

**MINUTES OF THE 14th ANNUAL GENERAL MEETING OF THE CONSULTANCY
SPECIALIST GROUP OF THE BRITISH COMPUTER SOCIETY**

**HELD AT 25 COPTALL AVENUE, LONDON EC2R 7BP AT 6.00 PM ON TUESDAY 8th
OCTOBER 2019**

PRESENT: Antonio Landa (Secretary); Colin Pearson (Treasurer); Simon Wallace
(Committee Member); Alan Warr (Chair)

APOLOGIES:

Terrance Freedman (Member); Derran Stokes (BCS Member);

MEMBERS PRESENT:

1. The Chair noted that the meeting had been duly convened and that a quorum was present and opened the meeting at 6.00pm.
2. The Chair conveyed apologies from Terrance Freedman and Derran Stokes.
3. The Chair introduced the proposed agenda and it was agreed.
4. The Chair introduced the minutes of the previous AGM (2018) and asked if there were any comments or amendments. Since there were no comments the minutes were taken as read and were agreed as being a true record.
5. The Acting Chair introduced the Chairs' Report for 2017/18. In summary the past year has been successful with the number of events fielded being eight which was also the target for the SG. The standard of speakers, events and organisation was good throughout.

The Chair acknowledged with gratitude the hard work of the Committee over the year and the BCS staff with special mention to Sallyann Covey for her support throughout the year.

A Copy of the Chair's report will be available to read with the minutes of the AGM in the Consultancy SG's area of the BCS Site. The Committee agreed the Chair's Report.

6. The Chair then introduced the Treasurer's Report who presented his report including the Consultancy SG's Accounts for 2017/18. The Committee discussed the exceptional level of forecasting and control achieved by the Treasurer with financial budgets and targets being nearly perfectly achieved. The Chair acknowledged the recent work of the Treasurer to agree higher budgets for the SG that would allow the SG to align with other SGs in not charging attendees for refreshments. The Committee agreed the Treasurer's Report.

7. Election of officers & members.

The Chair noted that several members who had become inactive during the previous year had not advised that they wished to stand. Their contributions are gratefully acknowledged.

The AGM discussed the election of officers. All the active members of the Committee wished to continue and there was unanimous agreement to continue the Committee forwards with its officers and members unchanged.

For the record that means the current committee comprises:

- Terence Freedman (Member)
- Antonio Landa (Secretary)
- Colin Pearson (Treasurer)
- Derran Stokes (Member)
- Simon Wallace (Member)
- Alan Warr (Chair)

8. AOB

The Committee went on to discuss further event and operational matters:

- Antonio as Secretary updated the Committee on his work on topics and speakers arising from his research earlier in the year on potential topics of interest to SG members. He described several topics/speakers he was actively developing towards proposing events. The Committee were supportive of all of his work on this.
- Discussion of a potential seasonal event for December.
- January event slot was discussed with acknowledgement that we would go for the third Tuesday in January, rather than the usual second Tuesday to avoid people being on extended holidays after the new year. Chair mentioned two events shaping up for early next year that might be available for January.
- Chair commented that finding good speakers remains a major challenge (and for other SGs too).
- Chair mentioned that there was room and work for more Committee members if volunteers came forward.
- The frequent challenge was mentioned that the Consultancy SG and the IRMA SG both occupy the second Tuesday of the month and being both large SGs, that this leads to negotiations for rooms and video recording equipment. The Committee discussed whether it may be better to choose another week/day. Chair took the action to discuss options and get advice from Sallyann Covey.
- The ongoing delays in getting badges for Committee members (to facilitate organising and networking on event nights) was raised. The Secretary (Antonio) volunteered to take over this task.

9. Close of AGM

There being no further business the Chairman declared the meeting closed at approx. 6.25 pm.

..... Antonio Landa
Secretary, Consultancy Specialist Group.

..... Dr Alan Warr
Chair, Consultancy Specialist Group.