** : 1999-2005

*A-Level Results*

I.C.T (VCE)	<b>A</b>	General Studies (GCE)	<b>C</b>
Media Studies (GCE)	<b>B</b>	Biology (GCE)	<b>E</b>
Psychology (GCE)	<b>C</b>	Key Skills Level 3	<b>Pass</b>

*GCSE Results (11 GCSE's A\* - D)*

English Language	<b>B</b>	English Literature	<b>B</b>
Mathematics	<b>C</b>	Science (Double Award)	<b>BB</b>

*Other*

I.C.T	(GNVQ)	Merit	Oracle Internet Database Academy SQL	Pass
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- **Experience**

<b>Civil Service – xxxxxxxxxxxx (Sponsored Summer Internship)</b>	<b>06/08 – 09/08</b>
<i>Systems Administrator – IT Services</i>	
<ul style="list-style-type: none"> <li>- Involved in the build, configuration and support of a large number of Microsoft Windows servers</li> <li>- General Microsoft Windows administration for the large government organisation</li> <li>- Practical experience with virtualization technologies</li> </ul>	
<b>HSBC Technology Services Europe (Degree Industrial Placement)</b>	<b>08/07 – 06/08</b>
<i>Programme Management Office Coordinator – Project and Relationship Management</i>	
<ul style="list-style-type: none"> <li>- Responsible for the coordination of a programme containing in excess of 30 projects (BASEL 2 legislation)</li> <li>- Provided innovation by automating a number of previously manual procedures</li> <li>- Acted as point of contact for a number of European countries involved in the SEPA programme</li> </ul>	
<i>Test Automation Team Member - User Acceptance Testing</i>	
<ul style="list-style-type: none"> <li>- Created a number of applications to assist manual testers, primarily in Visual Basic</li> <li>- Using software such as Mercury QuickTest Professional created crucial automated test scripts</li> <li>- Worked with IBM AS400s hosting test environments, using complex SQL and FileAid Query to extract data</li> </ul>	
<b>xxxxxxxxxxxxxxxxxxxxxxxxxxxx</b>	<b>08/03 – 09/05 &amp; 06/06 – 10/06</b>
<i>Customer Services Assistant – Retail Services</i>	
<b>xxxxxxxxxxxxxxxxxxxxxxxxxxxxHigh School and Sixth Form Centre</b>	<b>09/04 – 05/05</b>
<i>Children’s Superintendent – Education Services</i>	
<b>xxxxxxxxxxxxxx (Work Experience)</b>	<b>06/02 – 07/02</b>
<i>Shadowing - Computer Networking and General Office Procedures</i>	

- **Activities and Interests**

<b>Former Microsoft Student Partner (MSP)</b>	<b>Former NTU Computer Society Vice President</b>	
<ul style="list-style-type: none"> <li>- Opportunity to develop real-world skills</li> <li>- Share my passion and knowledge with others</li> <li>- Training others on Microsoft applications</li> </ul>	<ul style="list-style-type: none"> <li>- Complementing my MSP role</li> <li>- Leading events and activities within the University</li> <li>- Participating in discussions and projects</li> </ul>	
<b>University Student Ambassador</b>	<b>Oracle Internet Academy (SQL)</b>	
<ul style="list-style-type: none"> <li>- Welcome prospective students</li> <li>- Offer advice on course choice and University life</li> <li>- Provide mentoring and support</li> </ul>	<ul style="list-style-type: none"> <li>- SQL knowledge and database skills</li> <li>- Entity relationship diagrams</li> <li>- Understanding relationships and dependencies</li> </ul>	
<b>General Fitness</b>	<b>Personal Computer</b>	
<ul style="list-style-type: none"> <li>- Maintain high levels of personal fitness</li> <li>- Regularly go all-terrain running</li> <li>- Men’s Health, Survival of the Fittest – 2008</li> </ul>	<ul style="list-style-type: none"> <li>- Custom built PC and server</li> <li>- Setup and maintain a number of small networks</li> <li>- Keen interest in new and emerging technologies</li> </ul>	
<b>Duke of Edinburgh</b>	<i>Silver (Completed)</i>	<i>Gold (Completed)</i>
<b>Community Service:</b>	- Cub Scout Leader	- Cub Scout Leader
<b>Physical:</b>	- Cross Country Running	- Gym Attendance
<b>Skill:</b>	- GNVQ ICT	- Web Development Course
<b>Residential:</b>	- N/A	- 5-Day Gliding Course
<b>Expedition:</b>	- 3 Days, 2 Nights, 30 Miles	- 4 Days, 3 Nights, 50 Miles

- **References**

<b>Academic:</b>	<b>Personal:</b>	<b>Business:</b>
<b>Reference Name</b>	<b>Reference Name</b>	<b>Reference Name</b>
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