

Below is a list of common types of CPD. These can be helpful when categorising your CPD activities.

Type	Description	Suggested BCS resources	Evidence
Existing Role	Performance of your current role. The CPD could be because of working with different technologies, different applications area, different business departments, a larger team, greater complexity.		Self-evidenced. This can be enhanced by supervisor endorsement or by client referee.
Stretch Task	Performance of your current role but with a significant stretch component. Much bigger team, much greater complexity, international aspects.		Self-evidenced. This can be enhanced by supervisor endorsement or by client referee.
New Role	Performance of a new role where there is significant learning or familiarisation necessary to become effective.		Self-evidenced. This can be enhanced by supervisor endorsement or by client referee.
Qualification – Academic	A formal qualification awarded by a recognised establishment awarded on the basis of examination or dissertation. It may be full-time or part-time and would be typically over an extended duration, a MSc. for example.	BCS Higher Education Qualifications	Self-evidenced. Enhanced by qualification certificate.
Qualification – Professional	A recognised qualification or award where there is a defined syllabus, standard, examination or acceptance criteria. This could include: <ul style="list-style-type: none"> Professional status of a professional body Chartered status Practitioner qualification 	BCS Professional Certification and Chartered IT Professional (CITP)	Self-evidenced. Enhanced by qualification or award certificate.

Short Training – Informal	Training typically from 1 hour to 5 days with no certificate or examination. This includes in-house workshops, group discussions, training sessions, e-learning, m-learning and external training.	BCS Specialist Groups & Branches / International Sections , our iTunes U material	Self-evidenced. Enhanced by description of benefits of activity and further enhanced by trainer endorsement.
Conference / Event – Attendance	Attendance at conferences, trade shows, Branch or Specialist Group events. These generally broaden your IT knowledge.	BCS Events BCS Specialist Groups & Branches / International Sections	Self-evidenced. Enhanced by description of benefits of activity.
Private Study	Learning new skills or acquiring knowledge through private/self-study. This could include: <ul style="list-style-type: none"> • Reading a book or publication • Book or online research • Use of social media for ongoing information gathering on a specific topic 	BCS Industry and Forrester Reports, Books and Publications, etc. via the Members Secure Area . Interacting via the BCS Member Network and Ask an Expert forum . Reading articles in <i>ITNOW</i> , eBCS and other publications such as Computing (you can manage your subscriptions here)	Self-evidenced. Enhanced by description of benefits of activity and specific references of source material.
Learning & Development – Development	Development of training programmes and courses.		Self-evidenced. Enhanced by description of source material and products.

Learning & Development – Delivery	Delivery of training materials.		Self-evidenced. Enhanced by description of the delivery, numbers of students, number of instances; could be enhanced by student/attendee feedback.
Publications – Authored	Books or publications published in journals, or online resources.	Consider sending your contributions for consideration in <i>ITNOW</i> magazine by emailing our editorial team	Self-evidenced. Enhanced by description of the publication and references. Links to online publications.
Conference – Paper/Presentation	Papers presented at conference or event.	Consider putting yourself forward as a speaker for our Specialist Groups and Branches/Sections by completing our form to be added to the speakers database	Self-evidenced. Enhanced by description of the conference and references to the paper or presentation. Links to online publications.
Mentoring – as Mentor	Activities could include specific task mentoring or career development mentoring. This can also include coaching someone.	Interacting via the BCS Member Network and Ask an Expert forum . You may wish to inspire young learners through STEMNET (not run by BCS)	Self-evidenced. Enhanced by description of the mentoring activity, further enhanced by Mentee feedback.

Mentoring – as Mentee	Activities include mentoring sessions where you receive guidance from a mentor.	Interacting via the BCS Member Network	Self-evidenced. Enhanced by description of benefits of being mentored, further enhanced by Mentor endorsement.
Staff Appraisal	Staff appraisal and development planning.	For carrying out the Staff Appraisals of others, we have tools and services to help†	Self-evidenced.
Professional Networking	Professional networking events help to build your confidence in your field, your personal professional networks and there is much informal learning.	BCS Specialist Groups & Branches / International Sections , BCS Events , BCS Member Network	Self-evidenced. Enhanced by describing the benefits of the activity.
Research – Formal	Directed research where there is a significant reasoning and conclusion rather than just information gathering.	Use the BCS Members Secure Area to start your research, using the BCS Industry and Forrester reports, Books 24x7 library and other resources	Self-evidenced. Enhanced by description of the research output and deliverables, further enhanced by referee.

Service to the IT Profession	Community of practice participation/leadership activities. Participation in standards development work and professional body activities (such as branch committee, specialist group organisation).	Play an active role in BCS Specialist Groups & Branches / International Sections . Take part in the BCS Policy Hub . Become a BCS Assessor	Self-evidenced. Enhanced by describing the benefits gained from the tasks undertaken.
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Using [Browse SFIa^{plus}](#) may help you in identifying your skills gaps and to aid in development planning. At each level, for each skill, Browse SFIa^{plus} describes the knowledge and depth of knowledge required, training activities, professional development activities and applicable qualifications.

‡ SFIa^{plus} is the industry standard IT skills and competency framework targeted specifically at organisations looking to professionally develop their IT functions. BCS has created a software tool built around SFIa^{plus} specifically designed for organisations to define skills required, assess staff capability and fill subsequent skills gaps. BCS enables organisations to conduct a complete skills audit, identify talent and create career paths for their IT professionals. Visit www.bcs.org/sfiaplus for more details.